

## PUBLIC NOTICE

Public Notice is hereby given that the State of Delaware, Office of Management and Budget, is soliciting letters of interest from professional services firms for **OMB/DFM Contract No. MJ3804000101 - Department of Correction - James T. Vaughn Correctional Center – Motor Pool Building Conversion.**

The James T. Vaughn Correctional Center (JTVCC) is a Level 5 correctional facility located northeast of Smyrna, Delaware. It is the State's largest adult male correctional facility with the capacity to house approximately 2500 offenders. JTVCC houses all classifications of offenders (minimum through administrative segregation), including death row. It also houses a pre-trial detainee population.

In 2017, a 6000 sf, metal-clad, wood-framed pole building was constructed outside the main compound of JTVCC to be used for automotive repairs performed by JTVCC offenders. The scope of work of this project is to renovate this building into a Vocational Training Skills Center to provide instruction and training in skills such as carpentry, HVAC, plumbing, etc. for the offenders. This existing building has a perimeter fence, but it is desired to enhance the perimeter security of this building to meet all Level 5 standards as per the requirements of JTVCC Security. The estimated project budget is \$1.0M.

Each respondent will be required to provide all necessary design services to complete the entirety of the project in order to obtain competitive bids from responsible contractors. This may include, but is not limited to, architectural, civil, structural, electrical, mechanical, and plumbing. Construction administration and oversight services must also be provided as part of the successful respondent's scope of work. Since the project is located at a secure facility requiring background checks prior to entry, site visits will not be available until after a selection is made.

Questions regarding this solicitation must be submitted in writing to [dfm\\_ask@delaware.gov](mailto:dfm_ask@delaware.gov) by Thursday, **July 30, 2020**. Responses will be posted by Friday, **August 7, 2020**, on <http://bids.delaware.gov>.

Interested firms shall submit five (5) copies of their replies on or before 4:00 p.m. on Friday, **August 14, 2020**, to Jerry Platt, P.E., Chief of Engineering, Division of Facilities Management, Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901. Respondent bears the risk of late delivery. Any proposals received after the stated time will be returned unopened. Responses shall include:

- \* demonstrated experience with projects of similar nature
- \* organizational structure established for the project (personnel)
- \* defined approach firm/team will implement
- \* knowledge of sites and project requirements
- \* geographical location of main or branch office that will be assigned the project
- \* familiarity with public works (including work in the State of Delaware, the Delaware Code and other local requirements)
- \* fees received by the firm for State of Delaware public works projects in the last five years (include breakdown)

The department seeks to apportion work equitably to interested and qualified firms. The above criteria will be used to select a firm to perform these services. The formal Architect/Engineer Selection Procedure can be found at <https://dfm.delaware.gov/profsrv/doc-forms.shtml>. All information shall be submitted on GSA Forms 254/255, SF 330 or equivalent. Respondents are reminded that the project engineer and architect for this work must be registered in the State of Delaware. Selected firms who reply will be given notice of times and dates for scheduled interviews. Facsimile submittals are not acceptable.

**END OF PUBLIC NOTICE**