

DHSS Holloway Campus
Main Administration Building and Annex
Roof Replacement
1901 North DuPont Highway
New Castle, DE 19720

ADDENDUM #2
February 20, 2020

OMB/DFM Contract No. MJ3501000009

The following document is intended to amend the Project Manual and Drawings (dated Jan. 09, 2020 issued for bid) for the above-referenced project.

A. PROJECT MANUAL:

1. Table of Contents:

Insert attached revised Table of Contents marked "Addendum #2"

2. Bid Form:

Insert attached revised bid form marked "Addendum #2" including "Affidavit of Contractor Qualifications."

3. DHSS Interim Life Safety Measures:

Insert the attached DHSS form marked "Addendum #2" and identified as page 00 8115-1.

All contractors and subcontractors must execute this form and return the original to Facilities Operations before starting work.

4. Section 013233-Photographic Documentation:

Add the following to Article 1.2 Summary

“4. No photos shall be taken of any DHSS clients in the buildings or outside on the grounds of the Holloway Campus.”

5. Section 073200-Synthetic Slate Shingles:

a. Basis of design is classic slate by Inspire Roofing products which includes 2 layers of “Boral Ply 40” underlayment. If another approved manufacturer is used, installation requirements shall be per the manufacturer.

b. Fleur De Lis snow guards are specified
Alpine Snow Guards
289 Harrel Street
Morristown, VT 05661
(PH) 1-888-766-4273

Offers both painted metal and copper snow guards of the PD100F Fleur De Lis style.

The alternative notes do also allow for other approved equal manufacturers.

c. Valley metal flashings shall be no less than 18” wide each side of the valley. Refer to Section 073200, Article H, paragraph 2, page 073200-8.

B. DRAWINGS:

1. Drawing A201

a. The 3 flat roof areas to receive SBS modified membrane roof systems shall include tapered insulation. The taper slope shall be to the existing roof drains, and/or roof edge gutters/downspouts. The contractor shall provide an insulation taper plan for review and approval prior to installation.

2. Drawing A201 and A500

a. The roof separation walls shown on A201 (5 locations) shall have new flashing and new caps, as shown on A500, Detail 9/A500.

3. Drawing A201

a. Construction note #12 refers specifically to the low metal roofs around the perimeter of the building at entrance/exit areas.

One note on the A201 plan that states “Existing metal roof below is N.I.C.” is incorrect.

- b. For cleaning, priming, and painting the metal roofs a 3-coat system including a 2-coat bottom application and a single coat top coat application, color to be selected, as manufactured by Themec Company, Inc. or approved equal, will be acceptable.

System shall include the manufacturer’s standard warranty

(Painting excluded by Item #13 of Addendum #1 was referring to painting of wood surfaces).

C. BID DUE DATE:

The bid due date has been extended. The revised due date is Tuesday, March 3, 2020 at 1:30 pm at the Thomas Collins Building, DFM Conference Room.

●●●End of Addendum #2●●●

TABLE OF CONTENTS

A. Specifications for this project are arranged in accordance with the Construction Specification Institute numbering system and format. Section numbering is discontinuous and all numbers not appearing in the Table of Contents are not used for this Project.

B. DOCUMENTS BOUND HEREWITH

DIVISION 00 – PROCUREMENT AND CONTRACT REQUIREMENTS

INTRODUCTORY INFORMATION

00 01 01 – PROJECT TITLE PAGE	1 page
00 01 10 – TABLE OF CONTENTS	1 page
00 01 15 – LIST OF DRAWING SHEETS	1 page

PROCUREMENT REQUIREMENTS

00 11 16 – INVITATION TO BID	1 page
00 21 13 – INSTRUCTIONS TO BIDDERS	12 pages
00 41 13 – BID FORM	8 pages
00 43 13 – BID BOND	1 page

CONTRACTING REQUIREMENTS

00 52 13 – STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR	1 page
(SAMPLE AIA A101-2017)	8 pages
(SAMPLE AIA A101-2017 – EXHIBIT A)	6 pages
00 54 13 – SUPPLEMENT TO AGREEMENT BETWEEN OWNER & CONTRACTOR A101-2017	1 page
00 54 14 – SUPPLEMENT TO A101-2017 – EXHIBIT A – INSURANCE & BONDS	1 page
00 61 13.13 – PERFORMANCE BOND	2 pages
00 61 13.16 – PAYMENT BOND	2 pages
00 62 76 – APPLICATION AND CERTIFICATE FOR PAYMENT FORMS	1 page
(SAMPLE AIA G702 & G703)	2 pages
00 72 13 – GENERAL CONDITIONS TO THE CONTRACT	1 page
(SAMPLE AIA A201-2017)	40 pages

ADDENDUM #2

STATE OF DELAWARE

DIVISION OF FACILITIES MANAGEMENT

00 73 13 – SUPPLEMENTARY GENERAL CONDITIONS	A201-2017	13 pages
00 73 46 – WAGE RATE REQUIREMENTS		1 page
00 81 13 – GENERAL REQUIREMENTS		16 pages
00 81 14 – DRUG TESTING FORMS		2 pages
00 81 15 – DHSS - INTERIM LIFE SAFETY MEASURES		1 page

DIVISION 1 – GENERAL REQUIREMENTS

011000	SUMMARY	3 pages
012100	ALLOWANCES	2 pages
012116	ALLOWANCE AUTHORIZATION FORM	1 pages
012300	ALTERNATES	2 pages
012600	CONTRACT MODIFICATION PROCEDURES	2 pages
012900	PAYMENT PROCEDURES	3 pages
013100	PROJECT MANAGEMENT AND COORDINATION	5 pages
013233	PHOTOGRAPHIC DOCUMENTATION	3 pages
013300	SUBMITTAL PROCEDURES	5 pages
015000	TEMPORARY FACILITIES AND CONTROLS	2 pages
016000	PRODUCT REQUIREMENTS	5 pages
017300	EXECUTION	4 pages
017329	CUTTING AND PATCHING	3 pages
017419	CONSTRUCTION WASTE MANAGEMENT	6 pages
017700	CLOSEOUT PROCEDURES	3 pages
017839	PROJECT RECORD DOCUMENTS	3 pages

DIVISION 2 – EXISTING CONDITIONS

024119	SELECTIVE STRUCTURE DEMOLITION	3 pages
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DIVISIONS 3 & 4 (NOT USED)**DIVISIONS 5 (NOT USED)****DIVISION 6 – WOOD, PLASTICS AND COMPOSITES**

061053	MISCELLANEOUS ROUGH CARPENTRY	6 pages
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DIVISION 7 – THERMAL AND MOISTURE PROTECTION

073200	SYNTHETIC SLATE SHINGLES	11 pages
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075216	SBS MODIFIED BITUMINOUS MEMBRANE ROOFING	11 pages
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076200	SHEET METAL FLASHING AND TRIM	6 pages
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077100	ROOF SPECIALTIES	7 pages
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079200	JOINT SEALANTS	5 pages
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DIVISIONS 8 THRU 32 (NOT USED)

END OF TABLE OF CONTENTS

DHSS HOLLOWAY CAMPUS
MAIN ADMINISTRATION AND ANNEX BUILDING
ROOF REPLACEMENT
NEW CASTLE, DELAWARE 19720
OMB/DFM CONTRACT NO. MJ3501000009

BID FORM

For Bids Due: _____ (DATE) _____

To: State of Delaware
OMB/Division of Facilities Management
540 S. DuPont Highway, Suite 1
Dover, Delaware 19901
Attn: Patrick McKenna, Construction Project Manager

Name of Bidder: _____

Delaware Business License No.: _____ **Taxpayer ID No.:** _____
(A copy of Bidder's Delaware Business License must be attached to this form.)

(Other License Nos.): _____

Phone No.: () _____ - _____ **Fax No.:** () _____ - _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$ _____
(\$ _____ Including Contingency Allowance No. 1)

DHSS HOLLOWAY CAMPUS
MAIN ADMINISTRATION AND ANNEX BUILDING
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NEW CASTLE, DELAWARE 19720
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BID FORM

ALLOWANCE

Allowance No. 1: Contingency Allowance of \$50,000.00 (Included in Base Bid)

ALTERNATES

Alternate No. 1: Furnish and install a complete lightning protection system.

ADD \$ _____

Alternate No. 2: Furnish and install copper snow guards of the Fleur-de-Lis pad style in lieu of copper color galvanized steel snow guards.

ADD \$ _____

DHSS HOLLOWAY CAMPUS
MAIN ADMINISTRATION AND ANNEX BUILDING
ROOF REPLACEMENT
NEW CASTLE, DELAWARE 19720
OMB/DFM CONTRACT NO. MJ3501000009

BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within () calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ By: _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

Sub-Contractor List
Non-Collusion Statement
Affidavit of Employee Drug Testing Program
Bid Security
Affidavit of Contractor Qualifications
(Others as Required by Project Manuals)

ADDENDUM #2

DHSS HOLLOWAY CAMPUS
MAIN ADMINISTRATION AND ANNEX BUILDING
ROOF REPLACEMENT
NEW CASTLE, DELAWARE 19720
OMB/DFM CONTRACT NO. MJ3501000009

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b of the Delaware Code, the following subcontractor listing must accompany any bid submittal. The bidder must list **in each category** the full name and address (City & State) of the sub-contractor that the bidder will be using to perform the work and provide material for that subcontractor category. Should the bidder's listed subcontractor intend to provide any of their subcontractor category of work through a third-tier contractor, the bidder shall list that third-tier contractor's full name and address (City & State). **If the bidder intends to perform any category of work itself, it must list its full name and address.** For clarification, if the bidder intends to perform the work themselves, the bidder **may not** insert "not applicable", "N/A", "self" or anything other than its own full name and address (City & State). To do so shall cause the bid to be rejected. In addition, the failure to produce a completed subcontractor list with the bid submittal shall cause the bid to be rejected.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax-payer ID # or Delaware Business license #</u>
1. Roofing (Synthetic Slate)	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
2. Roofing (SBS Modified Membrane)	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
3. Carpentry	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____

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MAIN ADMINISTRATION AND ANNEX BUILDING
ROOF REPLACEMENT
NEW CASTLE, DELAWARE 19720
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BID FORM (Continued)

4. Metal Fabrications	<hr/>	<hr/>	<hr/>
A.	<hr/>	<hr/>	<hr/>
B.	<hr/>	<hr/>	<hr/>
C.	<hr/>	<hr/>	<hr/>
5. Electrical	<hr/>	<hr/>	<hr/>
(Lightning Protection Alt.)	<hr/>	<hr/>	<hr/>
A.	<hr/>	<hr/>	<hr/>
B.	<hr/>	<hr/>	<hr/>
C.	<hr/>	<hr/>	<hr/>

DHSS HOLLOWAY CAMPUS
MAIN ADMINISTRATION AND ANNEX BUILDING
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BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date (to the Office of Management and Budget, Division of Facilities Management).

All the terms and conditions of 'DHSS Holloway Campus Main Administrative and Annex Building' Roof Replacements have been thoroughly examined and are understood.

NAME OF BIDDER:

**AUTHORIZED REPRESENTATIVE
(TYPED):**

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):**

TITLE:

ADDRESS OF BIDDER:

E-MAIL:

PHONE NUMBER:

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

**AFFIDAVIT
OF
CONTRACTOR QUALIFICATIONS**

We hereby certify that we will abide by the contractor's qualifications outlined in the construction bid specifications for the duration of the contract term.

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b.3 of the Delaware Code, after a contract has been awarded the successful bidder shall not substitute another subcontractor whose name was submitted on the Subcontractor Form except for the reasons in the statute and not without written consent from the awarding agency. Failure to utilize the subcontractors on the list will subject the successful bidder to penalties as outlined in the General Requirements Section 5.2 of the contract.

Contractor Name: _____

Contractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

**AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.



**DELAWARE HEALTH
AND SOCIAL SERVICES**
DIVISION OF MANAGEMENT SERVICES

"DMS - Serving Those Who Serve Delaware"

INTERIM LIFE SAFETY MEASURES

- I. The Herman Holloway Campus is a non -smoking campus that houses 2 resident mental patient areas, Kent/Sussex and Mitchell buildings. Patients may be on the grounds or in any of the campus buildings. Anyone working on the Herman Holloway site should be aware that patients are **not** in uniforms and that the utmost care must be taken in not giving our Clients any lighters, rides or money. All tools must be secure from client access. Please implement the following Interim Life Safety Measures. If you are experiencing any problems or need help, please contact the maintenance office for assistance. Maintenance Phone number is (302) 255-9325
- II. *Ensuring free and unobstructed exits. Personnel receive additional training when alternative exits are designated.* Buildings or areas under construction must maintain escape routes for construction workers at all times. Means of exiting construction areas are inspected daily.
- III. Ensuring free and unobstructed access to emergency services and for fire, police, and other emergency forces.
- IV. Ensuring fire alarm, detection, and suppression systems are in good working order. A temporary but equivalent system shall be provided when any fire system is impaired. Temporary systems must be inspected and tested monthly.
- V. Ensuring temporary construction partitions are smoke tight and built of noncombustible or limited combustible materials that will not contribute to the development or spread of fire.
- VI. *Providing addition fire-fighting equipment and training personnel in its use.*
- VII. Prohibiting smoking according to EC/5 throughout the organization's buildings, and in and adjacent to construction areas.
- VIII. Developing and enforcing storage, housekeeping, and debris removal packages that reduce the building's flammable and combustible fire load to the lowest feasible level.
- IX. Conduction a minimum of two fire drills per shift per quarter.
- X. Increasing hazard surveillance of buildings, grounds, and equipment, with special attention to excavations, construction areas, construction storage, and field offices.
- XI. Training personnel to compensate for impaired structural or compartmentalization features of fire safety.
- XII. Conducting organization wide safety education programs to promote awareness of LSC deficiencies, construction hazards, and ILSM.

Date: _____

Company: _____

Principal: _____

1901 N. DUPONT HIGHWAY • NEW CASTLE • DELAWARE • 19720