

DELDOT Administration Building
Roof Replacement and Repairs
800 Bay Road
Dover, Delaware

ADDENDUM No.1
January 31, 2014

OMB/DFM Contract No. MC551100007

The following document is intended to amend the revised Project Manual and Drawings (revised 1/2/2014 and issued for bidding 1/21/2014) for the above-referenced project.

The following items were discussed at the pre-bid meeting on January 29, 2014. The meeting attendance sign-in sheets are attached:

Pre-Bid Meeting:

Project: DELDOT Administration Building, Roof Replacement and Repairs
 OMB/DFM Contract No. MC551100007

Date & Time: January 29, 2014, 10:00 AM

Date Typed: January 31, 2014

Location: DELDOT Administration Building, Dover DE

Attendees:	John Dunham	OMB/DFM
	Rich Wilson	Cooperson Associates
	Michael Sanders	Harvard Environmental
	Greg Ring	GAF
	Chris Chubbuck	GAF
	Jim McKeever	Wilkinson Roofing
	Dan Dowens	HK Griffith
	Chad Evert	Jottan Roofing
	Dave McCarthy	Commonwealth Construction
	Leonard Donovan	Quality Exteriors
	Matt Papa	P&C Roofing
	Buck High	Tri-State Roofers
	Bill Roman	Whelan Roofing
	Peter Kiotsekoglou	J&K Contracting
	Casparo	D.A. Nolt, Inc.
	Chip Della Vecchio	Garvey Roark, Inc. LLC

1. The bid due date, time, and place to be delivered was discussed, as well as the manner in which the bid envelope shall be addressed. All shall be per the advertisement in the project manual. The bids are due 2/13/2014 by 2:30 PM
2. The importance of providing a complete sub-contractor's list was stressed. The list must be provided even if the roofing contractor intends to perform all categories of the work with his personnel. The list is an integral part of the required bid form and no lines should be left blank. Six (6) subcontractor categories are listed.
3. All bids shall be submitted in triplicate utilizing the bid form provided in the project manual.
4. Any questions regarding the bid must be in writing (Fax and/or emails are acceptable.)
5. The cut-off date for questions will be Thursday, February 6, 2014.
6. The last date for issuing addendum will be Friday, February 7, 2014.
7. Bidders may visit the site today and at 9:00 AM on Monday the 3rd. Call John Dunham to let him know if you will attend no later than Friday the 31st. John's number is (302) 382-4392 (cell), or (302) 744-1185 (office).
8. Once the work begins, access to the work areas will be from the building exterior. The contractor shall provide all necessary ladders, scaffolding, high-reach lifts, etc., needed to provide safe access for construction personnel, materials, and equipment.
9. The contractor shall be responsible for safety apparatus, barricades, OSHA standards compliance, etc.
10. The contractor shall verify the need for any state, county, or local permits and shall pay for and acquire any that may be required.
11. The contractor shall provide full time on-site supervision. (May be a working superintendent.)
12. Job site progress meetings will be held every two (2) weeks.
13. Any required permits and the certified prevailing wage rates must be conspicuously posted. (The state shall provide a suitable job site location.)
14. The project does not include liquidated damages.
15. All the required bonds must be on the forms included in the project manual.

16. The contractor may invoice and be paid for materials that are stored on site and/or for materials stored at his shop off-site if a proper insurance certificate is provided.
17. The state will determine the location for the on-site temporary toilet facilities.
18. Grounds disturbed by and during the performance of the roof work shall be restored by the contractor.
19. Professional Roof Services, Inc. (PRSI) will provide on-site monitoring and inspection of the roof work on a full time basis throughout the duration of the work as a consultant to Cooperson Associates.
20. Required unit prices and allowances are specified in the project manual and are included on the bid forms. There is one allowance to be included in the bid and 7 unit prices.
21. There are asbestos containing materials on roof area R5 in perimeter wall flashings, curb flashings, and the stair penthouse roof. An asbestos abatement contractor under a separate contract with the state will remove and dispose of those materials.
22. Products of three (3) roofing manufacturer's which are acceptable for the SBS modified bitumen membrane roof system, are listed in the project manual.

Those manufacturers are: Firestone
 Soprema
 TREMCO

A few sets of documents previously mailed to prospective contractors were found to have the wrong list of manufacturers in specifications section 075216. The three (3) listed manufacturers shall be per this item #22.

23. Other roofing manufacturers wishing approval of their products may submit a substitution request in writing, through a bidding contractor in accordance with the requirements set forth in section 016000 "Product Requirements" of the project manual.
24. The contractors were advised to use low odor/low fume asphalt and to use kettles that have integral fume recovery systems.
25. There is an available an electric source on the roof.
26. The use of an asphalt tanker in lieu of the asphalt kettle with recovery system may be considered. The tanker would not have a fume recovery system, but there would not be an open flame and the asphalt is contained. If space allows at the back of the building, using a tanker would be acceptable. However, low odor/low fume asphalt will still be required. The south and west parking areas may be suitable.

27. All contractors's staging and set-up shall be from the back of the building. No set-up will be allowed at the front of the building.
28. This facility is located on a "no smoking campus". Smoking will only be allowed on site away from all buildings as directed by DeIDOT.
29. The south building wing is not included in this contract and is marked on the drawings as "N.I.C.". All items relative to that building are also marked "N.I.C." and shall not be part of this contract's requirements.
30. The completion time for this contract is ninety (90) calendar days and is filled in as such on the bid form.
31. Cooperson Associates will clarify whether the existing built up roof under the EPDM roof on roof area R5 is an "asphalt" bur or a "coal tar pitch" bur.
32. If a vacuum truck is used to remove the existing stone ballast, the work shall be performed "after hours" on weekends.
33. The roofing contractor will "temp-in" the roof areas where the abatement contractor has removed asbestos containing materials.
34. Cooperson Associates will provide a list of estimated quantities to be included in the bid relative to the seven (7) unit prices included in the bid form. In the event that those bid quantities are exceeded, the appropriate unit prices will prevail.
35. On the bid form, unit price No. 5 should be \$85.00/Brick and unit price No. 6 should be \$25.00/Sq.Ft. The bid form has been revised and is attached. The bidders shall use the revised bid form that is attached to this addendum.

*** End of Addendum No. 1 ***

Distribution: All Pre-bid Meeting Attendees
Karen Potter – DeIDOT
Mark DeVore – OMB/DFM
Steven Kosluk – Cooperson associates
Blaine Chipola – Professional Roof Services

BID FORM

ALLOWANCES:

Allowances conform to applicable project specification section. Refer to specifications section 012100 for a complete description of the following allowances:

1. Allowance No. 1:A contingency allowance in the amount of \$20,000.00 (Included in the base bid price).

UNIT PRICES

Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following Unit Prices:

	<u>ADD</u>	
UNIT PRICE No. 1: <u>Repair seams in membrane flashings.</u>	\$ 5.00	/L.F.
UNIT PRICE No. 2: <u>Repair seams in membrane flashings at mechanical units.</u>	\$ 5.00	/L.F.
UNIT PRICE No. 3: <u>Repair open seams in built up roof and EPDM membranes.</u>	\$ 8.00	/L.F.
UNIT PRICE No. 4: <u>Remove and replace deteriorated joint sealant.</u>	\$ 6.00	/L.F.
UNIT PRICE No. 5: <u>Remove and replace broken or spalled face brick</u>	\$ 85.00	/Brick
UNIT PRICE No. 6: <u>Patch point loose and/or missing face brick mortar joints</u>	\$ 25.00	/S.F.
UNIT PRICE No. 7: <u>Remove and Replace Roof Drain</u>	\$ 750.00	/Drain.

BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for sixty (60) days from the date of opening of bids, and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within 90 calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ **By:** _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

- Sub-Contractor List
- Non-Collusion Statement
- Bid Security
- (Others as Required by Project Manuals)

Roof Replacement and Repairs at Delaware Department of Transportation
 Administration Building
 800 Bay Road
 Dover, Delaware
 OMB/DFM Contract No. MC5511000007

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1. Roofing (SBS Modified Membrane) (EPDM Membrane)	_____	_____	_____
2. Metal Fabrications (Flashings, Copings)	_____	_____	_____
3. Carpentry (Nailers, blocking)	_____	_____	_____
4. Masonry Repairs (Cleaning/Pointing)	_____	_____	_____
5. Sealants (Caulking)	_____	_____	_____
6. Plumbing (Roof Drains)	_____	_____	_____

Roof Replacement and Repairs at Delaware Department of Transportation
Administration Building
800 Bay Road
Dover, Delaware
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BID FORM
NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date (*to the Office of Management and Budget, Division of Facilities Management*).

All the terms and conditions of "*Roof Replacement and Repairs at Delaware Department of Transportation Administration Building*" have been thoroughly examined and are understood.

NAME OF BIDDER: _____

**AUTHORIZED REPRESENTATIVE
(TYPED):** _____

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):** _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____ NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

STATE OF DELAWARE
OFFICE OF MANAGEMENT AND BUDGET

BID BOND

TO ACCOMPANY PROPOSAL
(Not necessary if security is used)

KNOW ALL MEN BY THESE PRESENTS That: _____
_____ of _____ in the County of _____
_____ and State of _____ as **Principal**, and _____
_____ of _____ in the County of _____
and State of _____ as **Surety**, legally authorized to do business in the State of Delaware
("State"), are held and firmly unto the **State** in the sum of _____
_____ Dollars (\$ _____), or _____ percent not to exceed _____
_____ Dollars (\$ _____)
of amount of bid on Contract No. _____, to be paid to the **State** for the use and
benefit of _____ (*insert State agency name*) for which payment
well and truly to be made, we do bind ourselves, our and each of our heirs, executors, administrators, and
successors, jointly and severally for and in the whole firmly by these presents.

NOW THE CONDITION OF THIS OBLIGATION IS SUCH That if the above bonded **Principal**
who has submitted to the _____ (*insert State agency name*) a
certain proposal to enter into this contract for the furnishing of certain material and/or services within the
State, shall be awarded this Contract, and if said **Principal** shall well and truly enter into and execute this
Contract as may be required by the terms of this Contract and approved by the _____
_____ (*insert State agency name*) this Contract to be entered into within twenty days after
the date of official notice of the award thereof in accordance with the terms of said proposal, then this
obligation shall be void or else to be and remain in full force and virtue.

Sealed with _____ seal and dated this _____ day of _____ in the year of our Lord two
thousand and _____ (20____).

SEALED, AND DELIVERED IN THE
Presence of

		Name of Bidder (Organization)
Corporate Seal	By:	_____
		Authorized Signature
Attest _____		_____
		Title

		Name of Surety
Witness: _____	By:	_____

		Title

PROJECT: DelDot Administration Building, Roof Replacement - Rebid
OMB/DFM Contract No. MC551100007

PRE-BID MEETING

DATE: January 29, 2014

TIME: 10:00 a.m.

Name (Printed)	Representing	E-mail & Telephone
✓ CASPARO	D.A. NOLT	MATT@DNOLT.COM MATTOTT 866-7639333
✓ DAVE MCCARTHY	CCC	DMCCARTHY@ITSCOMMONWEALTH.COM 302-654-6611
✓ JIM MCKEEVER	WILKINSON ROOFING	Jim.wilkinse@roofing.com 302 998 9719
✓ Dan DOWENS	HK GRIFFITH	DAN@HKGRIFFITH.COM 302-368-4635
✓ LEONARD DONOVAN	Quality Exteriors	302-398-9283 x14 LEONARD@QUALITYEXTERIORS.COM
✓ JOHN DUNHAM	OMB/DFM	JOHN.DUNHAM@STATE.DE.US (302) 744-1185
✓ Peter Kiotsekoglou	J&K Contracting	KKyriakos@JKcontractinginc.com 301-333-5448 Ph. 301-333-5293
✓ Bill Roman	Whelan Roofing	Romanbill69@gmail.com 484-392-3484
✓ MIKE SANDERS	HARVARD ENVIRONMENTAL	MSANDERS@HARVARDENV.COM (302) 326-2333

PROJECT: DelDot Administration Building, Roof Replacement - Rebid
OMB/DFM Contract No. MC551100007

PRE-BID MEETING

DATE: January 29, 2014

TIME: 10:00 a.m.

Name (Printed)	Representing	E-mail & Telephone
<i>Rich Wilson</i>	<i>COOPERSON ASSOC.</i>	<i>RWilson@COOPERSONASSOC.COM (302) 455-1105</i>
<i>Matt Papa</i>	<i>P4C Roofing Inc</i>	<i>mattp@pcroofinginc.com (302) 322-6767</i>
<i>CHIP DELLA VECCHIO</i>	<i>G-R I LLC</i>	<i>CHIP@GARVEYROOFING.COM 610-738-4061</i>
<i>Greg Ring</i>	<i>CAF</i>	<i>grings@CAF.COM 1-857-999-9522</i>
<i>CHRIS CHUBBUCK</i>	<i>CAF</i>	<i>CCHUBBUCK@CAF.COM 215 244 1149</i>
<i>Chad Evert</i>	<i>JOTTAN</i>	<i>estimator@jottan.com Chris Smith (609) 447-6200</i>
<i>Buck High</i>	<i>TRI-STATE Rtg</i>	<i>bhighole.comcast.net 302-995-7027 F. 302-995-7507</i>