

ADVERTISEMENT FOR BIDS

Sealed bids for **OMB/DFM Contract No. MC3804000072 – Baylor Women’s Correctional Institution – DDC Controls Upgrades** will be received by the State of Delaware, Office of Management and Budget, Division of Facilities Management, in the reception area of the Facilities Management Office in the Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901 until 2:00 p.m. local time on Thursday, December 6, 2018, at which time they will be publicly opened and read aloud in the Conference Room. Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.

Project involves replacement of the existing Trane Summit BAS/DDC Control system at the Baylor Women’s Correctional Institution located in Wilmington, Delaware. The existing system currently controls all HVAC equipment. Contractor will also be responsible to replace all pneumatic actuation devices with new electric/electronic devices as well as the pneumatic inlet guide vanes with electronic VFDs on all VAV AHUs and Return Air fans.

A **MANDATORY** Pre-Bid Meeting will be held on Thursday, November 15, 2018, at 10:00 a.m. in the Facilities Management conference room in the Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, Delaware, for the purpose of establishing the list of subcontractors and to answer questions. Representative of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Site visits will be scheduled separate from the pre-bid meeting. A security (background) clearance is required of all approved attendees intending to visit the site on the pre-selected date(s). Security Clearance forms will be handed out at the pre-bid meeting.

Sealed bids shall be addressed to the Division of Facilities Management, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901. The outer envelope should clearly indicate: **“OMB/DFM CONTRACT NO. MC3804000072 – BAYLOR WOMEN’S CORRECTIONAL INSTITUTION – DDC CONTROLS UPGRADES - SEALED BID - DO NOT OPEN.”**

Contract documents may be obtained at the office of Tetra Tech, Inc., 240 Continental Drive, Suite 200, Newark, DE 19713, phone (302) 738-7551, upon receipt of \$150.00 per electronic set, non-refundable. Checks are to be made payable to “Tetra Tech, Inc.”

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. The Owner reserves the right to reject any or all bids and to waive any informalities therein. The Owner may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days notice by certified delivery, facsimile machine or other electronic means to those bidders receiving plans.

END OF ADVERTISEMENT FOR BIDS