

**Addendum
No. 1**

Meeting Date: November 1, 2017
Addendum Date: November 2, 2017

Project: Division of Forensic Science, Wilmington – Autopsy Suite
Upgrades
DFM Project No: MC4501000005

The work herein shall be considered part of the bid documents for the referenced project and carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in Contract Sum or Contract Time. Acknowledge receipt of addendum on the bid form as indicated.

Clarifications / Pre-Bid Meeting Minutes:

1. Introductions:
 - a. OMB/DFM Project Manager – Dean Seely
(joseph.seely@state.de.us) (302) 739-5644.
 - b. Studio JAED Project Manager – Brian Zigmond
(zigmondb@studiojaed.com) 302-832-1652
 - c. Studio JAED Assistant Project Manager – Dan Shurina
(shurinad@studiojaed.com) 302-832-1652.
2. See attached pre-bid sign in sheets for reference.
3. Review of Bidding Timeline:
 - a. Bid opening is to take place in the reception area of the Facilities Management Office in the Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901 at **2:00 p.m. local time on Friday, November 17, 2017** – as described in the invitation to bid / advertisement for bids.
 - b. Bidders are to submit questions in writing by email to both Brian Zigmond and Dan Shurina at the e-mail addresses noted above. Responses will be issued by addendum.
 - c. Bidder questions will be accepted until 5:00PM, Tuesday, October 14, 2017.
4. All drawings must be purchased through RCI as noted in the bid advertisement. All information / addenda will be released through RCI for this bid.
 - a. IT IS THE CONTRACTOR'S RESPONSIBILITY TO CONTACT RCI PRIOR TO THE BID DATE TO ENSURE THAT THEY HAVE RECEIVED ALL ADDENDA FOR THE PROJECT.
5. A voluntary contractor walkthrough is scheduled for Tuesday, November 7th, 2017; beginning at 11:00 AM. NOTE: Photographs will be limited to certain areas of the building at the discretion of the building end-users.
6. The project includes a \$10,000 allowance for unforeseen conditions which is to be included in contractor's base bid price and is to be used at the owner's discretion as project progresses. The allowance is not intended for any portion of work indicated in the bid documents. Any balance

remaining in the allowance is to be returned to owner by credit change order at project conclusion.

7. Bid Form and Required Documents:
 - a. Bidders may not alter the bid form.
 - b. If bid form is reissued during the bidding process, the latest bid form is to be submitted.
 - c. Bidders are not to leave any blank lines on the bid form. Fill out bid form completely.
 - d. Bidders are to individually acknowledge receipt of each numbered addendum received on the bid form. Bidders must list themselves for any listed subcontractors scope of work if they intend to do the scope of work with their own work force.
 - e. Drug affidavits are required for bidders and listed subcontractors.
 - f. Bidders are to include a copy of Delaware business license with bid form.
 - g. A bid bond is required. Bidders are to use the state bid bond form, a copy of which is found in the project manual.
8. Note: Construction will require temporary heat to be provided by the contractor to maintain appropriate conditions to complete all work, including the installation of the new flooring under separate contract.
9. General Project Schedule (all items are subject to change due to unforeseen circumstances):
 - a. Purchase orders are expected to be in place by mid-January 2018
 - b. The total shutdown length for the autopsy suite shall be limited to 3 months (calendar). All necessary mobilization equipment, products, etc. are expected to be in place prior to the Owner leaving the site.
10. After-hours work may only be undertaken in strict coordination with the Owner, and will only be entertained for specific needs such as utility shutdowns or particularly disruptive work.
11. The State of Delaware will review previous HAZMAT / AHERA reports for the site.
12. The building occupants being displaced will be relocated under separate contract.
13. As noted in the bid documents, the contractor managing this project will be responsible for coordination of all other contracts being undertaken during this project timeline. However, the contractor is NOT responsible for providing additional supervision while work being performed outside of their contract is underway.
14. The contractor is responsible for obtaining all building permits. No drawings have been submitted to the City at this time. Signed and sealed drawings will be provided to the successful contractor for this purpose.
15. Parking – As noted, parking on the site is extremely limited. DFS is working to obtain some parking across the street in conjunction with DART. Additional information will be provided in a future addendum.

16. As noted in the pre-bid meeting and the bid documents, new autopsy stations will be provided by the Owner for installation during this project. Information on these stations is provided in the project documents.

Changes to Specifications:

1. None

General Information:

Pre-Bid Sign-in Sheet: Please see attached sheet for a list of the attendees at the mandatory pre-bid.

Pre-Bid Meeting Minutes: Please see above. These are now integral to the bidding documents.

END

HEADQUARTERS2500 WRANGLE HILL ROAD
FOX RUN OFFICE PLAZA, SUITE 110
BEAR, DE 19701302.832.1652 **PHONE**302.832.1423 **FAX****ARCHITECTS****ENGINEERS****FACILITIES SOLUTIONS**

Project: State of Delaware DFS Autopsy Suite Upgrades
Project No.: MC4501000005 / 17011
Date: November 1, 2017

**PRE-BID
SIGN IN SHEET****REPRESENTATIVE****FIRM / PHONE / FAX / EMAIL**

- | | | |
|----|-----------------------------|---|
| 1. | <u>Scott A. Capaldi</u> | <u>Critical Design and Construction Corp</u>
<u>302-588-4406</u>
<u>No Fax #</u>
<u>sacapaldi@cdacorp.net</u> |
| 2. | <u>Jose Waybright</u> | <u>East Coast Plumbing & HVAC, Inc.</u>
<u>302-266-0530</u>
<u>302-266-0532</u>
<u>jose@ecph.net</u> |
| 3. | <u>Michael Travers, Sr.</u> | <u>DFM/OMB</u>
<u>302-270-8641</u>
<u>No Fax #</u>
<u>michael.travers@state.de.us</u> |
| 4. | <u>Bill Michelinie</u> | <u>BCI</u>
<u>302-325-2700 x104</u>
<u>302-325-2733</u>
<u>bmichelinie@bci-online.com</u> |
| 5. | <u>Chip Gruber</u> | <u>Schlosser & Assoc.</u>
<u>302-738-7333</u>
<u>302-738-5692</u>
<u>abakersa@hotmail.com</u> |

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6. <u>Matthew Celata</u>	<u>Preferred Electric Inc.</u> <u>302-669-6252</u> <u>No Fax #</u> <u>mdcelata@preferredinc.net</u>
7. <u>John DeMatteis</u>	<u>Nickle Electrical Companies</u> <u>302-453-4000</u> <u>302-453-4493</u> <u>jdematteis@nickle.email</u>
8. <u>Matt Bailey</u>	<u>Power Plus Electrical Contracting, Inc.</u> <u>302-736-5070</u> <u>302-736-5120</u> <u>mattb334@gmail.com</u>
9. <u>Ben Bello</u>	<u>Summit Mechanical</u> <u>302-985-5155</u> <u>No Fax #</u> <u>rob@summitmech.org</u>
10. <u>Dean Seely</u>	<u>State of Delaware OMB/DFM</u> <u> </u> <u> </u> <u> </u>

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11. <u>Michael Donaldson</u>	<u>Donaldson Electric Inc.</u> <u>302-660-7534</u> <u>302-660-7542</u> <u>mdonaldson@donaldson-electric.com</u>
12. <u>Phillip Tarlton</u>	<u>Gaudelli Bros.</u> <u>856-825-0636</u> <u>No Fax #</u> <u>phillip@gaudellibros.com</u>
13. <u>Tony Orga</u>	<u>Deldeo Builders</u> <u>302-791-0243</u> <u>No Fax #</u> <u>loudeldeo@comcast.net</u>
14. <u>Michael Rosaio</u>	<u>Commonwealth Construction Company</u> <u>302-654-6611</u> <u>No Fax #</u> <u>bbooth@itscommonwealth.com</u>
15. <u>Tony Ventresca</u>	<u>Ventresca Bros., Inc.</u> <u>302-658-6436</u> <u>302-658-2360</u> <u>tony@ventrescabros.com</u>

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16. <u>Fred Fisher</u>	<u>First State Electric</u> <u>302-322-0140</u> <u>302-322-1146</u> <u>fredf@firststateelectric.com</u>
17. <u>Jeffrey R. Shaw</u>	<u>TRICOMM</u> <u>302-454-2975 x217</u> <u>302-454-1285</u> <u>jeff.shaw@tricommcorp.com</u>
18. <u>Kevin Cahill</u>	<u>Cahill Contracting Inc.</u> <u>302-378-9650</u> <u>302-378-9653</u> <u>cahillelectricco@verizon.net</u>
19. <u>Stacey Bush</u>	<u>Amakor Inc.</u> <u>302-834-8664</u> <u>302-834-8681</u> <u>amakor@aol.com</u>
20. <u>Brian Smith</u>	<u>BSS Contractors</u> <u>610-345-1316</u> <u>610-345-1318</u> <u>bsmith@bsscontractor.com</u>

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21.	<u>John Evans</u>	<u>State of Delaware Division of Forensic Sciences</u>
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		<u></u>
22.	<u>Maurice Jenkins</u>	<u>State of Delaware OMB/DFM</u>
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