

PUBLIC NOTICE

Public Notice is hereby given that the State of Delaware, Office of Management and Budget, is soliciting letters of interest from Engineering firms for the design and preparation of specifications and bid documents and contract administration necessary for **OMB/DFM Contract No. MJ1002000012 - Delaware State Police - Indoor Firing Range HVAC.**

This project includes renovations to the HVAC system at the Delaware State Police (DSP) Indoor Firing Range located north of Smyrna at 391 Clark Farm Road. Engineering firm shall provide design and construction administration for replacing the existing chiller, removing the existing air handling units (AHUs) located on the roof and associated ductwork and piping. New design work and construction administration for one new chiller located on the ground, two new AHUs with fixed plate heat exchangers for energy recovery mounted on grade next to the building, with new ductwork and piping tied into the existing roof penetrations.

Questions regarding this solicitation must be submitted in writing to dfm_ask@state.de.us by Monday, October 5, 2015. Responses will be posted by Friday, October 9, 2015, on <http://bids.delaware.gov>.

Interested firms shall submit five (5) copies of their replies on or before 4:00 p.m. on Friday, October 16, 2015, to Mark A. DeVore, P.E., Chief of Engineering and Operations, Division of Facilities Management, Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901. Respondent bears the risk of late delivery. Any proposals received after the stated time will be returned unopened. Responses shall include:

- * demonstrated experience with projects of similar nature
- * organizational structure (personnel) established for the project including sub-consultants and previous experience (frequency) working with them
- * defined approach firm/team will implement
- * knowledge of sites and project requirements
- * geographical location of main or branch office that will be assigned the project
- * familiarity with public works (including work in the State of Delaware, the Delaware Code and other local requirements)
- * fees received by the firm for State of Delaware public works projects in the last five years (include breakdown)

The department seeks to apportion work equitably to interested and qualified firms. The above criteria will be used to select a firm to perform these services. The formal Architect/Engineer Selection Procedure can be found at <http://dfm.delaware.gov/profsrv/psae.shtml>. All information shall be submitted on GSA Forms 254/255, SF 330 or equivalent. Respondents are reminded that the project engineer for this work must be registered in the State of Delaware. Selected firms who reply will be given notice of times and dates for scheduled interviews. Facsimile submittals are not acceptable.

END OF PUBLIC NOTICE