

PUBLIC NOTICE

Public Notice is hereby given that the State of Delaware, Office of Management and Budget, is soliciting letters of interest from professional services firms for **OMB/DFM Contract No. MJ380100001 - Department of Correction – Howard R. Young Correctional Institution – New Kitchen.**

The project will consist of providing design services for a new two-story, 25,000 square foot kitchen facility adjacent to the existing East wing of the facility. Renovation of the existing kitchen, approximately 6,350 square feet, shall also be made a part of the design scope of services.

The State shall have the sole option to retain the selected firm for future work at the Howard R. Young Correctional facility.

Interested firms shall submit five (5) copies of their replies on or before 4:00 p.m. on Friday, September 24, 2010, to Mark A. DeVore, P.E., Acting Director, Division of Facilities Management, Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901. Respondent bears the risk of late delivery. Any proposals received after the stated time will be returned unopened. Responses shall include:

- * demonstrated experience with projects of similar nature
- * organizational structure (personnel) established for the project including sub-consultants and previous experience (frequency) working with them
- * defined approach firm/team will implement
- * knowledge of sites and project requirements
- * geographical location of main or branch office that will be assigned the project
- * familiarity with public works (including work in the State of Delaware, the Delaware Code and other local requirements)
- * fees received by the firm for State of Delaware public works projects in the last five years (include breakdown)

The department seeks to apportion work equitably to interested and qualified firms. The above criteria will be used to select a firm to perform these services. All information shall be submitted on GSA Forms 254/255, SF 330 or equivalent. Respondents are reminded that the project engineer and architect for this work must be registered in the State of Delaware. Selected firms who reply will be given notice of times and dates for scheduled interviews. Facsimile submittals are not acceptable.

END OF PUBLIC NOTICE