

# BERNARDON

ARCHITECTURE  
INTERIOR DESIGN  
LANDSCAPE ARCHITECTURE

## **ADDENDUM NO. 03**

Project Name: Renovations and Restoration of Stable Building  
and Greenhouse/Garage Building at Buena Vista Conference Center  
State of Delaware Contract Number: MJ2006000001

Project No.: 8306.00-15

Date of Issue: January 31, 2017

Notice: Attach this addendum to the Project Manual for this project. It modifies and becomes part of the Bidding Documents. Work or material not specifically mentioned herein is to be as described in the main body of the specification and as shown on the drawings.

Bids Due: Wednesday February 1, 2017 by **1:00 PM**  
Division of Facilities Management  
Thomas Collins Building  
540 South DuPont Highway, Suite 1  
Dover, DE 19901

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### Clarifications/Changes to the Project Manual:

1. The following section(s) are to be replaced in their entirety with those section(s) attached:

SECTION 004113 – BID FORM  
SECTION 012300 – ALTERNATES

End of Addendum No. 3

RENOVATION AND RESTORATION  
STABLE BUILDING AND GREENHOUSE/GARAGE BUILDING  
CONTRACT NUMBER: MJ2006000001

**BID FORM**

**For Bids Due:** \_\_\_\_\_ (DATE)                      **To:** \_\_\_\_\_ (OWNER)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Name of Bidder:** \_\_\_\_\_

**Delaware Business License No.:** \_\_\_\_\_ **Taxpayer ID No.:** \_\_\_\_\_  
**(A copy of Bidder's Delaware Business License must be attached to this form.)**

**(Other License Nos.):** \_\_\_\_\_

**Phone No.:** (     ) \_\_\_\_\_ - \_\_\_\_\_                      **Fax No.:** (     ) \_\_\_\_\_ - \_\_\_\_\_

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents, including all allowances, for the lump sum itemized below:

\$ \_\_\_\_\_  
(\$ \_\_\_\_\_ )

**ALTERNATES**

Alternate prices conform to applicable project specification section. Refer to specifications for a complete description of the following Alternates. An "ADD" or "DEDUCT" amount is indicated by the crossed out part that does not apply.

ALTERNATE No. 1: \_\_\_\_\_ Brick Sidewalk \_\_\_\_\_

Add/Deduct: \_\_\_\_\_  
(\$ \_\_\_\_\_ )

ALTERNATE No. 2: \_\_\_\_\_ Greenhouse \_\_\_\_\_

Add/Deduct: \_\_\_\_\_  
(\$ \_\_\_\_\_ )

ALTERNATE No. 3: \_\_\_\_\_ Stable Fit-out \_\_\_\_\_

Add/Deduct: \_\_\_\_\_  
(\$ \_\_\_\_\_ )

ALTERNATE No. 3a: \_\_\_\_\_ Stable Fit-out Alternate Finishes \_\_\_\_\_

Add/Deduct: \_\_\_\_\_  
(\$ \_\_\_\_\_ )

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**BID FORM**

ALTERNATE No. 4: \_\_\_\_\_ Garage Renovations \_\_\_\_\_

Add/Deduct: \_\_\_\_\_  
(\$ \_\_\_\_\_ )

**UNIT PRICES**

Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following Unit Prices:

		<b><u>ADD</u></b>	<b><u>DEDUCT</u></b>
UNIT PRICE No. 1:	_____ <u>Brick Repointing</u> _____	\$ _____	\$ _____
UNIT PRICE No. 2:	_____ <u>Rubble Foundation Repointing</u> _____	\$ _____	\$ _____

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**BID FORM**

I/We acknowledge Addendums numbered \_\_\_\_\_ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within \_\_\_\_\_calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By \_\_\_\_\_ Trading as \_\_\_\_\_  
(Individual's / General Partner's / Corporate Name)  
\_\_\_\_\_  
(State of Corporation)

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Witness:** \_\_\_\_\_ **By:** \_\_\_\_\_  
(SEAL) ( Authorized Signature )  
\_\_\_\_\_  
( Title )  
**Date:** \_\_\_\_\_

**ATTACHMENTS**

- Sub-Contractor List
- Non-Collusion Statement
- Affidavit(s) of Employee Drug Testing Program
- Bid Security
- (Others as Required by Project Manuals)

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**BID FORM**

**SUBCONTRACTOR LIST**

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.** This form must be filled out completely with no additions or deletions. **Note that all subcontractors listed below must have a signed Affidavit of Employee Drug Testing Program included with this bid.**

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City &amp; State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1. Site Work	_____	_____	_____
2. Carpentry	_____	_____	_____
3. Painting	_____	_____	_____
4. Mechanical	_____	_____	_____
5. Electrical	_____	_____	_____
6. Plumbing	_____	_____	_____
7. Masonry	_____	_____	_____
8.	_____	_____	_____

RENOVATION AND RESTORATION  
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**BID FORM**

**NON-COLLUSION STATEMENT**

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date (*to the Office of Management and Budget, Division of Facilities Management*).

All the terms and conditions of (*Project or Contract Number*) have been thoroughly examined and are understood.

**NAME OF BIDDER:** \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE (TYPED):** \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE (SIGNATURE):** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**ADDRESS OF BIDDER:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

Sworn to and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

My Commission expires \_\_\_\_\_ . NOTARY PUBLIC \_\_\_\_\_

**THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.**

RENOVATION AND RESTORATION  
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**AFFIDAVIT  
OF  
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite that complies with this regulation:

**Contractor/Subcontractor Name:** \_\_\_\_\_

**Contractor/Subcontractor Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Authorized Representative (typed or printed):** \_\_\_\_\_

**Authorized Representative (signature):** \_\_\_\_\_

**Title:** \_\_\_\_\_

Sworn to and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

My Commission expires \_\_\_\_\_ NOTARY PUBLIC \_\_\_\_\_

**THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.**

## **SECTION 01 23 00 - ALTERNATES**

### **PART 1 - GENERAL**

#### **1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

#### **1.2 SUMMARY**

- A. Section includes administrative and procedural requirements for alternates.

#### **1.3 DEFINITIONS**

- A. Alternate: An amount proposed by bidders and stated on the Bid Form for certain work defined in the bidding requirements that may be added to or deducted from the base bid amount if Owner decides to accept a corresponding change either in the amount of construction to be completed or in the products, materials, equipment, systems, or installation methods described in the Contract Documents.
  - 1. Alternates described in this Section are part of the Work only if enumerated in the Agreement.
  - 2. The cost or credit for each alternate is the net addition to or deduction from the Contract Sum to incorporate alternate into the Work. No other adjustments are made to the Contract Sum.

#### **1.4 PROCEDURES**

- A. Coordination: Revise or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.
  - 1. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate.
- B. Notification: Immediately following award of the Contract, notify each party involved, in writing, of the status of each alternate. Indicate if alternates have been accepted, rejected, or deferred for later consideration. Include a complete description of negotiated revisions to alternates.
- C. Execute accepted alternates under the same conditions as other work of the Contract.

- D. Schedule: A schedule of alternates is included at the end of this Section. Specification Sections referenced in schedule contain requirements for materials necessary to achieve the work described under each alternate.

## PART 2 - PRODUCTS (Not Used)

## PART 3 - EXECUTION

### 3.1 SCHEDULE OF ALTERNATES

- A. Alternate No. 1: Brick sidewalk.
1. Base Bid: No work
  2. Alternate: Provide all materials and labor to install a brick pathway, relocate an existing planter and install a new planter as indicated on drawings C-101 and C-502.
- B. Alternate No. 2: Greenhouse renovations.
1. Base Bid: No work.
  2. Alternate: Provide all materials and labor to renovate the greenhouse and install evaporative coolers as shown on drawings S-104, A-103, A-203, A-204, M-103, and E-101.
- C. Alternate No. 3: Stable Interior Fit-out and Mechanical/Electrical/Plumbing systems.
1. Base Bid: No work.
  2. Alternate: Provide all materials and labor to fit-out interior of stable building including electrical service, interior slab and under-slab utilities per drawings A-101, A-102, A-121, A-301, A-401, A-502, and as noted on applicable mechanical, electrical and plumbing drawings.
- D. Alternate No. 3a: Stable Interior Fit-out Alternate Finishes.
1. Base Bid: No work.
  2. Alternate: Provide all materials and labor to fit-out interior of stable building Hall 103 as indicated by Alternate Finish Key Note "A" per drawings A-401.
- E. Alternate No. 4: Partial Garage Building Renovation.
1. Base Bid: No work.
  2. Alternate: Provide all materials and labor to renovate the garage area indicated on drawings S-104, A-103, A-203, A-204, A-603 and as noted on applicable mechanical, electrical and plumbing drawings.

END OF SECTION 01 23 00