

## ADVERTISEMENT FOR BIDS

Sealed bids for **OMB/DFM Contract No. MJ0217000001 – Williams Justice Center – 7<sup>th</sup> Floor Fit-Out** will be received by the State of Delaware, Office of Management and Budget, Division of Facilities Management, in the reception area of the Facilities Management Office in the Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901 until 1:30 p.m. local time on Thursday, April 25, 2019, at which time they will be publicly opened and read aloud in the Conference Room. Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.

Project involves renovation of the shell space on the seventh floor of the Leonard L. Williams Justice Center in Wilmington, Delaware, as well as removing the existing storage partitions and fencing dividing up portions of the shell space. In addition to the architectural renovation, the HVAC units will be completely replaced. The purpose of the seventh-floor space is two-fold. The Northern portion of the seventh floor is a fit-out for the Justice of the Peace Courts 10 and 20. This space will involve one large courtroom and three smaller hearing rooms as well as associated holding space and A/V closets. Additionally, there will be administrative space, waiting space, an intake counter, offices, judges' chambers, file space, security spaces and infrastructure, and staff support spaces. The South portion of the seventh floor will accommodate two shared courtrooms and associated support spaces including holding cells, a non-contact attorney meeting room, jury deliberation rooms, and evidence and A/V closets. The north shared courtroom is a Special Proceedings Courtroom designed to accommodate five judges on the bench and a large number of spectators. Both shared courtrooms are designed to maximize flexibility for different courts. The North JP courtroom is also designed to allow for shared use when available. The new spaces are to be consistent with the building standards of finish levels, fire ratings, acoustical levels, and security levels. The spaces will be designed to maintain or improve upon existing courtroom and support space design while being cost effective.

A **MANDATORY** Pre-Bid Meeting will be held on Wednesday, April 10, 2019, at 10:00 a.m. at the Leonard L. Williams Justice Center, 500 N. King Street, Wilmington, Delaware, for the purpose of establishing the list of subcontractors and to answer questions. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Sealed bids shall be addressed to the Division of Facilities Management, Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901. The outer envelope should clearly indicate: **“OMB/DFM CONTRACT NO. MJ0217000001 – WILLIAMS JUSTICE CENTER – 7<sup>TH</sup> FLOOR FIT-OUT - SEALED BID - DO NOT OPEN.”**

Contract documents may be obtained at the Pre-Bid Meeting via thumb drive upon receipt of a fully filled-out document request form; please contact Addie Spicer at [aspicer@tevebaugh.com](mailto:aspicer@tevebaugh.com) for a copy of the request form. Requests received prior to the pre-bid meeting (sent to [aspicer@tevebaugh.com](mailto:aspicer@tevebaugh.com) and having received a confirmation email) shall be guaranteed a thumb drive; requests made at the pre-bid meeting shall be first-come-first-serve (with every effort being made to have enough on hand). Thumb drives will be provided at no cost to the contractor.

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned

Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. The Owner reserves the right to reject any or all bids and to waive any informalities therein. The Owner may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days notice by certified delivery, facsimile machine or other electronic means to those bidders receiving plans.

**END OF ADVERTISEMENT FOR BIDS**