



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

October 17, 2014

Mr. Barry Bleacher
Wilkinson Roofing & Siding, Inc.
1000 First State Boulevard
Wilmington, DE 19804

RE: OMB/DFM CONTRACT NO. MJ3705000001
DEPARTMENT OF SERVICES FOR CHILDREN, YOUTH & THEIR FAMILIES
Delaware Youth & Family Center – Maintenance Shop – Roof Replacement
Contract Award: Amount \$121,522.00

Dear Mr. Bleacher:

On behalf of the Office of Management and Budget of the State of Delaware, we are pleased to inform you that Wilkinson Roofing & Siding, Inc. has been awarded the Contract for the above-captioned project based on your pledge to achieve substantial completion of all the work within 30 calendar days of notice to proceed and a bid amount of one hundred twenty one thousand five hundred twenty two dollars and no cents (\$121,522.00).

By copy of this letter, we are requesting the Architect prepare four (4) copies of the Standard Form of Agreement between Owner and Contractor, accordingly. Please sign and submit them along with a Performance Bond for the sum equal to 100% of the contract price. You are reminded that Delaware Code, Title 29, Chapter 6962(d)(8)c and (13)c, requires these items be sent within 20 days of notification of the contract award. The contract form **MUST** have the signature of a representative who has the legal capacity to enter your organization into a formal contract with the State of Delaware, Division of Facilities Management.

The following are required to be submitted along with the executed contract forms:

- Performance Bond
- Payment Bond
- Certificate of Insurance
- Subcontractors Delaware Business license

One copy of the fully executed contract will be returned for your records. Should you have any questions or require additional information, please contact Dean Seely, Construction Project Manager, at (302) 739-5644.

Sincerely,

Original on File

Alisha M. McCullough
Construction Project Administrator

AMM/mas

DFM\DCYTF\ROOFS\MJ3705000001\INT.DOC

cc: Dean Seely, Construction Project Manager
Blaine Chipola, Professional Roof Services

FACILITIES MANAGEMENT

540 S. DUPONT HIGHWAY, SUITE 1 • THIRD FLOOR • DOVER, DE 19901
PHONE: (302) 739-5644 • FAX: (302) 739-6148 • WWW.OMB.DELAWARE.GOV