



TETRA TECH

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Addendum

Delaware Department of Correction
James T. Vaughn Correctional Center
Project Name: JT VAUGHN CORRECTIONAL CENTER – BUILDING C DEMOLITION
OMB/DFM/DOC Contract No: MJ3804000099

Tt Project No.: 200-26912-19005

Addendum No. 01
to
Drawings and Project Manual

October 23, 2019

To: ALL BIDDERS

This ADDENDUM forms a part of the BIDDING AND CONTRACT DOCUMENTS and modifies the following documents:
Original DRAWINGS dated October 21, 2019
PROJECT MANUAL dated October 21, 2019.

Acknowledge receipt of the ADDENDUM in the space provided on the FORM OF PROPOSAL

This ADDENDUM consists of one (1) page and attachments:

CHANGES TO PROJECT MANUAL

NONE

CHANGES TO DRAWINGS

NONE

ATTACHMENTS

PRE-BID INFORMATION – AGENDA
PRE-BID MEETING SIGN IN SHEET

END OF ADDENDUM No. 01



Pre-Bid Bid Information

Meeting Date: Monday, October 21, 2019, 9am

Prepared By: Jim Selinka

Tt Project No.: 200-26912-19005 Building C Demolition / MJ3804000099

Regarding: General Pre-Bid Information - Agenda

**Item
Number**

Item

1. Demolition of Building 'C' at James T. Vaughn Correctional Center. C Building is a 12,700 sq. ft. single story (with basement) masonry building located within the secure perimeter of JTVCC. High mast pole #29 is to be re-fed from D Building. Site is to be restored to a field, seeded with grass. Other site improvements including stormwater inlets, fence installation, etc are to be as indicated on the drawings.
2. This is a mandatory Pre-Bid Meeting and Bidders are limited to those in attendance.
3. Project documents can be purchased at Tetra Tech's office for a non-refundable handling fee of \$100 per set.
4. Sealed bids for this project will be received by the State of Delaware, Office of Management and Budget, Division of Facilities Management, at the Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901 until 2:00 p.m. local time on Thursday, November 14, 2019, at which time they will be publicly opened and read aloud in the Conference Room. Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.
5. The Wage Rates for this project shall be as determined by the Delaware Department of Labor and Division of Industrial Affairs for New Castle County. A certified copy has been included in the Project Manual. However, Contractors are responsible to contact the Delaware Department of Labor to receive verification of the most current Wage Rate Scale. Change order requests will be based upon these rates and the actual number of hours required to complete the work.
6. Only plan holders who purchased bid document sets from Tetra Tech will receive the ADDENDAS.
7. All discrepancies, questions or requests for clarifications or interpretations must be submitted to the Architects office at least seven (7) days prior to bid due date, Friday, November 8, 201. Submit e-mails to Jim Selinka's attention at james.selinka@tetrattech.com
8. Insurance requirements are listed in Section 00 81 13 General Contracting Requirements
9. The Bid Form – Subcontractor List shall be reviewed, which list four (4) Sub-Contractor as follows: Building Demolition, Civil, Electrical, and Plumbing. Contractor must list themselves as the Subcontractor for all work which they propose to accomplish. All subcontractors doing work on this project will need to be listed on the bid form.

10. A Bid Security, in the amount of ten percent (10%) of the total amount of the Base Bid plus all additive alternates is required.
11. No Addenda will be issued later than four (4) days prior to the date for receipt of Bids except an Addendum withdrawing the request for Bids or one which extends the time or changes the location for the opening of bids. Last addenda, if required will be issued Monday, November 11, 2019.
12. Each Bidder shall ascertain prior to submitting their Bid that they have received all Addenda issued and shall acknowledge their receipt in the Bid in the appropriate space. All addenda are to be listed separately on the Bid Form (i.e. Addenda 1, 2, 3,etc.)
13. The Schedule of Values shall include a line item for the submission of the Project Closeout Documents. The value of this item shall be no less than 1% of the initial contract amount.
14. The Contractor must submit certified weekly payroll receipts directly to the Delaware Department of Labor as required.
15. The Front-End Specifications requires a two (2) year Warranty and Guarantee Period after acceptance by the Owner.
16. The Front-End Specifications, the Performance and Labor & Material Payment Bonds shall be maintained in full force (warranty bond) for a period of two (2) years after the date of the Certificate for Final Payment.
17. All potential change orders need to be immediately brought to the attention of the Architect. Change orders must be approved prior to any work being done.
18. Facility restrooms are not available. Port-O-Sans will be required and must be locked at all times.
19. Contractors shall submit a list of all proposed workers along with their completed DOC security clearance applications. Same applies to all Subcontractors and manufacturers' representatives.
20. Normal working hours are between 7:00 a.m. to 3:00 p.m., Monday thru Friday. No work on Saturdays and Sundays.
21. Contractors are required to sign in at the Main Entrance each morning before driving through the sally port. All Contractors shall enter and leave as a group with an escort (Maintenance Personnel or Correctional Officer). Allow up to 1 hour to enter or leave the Facility. Trucks should be kept clean, trash within the vehicle could increase the amount of time it takes the Correctional Officers to inspect the vehicles. Contractors should therefore expect to perform approximately 6 hours of work per day.
22. All vehicles and tool boxes shall be locked at all times. A list of tools must be supplied with each truck and/or gang box. Inventory shall be taken by the Contractors at the end of each work day. Correctional Officers reserve the right to inspect and inventory all trucks and gang boxes. Report all missing tools immediately. Leave all unnecessary tools at the shop.

23. Contractors are advised that only limited movement will be permitted while inside the compound. Employee/Contractor/Subcontractor lunch breaks during normal working hours shall occur at the job site. No glass or aluminum foil is allowed inside the facility.
24. All utility shutdowns must be coordinated with DOC Maintenance.
25. No dumping will be allowed on the project site. Trash, debris and waste must be removed from the compound daily and from the site as required or directed. Dumpster location to be coordinated at the Pre-Construction Meeting.
26. There is an alternate to provide LED lighting to high mast pole #29.
27. Contractors are required by the State of Delaware, as of the beginning of 2016 to have a Drug Testing Program that must comply with the State of Delaware's requirements and sign the Bid Form – Affidavit of Employee Drug Testing Program in acknowledgement. The Prime Contractor shall be required to fill-out and sign the Bid Form – Affidavit of Employee Drug Testing Program in acknowledgement that they and all their sub-contractors have a Program in place. The Prime Contractor shall submit the form with their bid.
28. Contractors are advised that they are not to leave any blank spaces on the Bid Forms. All spaces are to be filled in.
29. Only Prime Contractors are required to submit a copy of their Delaware Business license with their bid.
30. This is a tobacco free facility. No tobacco products are allowed either inside or outside the fence line or anywhere on State property. No tobacco products will be allowed including e-cigarettes and/or any vaping products.
31. A site visit is scheduled for Monday, November 4th at 9am. Contractors that plan to attend need to submit the security clearance forms (provided in the project manual) for all attendees to Ernest.Kulhanek@delaware.gov a minimum of one week prior to the site visit. The DOC will take any photos requested during the site visit and the images will be provided to all contractors as an addenda.

PREBID MEETING SIGN-IN SHEET

OMB/DFM/DOC – James T. Vaughn Correctional Center
C BUILDING DEMOLITION

Tt PROJECT NO.: 200-26912-19005
 DATE: Monday, October 21, 2019

	Name	Company	Physical Address	Telephone	e-mail
1	James Selinka	Tetra Tech, Inc.	240 Continental Dr. Ste 200 Newark, DE 19713	302-283-2247	James.selinka@tetrattech.com
2	Aftab Cheema	P O B General Contractors	3208 N Market St Wilmington	(302) 222-1634	AftabCheema1@gmail.com
3	Josh Sabelman	Bright+Fields Inc.	801 Industrial St Wilmington DE 19804	302-656-9600	jsabelman@brightfieldsinc.com
4	George Mazyu	JPG Group Inc.	232 Blackwood - Bensboro Rd. Blackwood NJ 08012	856-231-4444	george.mazyu@jpgroupinc.com
5	Charles Imbimbo	Yannuzzi Group	35 Kinnelon Road Kinnelon, NJ 07405	908-218-0880	charlie@yannuzzi.com
6	Norm Spagnola	Yannuzzi Group	"	"	norman@yannuzzi.com
7	Steve Gabbert	ReClaim Company	200 8th St. Fairmont WV, 26554	304-366-7070	Sgabbert@reclaimco.com
8	Mat Mitten	Mid Atlantic Dismantlement	913 Horsepond Rd Dover, DE 19901	(302) 678-8300	matm.mitten@madcorpde.com
9					
10	DAVE MCCARTHY	Commonwealth Const. Co.	2317 Pennsylvania Wilm DE 19806	302-654-6611	DMcCarthy@itsCommonwealth.com
11					
12	Math Bailes	Power Plus Electrical Cont. Inc.	P.O. Box 145 Cheswold, DE	302 736-5070 302 363-5067 (cell)	Math6337@gmail.com
13	Ernest Kulhanek	JTVCC DOC	1181 Partridge Rd. Smyrna, DE 19927	302-653-9261 ext 2338	ernest.kulhanek@delaware.gov

	<u>Name</u>	<u>Company</u>	<u>Physical Address</u>	<u>Telephone</u>	<u>e-mail</u>
14	Joe Seely	OMB/DFM			joseph.seely@delaware.gov
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