

Michael R. Wigley, AIA, LEED AP  
W. Zachary Crouch, P.E.  
Michael E. Wheedleton, AIA  
Jason P. Loar, P.E.  
Ring W. Lardner, P.E.  
Jamie L. Sechler, P.E.

**PARKING LOT REHABILITATION  
AT  
DELAWARE STATE POLICE TROOP 4  
23652 SHORTLY ROAD  
GEORGETOWN, DELAWARE 19947  
OMB/DFM #MC4506000080  
DBF #0586B038.C01  
MAY 7, 2020**

**ADDENDUM NO. 1**

The following items shall become a part of the contract documents. Contractor must acknowledge receipt of this addendum on the Bid Form. Failure to do so may subject the Bidder to disqualification.

- Item No. 1 The Prebid Meeting Minutes and Sign-In Sheet are attached to this addendum.
- Item No. 2 A revised Section 00 41 13, BID FORM, pages 1 – 5, (*Addendum No. 1, 5/7/20*), is attached to this addendum and replaces the previous Bid Form in its entirety.
- Item No. 3 The prevailing wage rates effective March 13, 2020 are attached to this addendum.
- Item No. 4 The RFI and site visit schedule is attached to this addendum.

**END OF ADDENDUM**

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**PRE-BID MEETING MINUTES  
PAVEMENT REHABILITATION  
AT DELAWARE STATE POLICE TROOP 4  
GEORGETOWN, DELAWARE 19947  
DBF #0586B038.C01 ❖ OMB/DFM# MC4506000080  
MAY 7, 2020**

On Wednesday, May 6, 2020, a Mandatory Pre-Bid Meeting was held at 10:00 A.M. by virtual online meeting using Cisco Webex Meetings as identified in the Project Advertisement.

***Items Discussed***

- Item 1 This pre-bid meeting is mandatory to submit a qualifying bid. Attendance was taken at the beginning and end of the meeting. In addition, participants were asked to e-mail Ring Lardner and Larry Schrock their names, company name, phone number and e-mail address. All participants who completed those three items are listed on the attached sign-in list and qualified to submit a bid. Dwayne Bosley from Dixon Construction, Sherry Perry from Nickle Electric and Robert Galster from Diamond Hill, Inc. was present at the beginning and end of the meeting but did not e-mail the contact information as directed.
- Item 2 Bids will be due on Monday, June 29, 2020 at 9:30 A.M. at the Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor) or via e-mail at DFM-BID@delaware.gov. Late bids will not be accepted. If bids are e-mail, a hard copy must arrive at the address above within five calendar days or the e-mail. The bids will be opened on Monday, June 29, 2020 at 10:00 A.M. via Webex Meeting. Information for the meeting can be found on the Project Advertisement.
- Item 3 One (1) original and two (2) copies of the bid forms must be submitted along with one (1) original and two (2) copies of a bid bond equal to 10% of the bid price and all alternates. All bid submission documents, including the bid bond, must be completed on the forms provided in the specifications. A copy of the contractor's Delaware business license is required with the bid submittal. Subcontractor Delaware business licenses shall be submitted within 30 days after project award.
- Item 4 A performance bond equal to 100% of the contract amount will be required upon execution of the contract. Construction schedules are not required with the bid.
- Item 5 The bid form was reviewed. All blanks must be completed. The subcontractor list was reviewed and must accompany the Bid Forms and be fully completed in order to submit a qualifying bid. The third party subcontractor list (i.e. A-C under Asphalt) may be left blank; however, a contractors name must be listed for the category. All subcontractors and sub-subcontractors must be licensed to practice their trade in the State of Delaware prior to execution of the contract. If changes are needed, they shall

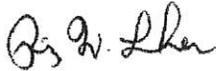
be submitted to DBF in writing.

- Item 6 A complete Drug Affidavit form from the bidder shall be included with the bid submittal.
- Item 7 General contractors who wish to receive addenda directly and be on the approved bidder's list must purchase a minimum of one (1) set of bid documents from Davis, Bowen & Friedel, Inc. for \$80.00.
- Item 8 This project is state funded and prevailing wage rates will be required. A certified copy of the prevailing wage rates is included in the specifications and the contractor should refer to these for bidding. The contractor will be responsible to send wage reports to the Department of Labor.
- Item 9 The campus is a tobacco free campus and the buildings / campus will remain occupied during all phases of construction. The State wants the work done in the shortest duration. The number of days to complete the work shall be listed on the bid form. An alternate will be added for night work or 24/7 work to complete the project as fast as possible.
- Item 10 Contractors are reminded that background checks are required and to refer to the project specifications for the process.
- Item 11 Project has been reviewed by AAB and Fire Marshal. A Standard Plan approval has been issued by DNREC. A Safety Permit is needed from DeIDOT and DBF will work with selected contractor on application of permit. Additional approvals or permits are not anticipated to be required.
- Item 12 Project will be phased and final phasing will be coordinated with selected contractor at the pre-construction meeting. Contractors to bid project based on phasing shown in the bid set.
- Item 13 Soils and concrete testing to be performed by Owner using an existing contract with Duffield Associates.
- Item 14 The contractor will be responsible for having a supervisor on site at all times during work of any subcontractors or their own forces, including punch list work.
- Item 15 The contractor shall provide their own toilet facility, electric and water.
- Item 16 Materials must be on site to be included in pay applications.
- Item 17 Utilities are shown on the plans. Miss Utility will mark some of the utilities and contractor shall hire a utility marking company.
- Item 18 The project carries a 2 year warranty period.
- Item 19 The contractor was reminded to review all project close-out information to include the construction waste management form.

- Item 20 The project was reviewed by DBF. The project will consist of completely removing the existing asphalt, scarifying the stone base, regrading as necessary, install curbing, install new light poles and conduit, electric panel work and repaving. The future pole building is not in this contract and bidders were reminded of the need for an electrical study as call for in the specifications.
- Item 21 DBF will schedule a site visit and the schedule will be included as part of Addendum 1.
- Item 22 DBF will provide the RFI process as part of Addendum 1. No addenda will be issued within four days of the bid due date except to withdraw the request for bids or to extend the deadline or change the locations of the bid opening.

Any changes, additions or deletions to these minutes should be submitted in writing to Davis, Bowen & Friedel, Inc., within ten (10) days.

Respectfully Submitted,  
*DAVIS, BOWEN & FRIEDEL, INC.*



Ring W. Lardner, P.E.  
Engineer - Project Manager

Attachment

**Parking Lot Rehabilitation at Delaware State Police Troop 4 - MC4506000080 - Sign In Roster**

Firm / Agency	Name	Phone Number	E-Mail Address
Mountain Consulting	Tim Gibson	(302) 744-9875	<a href="mailto:tgibson@mountainconsultinginc.com">tgibson@mountainconsultinginc.com</a>
Fayda Engineering and Energy Solutions, LLC	Matt Galinski	(302) 999-1060	<a href="mailto:Mgalinski@fadaees.com">Mgalinski@fadaees.com</a>
Eastern States Construction Service, Inc.	John Hutchings	(302) 995-2259	<a href="mailto:jhutchings@eastern-states.net">jhutchings@eastern-states.net</a>
Corrado Construction Company	Jerry Denney	(302) 669-6060	<a href="mailto:JDenney@CorradoConstruction.com">JDenney@CorradoConstruction.com</a>
George & Lynch, Inc.	Jim Deptula	(302) 342-3151	<a href="mailto:ideptula@geolyn.com">ideptula@geolyn.com</a>
Masten Electric, Inc.	William Masten	(302) 653-4300	<a href="mailto:wmasten@mastenelectric.net">wmasten@mastenelectric.net</a>
DXI Construction	Dena Mitchell	(302) 858-5007	<a href="mailto:DMitchell@dxiconstruction.com">DMitchell@dxiconstruction.com</a>
Division of Facilities Management	Larry Schrock	(302) 739-5644	<a href="mailto:larry.schrock@delaware.gov">larry.schrock@delaware.gov</a>
Division of Facilities Management	Ashley Stanley	(302) 739-5644	<a href="mailto:ashley.stanley@delaware.gov">ashley.stanley@delaware.gov</a>
Mountain Consulting	Gordon Chin	(302) 744-9875	<a href="mailto:gchin@mountainconsultinginc.com">gchin@mountainconsultinginc.com</a>
Thompson and Sons	Liz Thompson	(302) 335-3404	<a href="mailto:Office@ThompsonSonsInc.Net">Office@ThompsonSonsInc.Net</a>
Jerry's, Inc.	Rob Faucett	(302) 422-7676	<a href="mailto:rob@jerryspaving.com">rob@jerryspaving.com</a>
Delaware State Police	Bill Braswell	(302) 672-5376	<a href="mailto:William.Braswell@delaware.gov">William.Braswell@delaware.gov</a>
A-Del Construction	Dan Hanna	(302) 453-8286	<a href="mailto:dhanna@a-del.com">dhanna@a-del.com</a>



STATE OF DELAWARE  
OFFICE OF MANAGEMENT & BUDGET  
DIVISION F FACILITIES MANAGEMENT  
CONTRACT #MC4506000080  
PARKING LOT REHABILITATION  
AT  
DELAWARE STATE POLICE TROOP 4  
GEORGETOWN, DELAWARE

ALLOWANCE No. 2: Provide an allowance of \$5,000 for unforeseen utilities work which may consist of repairing broken conduit, unknown utilities, etc.

**ALTERNATES**

Alternate prices conform to applicable project specification Section 01 23 00 - Alternates. An "ADD" or "DEDUCT" amount is indicated by the crossed-out part that does not apply.

ALTERNATE No. 1: Install light poles and wiring, inspect light poles and wiring per plan.

Add/Deduct: \_\_\_\_\_  
(\$ \_\_\_\_\_ )

ALTERNATE No. 2: Tree trimming: Trim select trees along perimeter fencing.

Add/Deduct: \_\_\_\_\_  
(\$ \_\_\_\_\_ )

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DELAWARE STATE POLICE TROOP 4  
GEORGETOWN, DELAWARE

**BID FORM**

I/We acknowledge Addendums numbered \_\_\_\_\_ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within \_\_\_\_\_ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By \_\_\_\_\_ Trading as \_\_\_\_\_  
(Individual's / General Partner's / Corporate Name)  
\_\_\_\_\_  
(State of Corporation)

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Witness:** \_\_\_\_\_ **By:** \_\_\_\_\_  
(SEAL) ( Authorized Signature )  
\_\_\_\_\_  
( Title )  
**Date:** \_\_\_\_\_

**ATTACHMENTS**

- Sub-Contractor List
- Non-Collusion Statement
- Affidavit of Employee Drug Testing Program
- Affidavit of Contractor Qualifications
- Bid Security
- (Others as Required by Project Manuals)

STATE OF DELAWARE  
 OFFICE OF MANAGEMENT & BUDGET  
 DIVISION F FACILITIES MANAGEMENT  
 CONTRACT #MC4506000080  
 PARKING LOT REHABILITATION  
 AT  
 DELAWARE STATE POLICE TROOP 4  
 GEORGETOWN, DELAWARE

**BID FORM**

**SUBCONTRACTOR LIST**

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b of the Delaware Code, the following subcontractor listing must accompany any bid submittal. The bidder must list in each category the full name and address (City & State) of the sub-contractor that the bidder will be using to perform the work and provide material for that subcontractor category. Should the bidder's listed subcontractor intend to provide any of their subcontractor category of work through a third-tier contractor, the bidder shall list that third-tier contractor's full name and address (City & State). **If the bidder intends to perform any category of work itself, it must list its full name and address.** For clarification, if the bidder intends to perform the work themselves, the bidder may not insert "not applicable", "N/A", "self" or anything other than its own full name and address (City & State). To do so shall cause the bid to be rejected. In addition, the failure to produce a completed subcontractor list with the bid submittal shall cause the bid to be rejected.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City &amp; State)</u>	<u>Subcontractors tax-payer ID # or Delaware Business license #</u>
1. Asphalt	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
2. Electrical	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____

STATE OF DELAWARE  
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PARKING LOT REHABILITATION

AT  
DELAWARE STATE POLICE TROOP 4  
GEORGETOWN, DELAWARE

3. Landscaping

A.

B.

C.

4. Concrete

A.

B.

C.

STATE OF DELAWARE  
DEPARTMENT OF LABOR  
DIVISION OF INDUSTRIAL AFFAIRS  
OFFICE OF LABOR LAW ENFORCEMENT  
PHONE: (302) 761-8200

Mailing Address:  
4425 North Market Street  
3rd Floor  
Wilmington, DE 19802

Located at:  
4425 North Market Street  
3rd Floor  
Wilmington, DE 19802

PREVAILING WAGES FOR HIGHWAY CONSTRUCTION EFFECTIVE MARCH 13, 2020

CLASSIFICATION	NEW CASTLE	KENT	SUSSEX
BRICKLAYERS	57.94	57.94	57.94
CARPENTERS	57.07	56.46	44.83
CEMENT FINISHERS	59.27	36.35	28.90
ELECTRICAL LINE WORKERS	29.93	48.35	23.66
ELECTRICIANS	72.49	72.49	72.49
IRON WORKERS	72.84	26.57	28.22
LABORERS	46.12	42.45	41.67
MILLWRIGHTS	17.94	17.41	15.03
PAINTERS	73.29	73.29	73.29
PILEDRIVERS	79.62	26.45	30.00
POWER EQUIPMENT OPERATORS	69.07	44.10	40.40
SHEET METAL WORKERS	25.34	22.61	20.48
TRUCK DRIVERS	38.23	31.44	38.30

CERTIFIED: 04/17/2020 BY:   
ADMINISTRATOR, OFFICE OF LABOR LAW ENFORCEMENT

**NOTE:** THESE RATES ARE PROMULGATED AND ENFORCED PURSUANT TO THE PREVAILING WAGE REGULATIONS ADOPTED BY THE DEPARTMENT OF LABOR ON APRIL 3, 1992.

CLASSIFICATIONS OF WORKERS ARE DETERMINED BY THE DEPARTMENT OF LABOR. FOR ASSISTANCE IN CLASSIFYING WORKERS, OR FOR A COPY OF THE REGULATIONS OR CLASSIFICATIONS, PHONE (302) 451-3423.

NON-REGISTERED APPRENTICES MUST BE PAID THE MECHANIC'S RATE.

**PROJECT:** DSP Troop 4 - Parking Lot Rehabilitation, Sussex County

## RFI AND SITE VISIT SCHEDULE

**DELAWARE STATE POLICE – TROOP 4  
PAVEMENT REHABILITATION  
23652 SHORTLY ROAD, GEORGETOWN, DELAWARE  
DBF #0586B038.C01 □ OMB/DFM# MC4506000080  
MAY 7, 2020**

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### 1. RFIs / Addendum

- a. All questions in writing to DBF, Ring W. Lardner at [rw1@dbfinc.com](mailto:rw1@dbfinc.com) or fax (302) 424-0430.
- b. Addendums will be issued to all bidders who attended the pre-bid meeting and purchased plans. Addendums will be e-mailed to all bidders.
- c. Question cut off is Wednesday, June 17, 2020 at 5:00 P.M. Final addendum, will be issued by Monday, June 22, 2020 at 5:00 P.M.
- d. No addenda will be issued within 4 days of the bid due date except to withdraw the request for bids or to extend the deadline or change the location of the bid opening.

### 2. Site Visit Schedule

- a. Wednesday, May 13, 2020 at 9:00 AM: Dan Hanna (A-Del), Tim Gibson (Mountain Consulting) and Gordon Chin (Mountain Consulting).
- b. Wednesday, May 13, 2020 at 1:00 PM: John Hutchings (Eastern State Construction), Jerry Denney (Corrado Construction Company) and Jim Deptula (George & Lynch).
- c. Thursday, May 14, 2020 at 9:00 AM: William Masten (Masten Electric, Inc.), Dena Mitchell (DXI), Liz Thompson (Thompson and Sons), and Rob Faucett (Jerry's Inc).
- d. Thursday, May 14, 2020 at 1:00 PM: TBD