



240 Continental Drive, Suite 200
Newark, Delaware 19713
Tel. (302) 738-7551
Fax (302) 454-5989/5988

Addendum

SUSSEX CORRECTIONAL CENTER SALLYPORT GATE REPLACEMENT

OMB/DFM/DOC Contract No.: MC3804000073
Tt Project No. 26912-15001

Addendum No. 1

INCLUDES PRE-MEETING RECORD NOTES

November 4, 2015

To: ALL BIDDERS

This ADDENDUM forms a part of the BIDDING AND CONTRACT DOCUMENTS and modifies the following documents:
Original DRAWINGS and PROJECT MANUAL dated Oct 28, 2015

Acknowledge receipt of the ADDENDUM in the space provided on the FORM OF PROPOSAL

This ADDENDUM consists of three (4) pages, including the attachments:

The following information was discussed in the October 28, 2015 PRE-BID MEETING, and includes associated follow up information.

1.0 General:

- 1.1 See Attached sign in sheet for attendees.
- 1.2 Bid Documents can be purchased at Tetra Tech office in Newark, DE. Digital/CD version can be picked up at any time, Call one day in advance for hard copy versions.
- 1.3 All addenda shall be issued via e-mail only, by Tetra Tech.
- 1.4 Addendum 1 shall be issued to all attendees. Subsequent Addenda shall be issued to purchasers of Bid Documents only.
- 1.5 All Bid questions shall be e-mailed to Chuck Dobbs at chuck.dobbs@tetrattech.com

2.0 Critical Bid Period Dates:

- 2.1 Bid due Date – CHANGED from the Advertisement to – 10:00 am Wednesday, November 25, 2015**
- 2.2 Contractor Walk Thru – 11:00am Friday, November 13, 2015
- 2.3 Deadline for Questions – Close of Business Monday, November 16, 2015
- 2.4 Background check forms (for Walk Thru) – Thursday, November 5, 2015

3.0 Contractor Walk Thru (see dates above):

- 3.1 All attendees must be cleared by JTVCC Security authority via a back ground check, which is initiated when the institution receives the Dept. of Correction Background review form (distributed in the Pre-Bid meeting) filled out with known law infractions and violation history.
- 3.2 The filled out forms shall be e-mailed to Ron Zawora - ronald.zawora@state.de.us and Rick Ward - Richard.Ward@state.de.us. Make sure that the e-mail message to identifies the project and walk thru date. A list of

the individuals that are submitting background check forms shall be e-mailed to Chuck Dobbs and Kerry Waraham-kerry.wareham@state.de.us.

4.0 Work Rules:

- 4.1 All individuals entering the institution shall have a an approved back ground check. Same process as described above for the Walk Thru.
- 4.2 All field mechanics shall not leave the institution during their daily shift except for emergencies, including their lunches and breaks.
- 4.3 A tool list shall be provided by all contractors entering the institution.

5.0 Phasing and Hours of Operation

- 5.1 The requirement of having to maintain Sallyport operations at all times during construction was discussed.
- 5.2 Construction of the new slab will be phased in two halves, in order to achieve the continuous Sallyport operations
- 5.3 Work hours:
 - 5.3.1 The Base bid shall assume typical DOC construction project work hours 7am to 3 pm.
 - 5.3.2 Alternate 1 (see revised Bid Form) shall assume work hours will be 5 pm to 9 pm
- 5.4 Concrete Pours can be scheduled on Saturday.

6.0 Document Scope Review:

- 6.1 C. Dobbs reviewed the scope of work laid out in the Bid Drawings.

7.0 Subcontractor List:

- 7.1 The Subcontractor list was reviewed. All in attendance agreed with the list.

ATTACHMENT LIST

1. Attendee Sign in Sheet
2. Revised Bid Form Subcontractor's list.

Cc: All attendees, R. Zawara, R. Ward

END OF ADDENDUM No. 1

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PREBID MEETING SIGN-IN SHEET

OMB/DFM /SCI

Tt PROJECT NO.:200-26912-15001

Sally Port Gate Replacement

DATE: Wednesday, October 28, 2015

	Name	Company	Physical Address	Telephone	Fax
1	Jeff Pratt	Mid-Shore Elec,	22787 Dozer Ln,	302-945-2555	
	<u>e-mail</u> jpratt@midshoreelectrical.com				
2	Brian Thompson	Conventional Builders	846 East School Street Houston DE. 19954	302-422-2429	302-422-2135
	<u>e-mail</u> Conventionalbuilders@Comcast.net				
3	JOHN MORSE	KENT CONSTRUCTION	2 Big Oak Rd Smyrna	302 653 6469	302 653 2108
	<u>e-mail</u> ESTIMATOR2@KENT CONSTRUCTION Co. Com				
4	Anthony Lombardi	Amakor Inc.	P.O Box 636 72 Clinton st. Delaware City DE. 19706	302-834-8664	302-834-8681
	<u>e-mail</u> Amakor@aol.com				
5	<u>e-mail</u>				

**SALLY PORT GATE REPLACEMENT
SUSSEX CORRECTIONAL INSTITUTION
DELAWARE DEPARTMENT OF CORRECTION
GEORGETOWN, DELAWARE
OMB/DFM/DOC Contract No.: MC3804000073**

BID FORM Rev 1 – Addendum 1

For Bids Due: _____ November 25, 2015 _____

To: State of Delaware
Office of Management and Budget/
Division of Facilities Management
Thomas Collins Building, 3rd Floor, Suite 1
540 S. DuPont Highway, Dover, DE 19901

Name of Bidder: _____

Delaware Business License No.: _____ **Taxpayer ID No.:** _____

(A copy of a Bidder's Delaware Business License must be attached to this form.)

(Other License Nos.): _____

Phone No.: () _____ - _____ **Fax No.:** () _____ - _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

PROJECT BASE BID

_____ (\$ _____)

UNIT PRICES

Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following Unit Prices:

UNIT PRICE No. 1: Concrete Pavement by cubic yard

_____ (\$ _____)

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BID FORM Rev 1 – Addendum 1

ALTERNATES

Provide the cost difference between the established Base Bid scope of work and the described Alternate scope of work. Along with the cost variation (dollars), Bidders shall write in whether the stated Alternate cost is an “ADD” or a “INCREASE” to the Base Bid cost.

ALTERNATE No. 1: Work Hours.

Base Bid – Work hours are standard DOC Contractor’s working hours 7am to 3pm work hours

Alternate – Work hours shall be 5pm to 9pm

_____ (\$ _____)

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BID FORM Rev 1 – Addendum 1

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids, and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ **By:** _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

- ATTACHMENTS**
Sub-Contractor List
Non-Collusion Statement
Bid Security
(Others as Required by Project Manuals)

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BID FORM Rev 1 – Addendum 1

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, it is **required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.**

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1. Concrete Pavement	_____	_____	_____
	_____	_____	_____
2. Electric	_____	_____	_____
	_____	_____	_____
3. Fencing	_____	_____	_____
	_____	_____	_____

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BID FORM Rev 1 – Addendum 1

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date to the Office of Management and Budget, Division of Facilities Management.

All the terms and conditions of OMB/DFM Contract No.: MC3804000073 have been thoroughly examined and are understood.

NAME OF BIDDER: _____

**AUTHORIZED REPRESENTATIVE
(TYPED):** _____

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):** _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20__.

My Commission expires _____ . NOTARY PUBLIC _____ .

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.