



315 S. Chapel St.
Newark, DE 19711
Phone
302.738.7172
Fax
302.738.7175
www.dedic-eng.com

**PRE-BID MEETING SUMMARY
ADDENDUM #1**

**NEW CASTLE COUNTY DETENTION CENTER
GENERATOR UPGRADE
OMB/DFM CONTRACT # MJ3705000004**

MEETING DATE: October 20, 2014 at 10:00am
ATTENDEES: See attached sign in sheet

1. DEDIC described the scope of work. The subcontractors list was discussed.
 - a. Add Plumbing to the subcontractors list. This will be for the relocation of the Post Indicator Valve (PIV).
 - b. The revised Bid Form is attached to these minutes. Use this bid form to submit your bids.
2. Deadlines:
 - a. Site Visit – Monday October 20, 2014 (This was done after the pre-bid meeting)
 - b. Last date for questions – Monday October 27, 2014
 - c. Last date for substitutions – Monday October 27, 2014
 - d. Last date for addendums – Friday October 31, 2014
 - e. Bid opening – Wednesday November 5, 2014 @ 2:30pm
3. A second site visit is scheduled for Tuesday June 11, 2013 at 10:00am. We will meet in the Maintenance Building.
4. The bid opening will be held at the Office of Management and Budget, Division of Facilities Management, (third floor) in the Thomas Collins Building, 540 S. DuPont Highway, Dover, Delaware 19901.
5. It was noted that an updated Bid Form is being used. All subcontractors will be required to have one of the following listed on the bid form: Tax payer ID number, Delaware Business License number, or their Social Security Number. Use the bid form in the specifications. Bids must be submitted in triplicate.
 - a. Be sure to list your company name if your company is doing the work.
 - b. All companies listed must be registered in the State of Delaware to perform this work.
 - c. All journeymen and apprentice electrician's that work on this project need to be registered with the State Board Electrical Examiners.
6. This is a prevailing wage rate project for New Castle County.

7. Show on The Schedule of Values 1% of contract amount for project closeout.
8. The Performance Bond, and Payment Bond are held for two years. Use the forms in the specifications.
9. The Retainage is 5%.
10. The Bid Bond is 10%.
11. All permits required for this project shall be obtained by the contractor.
12. The contractor shall have a full time superintendent or working foreman.
13. All questions must be submitted in writing and must be faxed to DEDC, Attn: Tom Brandenberger, Fax 302-738-7175 or e-mailed to tbrandenberger@dedc-eng.com. Phone calls will not be accepted.
14. There will be a progress meeting on this project every 2 weeks on a specific day and time to be determined at the kick off meeting.
15. The contractor shall provide a 3 week look ahead schedule at each meeting to indicate work areas, and shut downs.
16. The diesel fuel to fill up the tank, and used for start-up and testing, will be provided by the State of Delaware.
17. Duffield Associates will do the soil and concrete testing for the State of Delaware.
18. DFM noted the facility is operated 24 hours a day, 7 days a week. Power is not to be disrupted at any time. The contractor will be responsible to provide temporary power at all times necessary. All cost associated with the temporary power will be by the contractor.
19. A list of equipment substitutions submitted, and whether they were approved or not approved will be provided in the next addendum.
20. The contractor shall supply a Porta-Potty for the workers to use. The site facilities are not available for use.

Summarized By: Tom Brandenberger – DEDC
Date: October 21, 2014

Name	Company	Phone	Fax	E-mail
Tom Brandenberger	DEDC	302-738-7172	302-738-7175	tbrandenberger@dedc-eng.com
Dean Seely	OMB/DFM	302-739-5644	302-739-6148	joseph.seely@state.de.us
Mike Verdone	G.R. Purdy LLC	889-677-9790	850-423-7825	mverdone@cr.com
VICTOR ROLLÉ	MID-ANANNE ELECT	(302) 934-7171	(302) 934-7700	VEROL@MAES1.COM
Vin Brooks	Bauguess Elec	302-737-5614	302-737-5648	Mark@bauguess Elec. com
James Colvin	Wescott Electric, Co	610-358-1100	610-358-1164	JColvin@WESCOTTELECTRIC.COM
Fred Fisher	FIRST STATE ELECTRIC	302-322-0140	302-322-1146	fred@firststateelectric.com
Matt Bailey	Power Plus Electrical Cont, Inc	302-736-5070	302-736-5120	MatHb337@gmail.com
Larry Bathon	L C Bathon Bldg Co.	410-398-0800	410-398-0246	albathon@zol.com
LOANNA FOSTER	SHelly Sells Elec.	302-444-4595	302-444-4661	jfooster@shellysells.com
Lisa Nichols	Fidelity Power Systems	410-891-1535	410-891-1516	lnichols@fidelityengineering.com
EARL HARRINGTON	OMSS	302-892-6483	302-633-2733	J. HARRINGTON@state.de.us
ERYL ROTH	DMSS/MAINT	302-150-8526	302-661-7742	ERYL.ROTH@STATE.DE.US
Charles Roring	"	302-379-5659	302-661-1242	Charles.Roring@STATE.DE.US
CHUCK AERO 11	DIAMOND ELECTRIC	302-697-3296		CHUCK@DIAMONDELECTRIC.COM
Dave Galkogher	Johnson + Towers	609 781-6574	856-222-2414	DGalkogher@JohnsonTowers.com

EMERGENCY GENERATOR REPLACEMENT/UPGRADE
NEW CASTLE COUNTY DETENTION CENTER
OMB/DFM# MJ3705000004

BID FORM

For Bids Due: November 5, 2014

To: Mr. Dean Seely
Construction Projects Manager
State of Delaware
Office of Management and Budget
540 South DuPont Highway, Suite 1
Dover, Delaware 19901

Name of Bidder: _____

Delaware Business License No.: _____ Taxpayer ID No.: _____
(A copy of Bidder's Delaware Business License must be attached to this form.)

(Other License Nos.): _____

Phone No.: () _____ - _____ Fax No.: () _____ - _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$ _____
(\$ _____)

ALLOWANCE

The Contractor shall include an allowance of \$50,000 in the base bid. This shall be recorded as a separate line item on the schedule of values.

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UNIT PRICES

Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following Unit Prices:

ADD

UNIT PRICE No. 1: EXCAVATION \$ /CUBIC FOOT

UNIT PRICE No. 2: GENERAL FILL \$ /CUBIC FOOT

UNIT PRICE No. 3: GRANULAR FILL \$ /CUBIC FOOT

UNIT PRICE No. 4: AGGREGATES \$ /CUBIC FOOT

UNIT PRICE No. 5: SELECT BORROW \$ /CUBIC FOOT

UNIT PRICE No. 6: #57 STONE \$ /CUBIC FOOT

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BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for sixty (60) days from the date of opening of bids, and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within 200 calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ By: _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

Sub-Contractor List
Non-Collusion Statement
Bid Security
Copy of Delaware Business License
(Others as Required by Project Manuals)

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BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.**

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1. ELECTRICAL	_____	_____	_____
2. STEEL	_____	_____	_____
3. CONCRETE	_____	_____	_____
4. PLUMBING	_____	_____	_____

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BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date (*to the Office of Management and Budget, Division of Facilities Management*).

All the terms and conditions of (*Project or Contract Number*) have been thoroughly examined and are understood.

NAME OF BIDDER:

**AUTHORIZED REPRESENTATIVE
(TYPED):**

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):**

TITLE:

ADDRESS OF BIDDER:

E-MAIL:

PHONE NUMBER:

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.