

Addendum #1

Date: August 31, 2018

Project: DelDot Administration Building –
North Atrium Conference Room Water Infiltration

The work herein shall be considered part of the bid documents for the referenced project and carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in Contract Sum or Contract Time. Acknowledge receipt of addendum on the bid form as indicated.

Clarifications

1. Pre-Bid Meeting Minutes attached.
2. Pre-Bid sign-in sheet attached.
3. Contractor scope of work clarification regarding existing monitor locations, wall supports, and patch / repair of existing walls attached.
4. AV, Data, & Electrical Scope of Work to be provided by others under separate state contract summarized in attached document.
5. Harvard Environmental to remove existing flooring and base only in disturbed areas. Remainder of flooring / base demo to be completed by the flooring sub-contractor under separate state contract.
6. Owner does not have any attic stock of the existing ceiling tile but confirmed that it is available thru ERCO.

Changes to the specifications

1. Revised Subcontractor List updated to include Carpentry and remove Flooring and Electrical. (See attached)

END

Pre Bid Meeting Minutes

Date: August 29, 2018

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General

1. Bids due **3:00pm on September 13, 2018** at the OMB/DFM office located in the Thomas Collins Building at 540 S. DuPont Highway, Suite 1, 3rd Floor in Dover.
2. The deadline for RFIs to StudioJAED is **Thursday, September 6th, 2018 at 4:00 pm.**
3. RFI and questions are to be submitted via email to Gabe Cheung, Nimesh Patel, and Pam Babuca at StudioJAED. cheungg@studiojaed.com pateln@studiojaed.com babucap@studiojaed.com

Pre Bid Meeting Minutes

1. Introductions
2. Review Scope
 - o Rooms Farmington/Felton N-102 1st floor and Bethany N-214 2nd Floor, damaged from water infiltration
 - o Harvard Environment has state contract to perform demo work, which includes, remove extent of damaged wall exterior inside face, remove vinyl covering,
 - o Removal and installation of flooring is by others under state contract.
 - o Contractor scope of work is to hang new drywall, refinish all walls and install partial ceiling as required.
 - o Owner to remove technology and furniture, and reinstall.
 - o Contractor responsibilities for monitor supports, etc to be confirmed.
3. Review Alternates
 - a. None
4. Review Bid Form
 - a. Complete forms as presented, do not edit or alter.
 - b. Provide all information requested in full or bid will not be accepted.
 - c. Employee drug testing form is required from general contractor.
 - d. Acknowledge all addendums as individual items.
 - e. Include a copy of your business license, not just a number.
5. Review Sub Contractor List
 - a. Flooring, and Painting
6. Review Allowances
 - a. Allowance: \$5,000 for General contingencies and repairs
7. Prevailing Wage Project
 - a. Rates included in specifications.
8. Schedule
 - a. Anticipate prompt award and commencement after bids are received.
 - b. Substantial completion date by January 2019.
9. Lay Down Area, Security and Occupancy

- a. All immediate areas adjacent to construction will be occupied for the duration of the project.
 - b. Contractor is responsible for coordinating with the DelDOT and facilities, on a daily basis as to location of work etc.
 - c. Contractor to provide all measures for pedestrian control and safe occupant passage for project duration. Plastic drop cloths and floor protection outside space.
 - d. Laydown space provided in each room.
 - e. Contractor parking will be designated by DelDOT.
 - f. Loading dock is available for transport of items to the project area.
10. Subcontractor walkthrough was limited to only Farmington/Felton N-102 1st floor, due to conference room schedule conflict.
 11. September 5, 2018 from 12:00pm-1:00pm has been scheduled and reserved for contractors and sub-contractor to be able to walk through both Farmington/Felton N-102 1st floor and Bethany N-214 2nd Floor.

END

HEADQUARTERS

2500 WRANGLE HILL ROAD
FOX RUN OFFICE PLAZA, SUITE 110
BEAR, DE 19701

302.832.1652 **PHONE**
302.832.1423 **FAX**

ARCHITECTS

ENGINEERS

FACILITIES SOLUTIONS

Project: State of DE – DeIDOT N Atrium Conference Room Water Infiltration
Project No.: MC5511000020 / 18019
Date: August 29, 2018

**PRE-BID
SIGN IN SHEET**

REPRESENTATIVE	FIRM / PHONE / FAX / EMAIL
1. <u>Steve Serbu</u>	<u>Amakor, Inc.</u> <u>302-834-8664</u> <u>302-834-8681</u> <u>amakor@aol.com</u>
2. <u>Keith Long</u>	<u>John L. Briggs</u> <u>302-856-7033</u> <u>302-856-7085</u> <u>contact@jlbriggsco.com</u>
3. <u>Gregory Thompson</u> <u>Brian Thompson</u>	<u>Conventional Builders, Inc.</u> <u>302-422-2429</u> <u>302-422-2135</u> <u>conventionalbuilders@comcast.net</u>
4. <u>Robin Schurman</u>	<u>BRS Consulting, Inc.</u> <u>302-786-2326</u> <u>302-786-2079</u> <u>robin@brsconinc.com</u>
5. <u>Bill Booth</u>	<u>Commonwealth Construction Co.</u> <u>302-654-6611</u> <u>No Fax</u> <u>bbooth@itscommonwealth.com</u>

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Project: State of DE – DelDOT N Atrium Conference Room Water Infiltration
Project No.: MC5511000020 / 18019
Date: August 29, 2018

**PRE-BID
SIGN IN SHEET**

REPRESENTATIVE	FIRM / PHONE / FAX / EMAIL
6. <u>Michael Sanders</u>	<u>Harvard Environmental, Inc.</u> <u>302-326-2333</u> <u>No Fax</u> <u>msanders@harvardenv.com</u>
7. <u>Nimesh Patel</u>	<u>StudioJAED</u> <u>302-832-1652</u> <u>302-832-1423</u> <u>pateln@studiojaed.com</u>
8. <u>Gabe Cheung</u>	<u>StudioJAED</u> <u>302-832-1652</u> <u>302-832-1423</u> <u>cheungc@studiojaed.com</u>
9. <u>John Dunham</u>	<u>State of DE</u> <u>302-744-1185</u> <u>john.dunham@state.de.us</u>
10. <u>Karen Potter</u>	<u>DelDOT</u> <u>302-760-2300</u> <u>karen.potter@state.de.us</u>

REVISED PER ADDENDUM #1

MC5511000020
August 31, 2018

DeIDOT N Atrium Conference Room Water Infiltration
Dover, DE

**DeIDOT N Atrium Conference Room Water Infiltration
800 South Bay Road
Dover, DE 19901
Contract No. MC5511000020**

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.** This form must be filled out completely with no additions or deletions. **Note that all subcontractors listed below must have a signed Affidavit of Employee Drug Testing Program included with this bid.**

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1. Carpentry	_____	_____	_____
2. Painting	_____	_____	_____

DELDOT N. ATRIUM CONFERENCE ROOM WATER INFILTRATION PROJECT AV, Data, & Electric Scope of Work Summary (by Owner)

Farmington / Felton:

- SOW out with the AV vendor to provide the disconnect services for the displays (4) & 2 cameras.
 - Will modify to have them remove the display cabling from behind current walls AND
 - Remove the ceiling projector (no re-use in F/F space)
 - This will happen in early October
- Restoration
 - The AV supplier is on notice for the subsequent reconnect (date TBD)
 - They will be “flipping” the room displays to reconfigure space (front & back)
 - We need to have them re-install the video cables that they ‘recovered’.
 - There is one display that will remain in current location near door. We cannot deal with the fire strobe relocation.
 - The “new front” of room will have the 2 displays set up to avoid conflict with the fire strobe at that wall.
 - Cameras will be placed similar to current situation --- 1 audience facing & 1 podium facing
 - Electrical SOW to be addressed separate from this project. (NOT AV supplier task)
 - Need 2 new high outlets for the 2 displays in the “new front” of room
 - Need 1 high outlet for the 1 display being relocated to the “new back” of room
 - Need to evaluate electrical needs for PC and podium at the “new front” of room
 - Electrical Related BUT NOT to support AV or the technology area
 - The current Leviton lighting control system has issues.
 - Unclear as to scope of current Leviton system - It is in F/F room BUT it “may” also control the 2nd floor Fenwick room (there is a Leviton scene control there)
 - NEED new lighting controls in F/F the “new front” of room. (This will be a “3 way” type switch solution. Control (switches) near main door AND Controls (switches) near podium.
 - The lighting controls needs to be ‘flexible’ enough to deal with the “traditional” florescent fixtures AND the “can” fixtures that appear to have dimming features now.
 - Data/Network – separate supplier – NOT AV nor Electrical contractors.
 - Need to install ~ 6 new drops in the “new front” of room.
 - Data drops in rear will be removed to leave only 2.

Bethany Room

- AV supplier to remove Bethany AV components (TV’s, Camera, table interface, & component rack.)
- They will ‘most likely’ need to remove behind the wall wires as the wiring is near the exterior wall that will be worked.
- Restoration – Should return to current layout state. No other provisions planned.

Barry Cowin



Delaware Department of Transportation
Division of Technology & Innovation

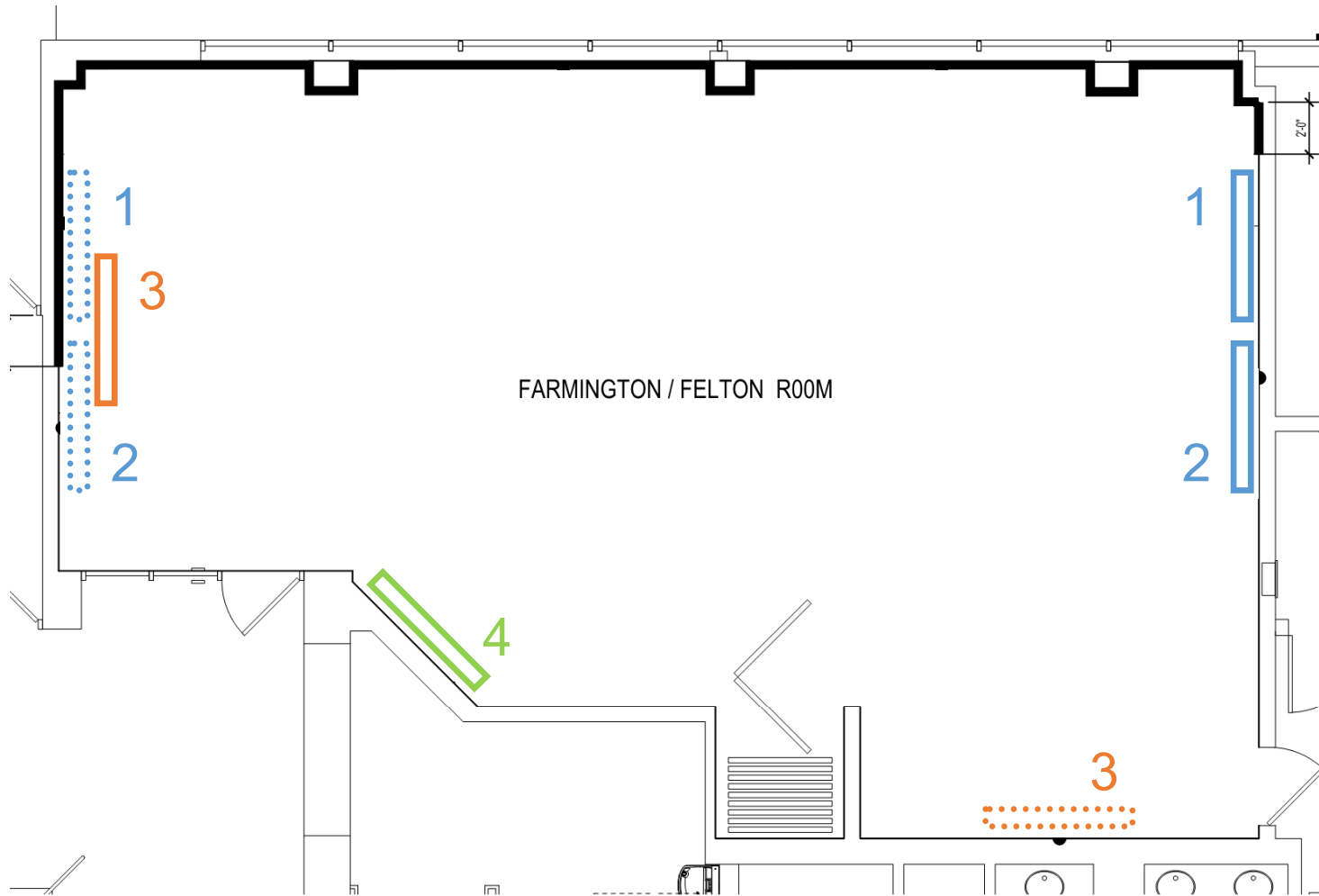
PROJECT

DeIDOT N. Atrium
Conference Room
Water Infiltration

9/4/2018

LEGEND

-  Existing Monitor Location
-  New Monitor Location



1
SK

NEW PLAN - FARMINGTON / FELTON ROOM N-102



- N** 1. Contractor to relocate existing plywood wall support for monitors 1 & 2 and patch / repair existing wall.
- O** 2. Contractor to install new wall support for relocated monitor 3 and patch / repair existing wall.
- T** 3. Contractor to confirm location of wall supports with owner prior to installation.
- E** 4. Contractor to remove blank wall plates identified by owner and patch / repair all walls.
- S** 5. Contractor to coordinate with others under state contract providing electrical / IT / video services.