

ADVERTISEMENT FOR BIDS

Sealed bids for **OMB/DFM Contract No. MC5511000016 – Georgetown DMV – New Work Stations** will be received by the State of Delaware, Office of Management and Budget, Division of Facilities Management, in the reception area of the Facilities Management Office in the Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901 until 1:00 p.m. local time on Thursday, March 15, 2018, at which time they will be publicly opened and read aloud in the Conference Room. Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.

Project includes: The DMV requested to increase the customer service stations for the Driver's License Testing Room, Title and Vehicle Customer Service Workstations and the Reception Desk stations. The Testing Room will have minor demolition work and new finishes, along with four (4) new Testing Workstations. There are currently twenty-two (22) Customer Services Workstation, which will be increased with five (5) new Workstations, which will include two (2) workstations for the Vehicle section and three (3) workstations for the Driver section. The Reception Desk will be expanded to add two (2) additional service agent seats. The work will include minor demolitions, partition and ceiling work in the Testing Room, along with some new electrical and telecom/data outlets. The other areas will primarily include custom casework and furniture, some new electrical and telecom/data outlets.

A **MANDATORY** Pre-Bid Meeting will be held on Wednesday, February 28, 2018, at 9:00 a.m. at the Georgetown DMV, 23737 Dupont Boulevard, Georgetown, Delaware, for the purpose of establishing the list of subcontractors and to answer questions. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Sealed bids shall be addressed to the Division of Facilities Management, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901. The outer envelope should clearly indicate: "**OMB/DFM CONTRACT NO. MC5511000016 – GEORGETOWN DMV – NEW WORK STATIONS – SEALED BID - DO NOT OPEN.**"

A digital disc containing the contract documents may be obtained at Becker Morgan Group, 309 South Governors Avenue, Dover, DE 19904, phone: (302) 674-3760 upon receipt of \$25 per disc, non-refundable. Checks are to be made payable to "Becker Morgan Group." **Please phone ahead to ensure availability of documents at the pre-bid meeting.**

If hard copies of the documents are desired, they can be purchased at Dicarlo Digital Copy Center, 109 South Division Street, Salisbury, MD 21801, phone: (410) 749-9901.

Construction documents will be available for review at the following locations: Becker Morgan Group; Delaware Contractors Association; Associated Builders and Contractors.

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. The Owner reserves the right to reject any or all bids and to waive any informalities therein. The Owner may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days notice by certified delivery, facsimile machine or other electronic means to those bidders receiving plans.

END OF ADVERTISEMENT FOR BIDS