

PUBLIC NOTICE

Public Notice is hereby given that the State of Delaware, Office of Management and Budget, is soliciting letters of interest from Architectural firms for the design and preparation of specifications and bid documents and contract administration necessary for **MJ1002000008 - Delaware State Police Indoor Firing Range Roof.**

This project includes replacement of a 28,235 SF low slope roof over the firing range. No additional information is available for this project. The scope of services consists of preparation of construction documents, assistance with bidding, construction administration and inspection of work.

Interested firms shall submit five (5) copies of their replies on or before 4:00 p.m. on Friday, September 26, 2014, to Mark A. DeVore, P.E., Chief of Engineering and Operations, Division of Facilities Management, Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901. Respondent bears the risk of late delivery. Any proposals received after the stated time will be returned unopened. Responses to this RFP shall include:

- * demonstrated experience with projects of similar nature
- * organizational structure (personnel) established for the project including sub-consultants and previous experience (frequency) working with them
- * defined approach firm/team will implement
- * knowledge of sites and project requirements
- * geographical location of main or branch office that will be assigned the project
- * familiarity with public works (including work in the State of Delaware, the Delaware Code and other local requirements)
- * fees received by the firm for State of Delaware public works projects in the last five years (include breakdown)

All questions concerning this RFP shall be submitted in writing to Mark A. DeVore, P.E., Chief of Engineering and Operations, Division of Facilities Management, at the address above or by email to mark.devore@state.de.us. The deadline for questions is September 17, 2014.

The department seeks to apportion work equitably to interested and qualified firms. The above criteria will be used to select a firm to perform these services. The formal selection process can be found at http://dfm.delaware.gov/profsrv/documents/aeselect_proc.pdf. All information shall be submitted on GSA Forms 254/255, SF 330 or equivalent. Respondents are reminded that the project architect for this work must be registered in the State of Delaware. Selected firms who reply will be given notice of times and dates for scheduled interviews. Facsimile submittals are not acceptable.

END OF PUBLIC NOTICE