

PUBLIC NOTICE

Public Notice is hereby given that the State of Delaware, Office of Management and Budget, is soliciting letters of interest from architectural/engineering services firms for **OMB/DFM Contract No. MJ3804000100 – Department of Correction – Central Violation of Probation Center Conversion Project.**

The Central Violation of Probation facility (CVOP) is located at the James T. Vaughn Correctional Center on Paddock Road, north of Smyrna, Delaware. CVOP is a 43,808 SF Level IV facility and is approximately 17 years old.

Anticipated scope of work for this project will be to design the changes and renovations required to convert the facility from a Level IV CVOP Center to a Level V Medium security-housing unit. Anticipated work includes, but is not limited to, enhancements to the security perimeter and improvements/renovations to increase the security, functionality, and durability of the facility.

Each team will be required to provide specific services including, but not limited to:

- Develop design documents and bid package needed to select a contractor or contractors to renovate and convert the facility from a Level IV CVOP Center to a Level V Medium security-housing unit. The selected firm will be required to provide specific architectural and/or engineering services including, but not limited to, architectural, civil, site, electrical, structural, mechanical, plumbing or a required combination thereof to prepare the design documents and bid package.
- Construction administration and oversight services will also be provided during this project.

No other information on this project is available at this time. As this is a secure facility, site visits are not available.

Questions regarding this solicitation must be submitted in writing to dfm_ask@state.de.us by Friday, September 21, 2018. Responses will be posted by Friday, September 28, 2018, on <http://bids.delaware.gov>.

Interested firms shall submit five (5) copies of their replies on or before 4:00 p.m. on Friday, October 5, 2018, to Alisha McCullough, Construction Project Administrator, Division of Facilities Management, Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901. Respondent bears the risk of late delivery. Any proposals received after the stated time will be returned unopened. Responses shall include:

- * demonstrated experience with projects of similar nature
- * organizational structure established for the project (personnel) and if subcontractors are used amount of previous work with them
- * defined approach firm/team will implement
- * knowledge of sites and project requirements
- * geographical location of main or branch office that will be assigned the project
- * familiarity with public works (including work in the State of Delaware, the Delaware Code and other local requirements)
- * fees received by the firm for State of Delaware public works projects in the last five years (include breakdown)

The above criteria will be used to select a firm to perform these services. The formal selection process can be found at <http://dfm.delaware.gov/profsrv/documents/selection-procedures.pdf>. All information shall be submitted on GSA Form SF 330 or equivalent. Respondents are reminded that the project engineer and architect for this work must be licensed in the State of Delaware. Selected firms who reply will be given notice of times and dates for scheduled interviews. Facsimile submittals are not acceptable.

END OF PUBLIC NOTICE