



315 S. Chapel St.
Newark, DE 19711
Phone
302.738.7172
Fax
302.738.7175
www.dedc-eng.com

PRE-BID MEETING SUMMARY
DELAWARE STATE POLICE FIRING RANGE HVAC UPGRADE
OMB/DFM CONTRACT # MJ1002000012
ADDENDUM #1

ATTENDEES: See attached sign in sheet.

GENERAL STATEMENT:

A. The Mandatory Pre-bid meeting was held Delaware State Police Firing Range, 392 Clark Farm Road, Smyrna, Delaware, on November 7, 2016 at 1:30 PM.

ITEMS DISCUSSED:

B. Key dates

1. Bid Due –2:30 pm on Thursday, December 15, 2016 in the reception area of the Facilities Management Office in the Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901.
2. Bid Opening – Thursday, December 15, 2016 at 2:30 p.m. local time.
3. Questions and substitution submission deadline – December 1, 2016
4. Prequalification submission deadline is Tuesday, November 22, 2016.

C. Key topics

1. Pre-Qualification:

As authorized by 29 Del. C. § 6962(c), in order to submit a bid on this project, contractors must be prequalified in the classification listed below on an Annual basis AND provide certified responses to the Supplemental Request for Information specific to this project. Certain other conditions as they relate to Maximum Contract Dollar Value may apply. Please see the full text of the Prequalification Regulations on our website at:

<http://dfm.delaware.gov/prequal/>

CONTRACTOR MAXIMUM CONTRACT CLASSIFICATION DOLLAR VALUE:

Mechanical/Plumbing \$1,700,000.00

2. Bids

- a. The contractor must use the bid bond and bid form supplied in project manual. The bid form must be submitted in triplicate.
- b. Make sure you identify your project name on the front of your envelope when you submit your bid.

3. Clarifications

- a. All questions must be submitted in writing and must be faxed to DEDC, LLC, Attn: John Farina, Fax 302 738-7175 or E-mailed to jfarina@dedc-eng.com. Phone calls will not be accepted.
- b. This is a Prevailing Wage project.
- c. Face velocity across the Bag In Bag Out HEPA filters (exhaust side) shall not exceed 450 FPM.
- d. The energy recovery unit manufacturer is to supply a fixed ladder (equal to Cotterman Series F) with a platform and security ladder guard (equal to Cotterman LG) on the exterior of the unit to allow access to all elevated access points. The platform shall allow for the second level



315 S. Chapel St.
Newark, DE 19711

Phone
302.738.7172

Fax
302.738.7175

www.dedc-eng.com

door to swing open freely. Should the unit manufacturer deviate from the basis of design configuration, all elevated access points to the unit must be accommodated via a ladder and platform.

- e. ERU pre-purchase did not happen.

D. Subcontractor Listing

- 1. The subcontractor listing on this project is as follows:
 - a. Mechanical
 - b. Electrical
 - c. Concrete
 - d. Testing and Balancing
 - e. Controls

E. Documents

- 1. Contract documents may be obtained at DEDC, LLC, 315 South Chapel Street, Newark, DE 19711, phone (302) 738-7172, upon receipt of \$125.00 per hard copy set/non-refundable and/or \$25.00 per electronic set on CD/non-refundable. Checks are to be made payable to "DEDC, llc".
- 2. Please call and ask for Dana or Donna to verify availability of printed documents prior.

F. Walk thru meeting

- 1. A walk through will take place on Wednesday November 16, 2016 from 11:30 a.m. to 1:30 p.m. Contractors are to meet in the front lobby.

G. Drawing Revisions

- 1. M-600
 - a. The ERU air filter schedule has been updated.
 - b. The size and model of the exhaust fans has changed.
- 2. E-000
 - a. The electrical legend and scope of work has been updated.
- 3. E-100
 - a. HWP-1&2 are currently 208V, 3ø.
 - b. Note 14 has been revised.
- 4. E-101
 - a. This sheet shall completely replace the original E-101.
- 5. E-102
 - a. This sheet shall completely replace the original E-102.
- 6. E-103
 - a. New sheet.
- 7. E-200
 - a. New Sheet
- 8. E-301
 - a. An emergency boiler shutdown and exhaust fan wiring diagram have been added.
- 9. E-500
 - a. New Sheet



315 S. Chapel St.
Newark, DE 19711

Phone
302.738.7172

Fax
302.738.7175

www.dedc-eng.com

H. Meetings

1. There will be 2 progress meetings on this project. One will be utilized to identify schedule and delivery times. The other meeting will be the factory witness testing.

I. Addendum #1

1. Pre-Bid Meeting Summary (this document) (3 pages)
2. Sign in sheet (2 pages)
3. Drawing Revisions (9 pages)

Summarized By: DEDC, LLC
John R. Farina, P.E.

Date: November 14, 2016

DRAWINGS REDACTED