

INVITATION TO BID

Sealed bids for **OMB/DFM Contract No. MJ1002000040 – GSS Surplus and Fleet Services – Renovations** will be received by the State of Delaware, Office of Management and Budget, Division of Facilities Management, by either electronic mail or by mail as follows. Bid submissions submitted by electronic mail must be sent to DFM-BID@delaware.gov and a hard copy of the entire submission shall be sent by mail, but the hard copy does not have to arrive prior to bid submission.

Sealed bids shall be mailed and addressed to the Division of Facilities Management, Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901. The outer envelope should clearly indicate: **OMB/DFM CONTRACT NO. MJ1002000040 – GSS SURPLUS AND FLEET SERVICES RENOVATION – SEALED BID – DO NOT OPEN.**”

Bids will be accepted until 9:30 a.m. local time on Wednesday, July 8, 2020. Bids will be opened and read aloud at 10:00 a.m. local time on Wednesday, July 8, 2020. Bidder bears the risk of late delivery. Any bids received after the stated time whether by mail or electronic mail will be rejected and the mailed bids will be returned unopened. The bid opening will be held through electronic means to comply with the Governor’s State of Emergency. To attend the bid opening, the public may participate by joining the meeting at Webex.com, meeting number 716 383 139 and password xWrJFKiM823. There will be no in-person meeting.

The project involves selective demolition and renovation of an existing one-story, 5,068 square foot office and warehouse facility provide new office, storage, and vehicle tracking device installation space. Additionally, it consists of all required site work including demolition of identified buildings, demolition and installation of identified site improvements, restoration, paving and associated work.

A **MANDATORY** Pre-Bid Meeting was held on Tuesday, May 5, 2020 at 9:00 a.m.. In compliance with the Governor’s State of Emergency, the pre-bid meeting will be held by electronic means. There will be no in-person meeting. The public may join the pre-bid meeting at Webex.com, meeting number 712 220 276 and password sKkUxMDz293 for the purpose of establishing the list of subcontractors and to answer questions. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Contract documents can be obtained at Reprographics Center, Inc., 298 Churchmans Road, New Castle, DE 19720, phone: (302) 328-5019, upon receipt of \$85.00 per hard copy set or \$55.00 per electronic set, both are non-refundable. Checks are to be made payable to “StudioJAED”. Documents will be available on Monday, April 27, 2020.

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. The Owner reserves the right to reject any or all bids and to waive any informalities therein.

END OF SECTION