



R G Architects, LLC

200 West Main Street
Middletown, DE 19709
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www.rgarchitects.net

RG A No. 13032
05 May 2014

ADDENDUM NO. 1

STATE OF DELAWARE OMB/DFM
Howard R. Young Correctional Institution
West Side Elevator Renovations
1301 E. 12th Street
Wilmington, DE 19801

R G Architects
200 West Main Street
Middletown, DE 19709
Phone: 302-376-8100 (phone)
Fax: 302-376-9851 (fax)
Email: chris@rgarchitects.net

BIDS DUE:

Monday, June 09, 2014 at 2:00 p.m.

LOCATION:

**THOMAS COLLINS BUILDING
Division of Facilities Management Office
540 S. DuPont Highway, Suite 1 (Third Floor)
Dover, Delaware 19901**

NOTICE TO ALL BIDDERS

1.0 GENERAL NOTES:

- 1.1 Bidders are hereby notified that this Addendum shall be and hereby becomes part of their Contract Documents, and shall be attached to the Project Manual for this project.
- 1.2 The following items are intended to revise and clarify the Drawings and Project Manual, and shall be included by the Bidder in their proposal.
- 1.3 Bidders shall verify that their Sub-bidders are in full receipt of the information contained herein.
- 1.4 The pre-bid sign-in sheet is attached to this Addendum.
- 1.5 All addenda will be sent out to the registered plan holders via email (or fax). Contractors are encouraged to keep an eye on their email accounts during the bidding period for such updates

2.0 PREBID MEETING:

- 2.1 A Prebid Meeting was held on Monday, May 05, 2014 at 9:00 a.m. in the conference room of the Facilities Management Office in the Thomas Collins Building. The following items were reviewed:
 - A. Project Description: A brief overview of the Project was discussed.
 - B. Project Schedule: On-Site work to begin September 1, 2014. Normal working hours are from 7 a.m. – 3 p.m.

ADDENDUM # 1

- C. Bid schedule is as follows:
1. The bids are due by **2:00 p.m. on Monday, June 09, 2014.**
 2. Substitution requests will be received until **4:00 p.m. on Saturday, May 31, 2014.**
Instructions for requesting substitutions are very specific and are contained in the project manual. If the contractor does not follow the processes it is automatic grounds for rejection.
 3. Questions regarding the bid documents will be received until **4:00 p.m. on Thursday, June 05, 2014.**
All questions **must** be submitted **in writing** (via fax or mail, addressed to Chris Bowen, chris@rgarchitects.net) to R G Architects. Neither R G Architects or the Owner will answer questions verbally.
 4. The last day for addenda to be issued, if required, shall be, **Thursday, June 05, 2014.**
- D. Substitutions: If a specification lists one product manufacturer as well as listing “or equal”, the contractor is not obligated to submit for substitution prior to bid for that item. However, the contractor will still be responsible to meet the requirements of that product during the review process as per the specifications. If the product substituted as an equal does not meet ALL of the requirements of the specifications, as determined by the Architect, the Contractor is obligated to provide the specified product at no additional cost to the project.
- E. Subcontractors List: The subcontractors list was reviewed and the agreed upon. The subcontractors are as follow:
1. Elevator Installer
 2. Electrician
- F. The owner has offered an additional time for the contractors to tour the facility, without the escort of the design team, on **Tuesday, May 27, 2014 at 11:00 a.m.** Contractors who wish to attend are asked to complete their Security Clearance Forms they received at the Pre-Bid meeting and return to doug.rodgers@state.de.us by **Friday May 09, 2014.** PLEASE SPECIFY WHICH JOB THIS IS IN REFERENCE TO. Contractors are also asked to contact Chris at R G Architects via email at chris@rgarchitects.net requesting their names be added to the list of attendees for this site visit by **Tuesday, May 20, 2014 at 10:00am.**
Contractors are not allowed to bring cameras or cell phones on site.
- G. Security Procedures: All contractors are to reference specification section 01 35 53 SECURITY PROCEDURES for specific instructions that must be followed at this facility.

3.0 Revisions to the SPECIFICATIONS

3.1 01 11 00 – Summary, Section 1.5.A.1

“Anticipated Schedule: It is anticipated that the physical work on site shall be no longer than 6 weeks per elevator or 12 weeks for the project. “

ADDENDUM # 1

4.0 Revisions to the DRAWINGS

4.1 None at this time.

5.0 Questions

Q.1 Will the project be phased so that one of the two elevators maintains operation while the other is being renovated or can they both be down and renovated at the same time?

A.1 The project will need to be phased so that one elevator is operational while the other is being renovated.

Q.2 Is this project a typical state of Delaware prevailing wage rate project?

A.2 Yes

Q.3 Are there any liquidated damages?

A.3 No

Q.4 Who is responsible for Permit and Fee's?

A.4 The contractor is responsible for obtaining all permits and fees.

6.0 ATTACHMENT LIST:

A. Pre Bid Sign-In Sheet

B. Bid Register

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May 5, 2014

PREBID MEETING SIGN-IN
 OMB/DFM MC3804000063
 Howard R. Young Correctional Institution -
 West Side Elevator Renovations

Name	Company	Telephone	Email
1 Steve DERRICKSON	NASON Construction	302-650-8963	SDERRICKSON@NASONCONSTRUCTION.COM
2 Thomas Palekar	Delaware Elevator	302-462-5192	tpalekar@delawareelevator.com
3 Lorie Sonsini	Brandywine Elevator	302-543-5395	lsonsini@brandywineelevator.com
4 C.G. Warr	Kent Construction Co	302 653-6969	Ross@KENTCONSTRUCTIONCO.COM
5 Dean Seely	OMB/DFM		joseph.seely@state.de.us
6 Eric Smeltzer	DOC	302 857 5261	eric.smeltzer@state.de.us
7 Steve Serbu	AMAKON, Inc.	302-834-8664	AMAKON@aol.com
8 CHRIS BOWEN	RCIA	302-376-8100	CHRIS@RGARCHITECTS.NET
9 JENNY ROZANSKI	RCIA	302-376-8100	JENNY@RGARCHITECTS.NET
10 Tony Ventresca	Ventresca Bros, Inc.	302-658-6436	Tony@VentrescaBros.com
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PLEASE PRINT CLEARLY

State of Delaware

Howard R. Young Correctional Institution - West Side Elevator Renov.

Bids Due: Monday, June 09, 2014 at 2:00 pm

Facilities Management Office, Thomas Collins Building
540 S. DuPont Highway, Suite 1 (Third Floor)

Dover, DE 19901



BID DOCUMENTS REGISTER

PLEASE PRINT CLEARLY

\$ 100.00 per set

<p>#01</p>	<p>Name of Company: <u>State of Delaware - OMB/DFM</u></p> <p>Physical Address: _____ City, State: <u>Dover, DE</u></p> <p>Contact: <u>Kerry Wareham</u> GC: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p> <p>EMAIL: <u>kerry.wareham@state.de.us</u></p> <p>Fax <u>302-739-3037</u></p> <p>Phone: <u>302-744-1185</u> Date: _____</p>
<p>#02</p>	<p>Name of Company: <u>Kent Construction Co.</u></p> <p>Physical Address: <u>2 Big Oak Road</u> City, State: <u>Smyrna DE 19977</u></p> <p>Contact: <u>Pete Ksenich</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: <u>pete@kentconstructionco.com</u></p> <p>Fax <u>302-653-2108</u></p> <p>Phone: <u>302-653-6469</u> Date: _____</p>
<p>#03</p>	<p>Name of Company: <u>DELAWARE ELEVATOR, INC.</u></p> <p>Physical Address: <u>2210 ALLEN DRIVE</u> City, State: <u>SALISBURY, MD 21801</u></p> <p>Contact: <u>CRYSTAL BRUFF</u> GC: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p> <p>EMAIL: <u>CBRUFF@DELAWAREELEVATOR.COM</u></p> <p>Fax _____</p> <p>Phone: <u>410-749-3489 EXT 164</u> Date: _____</p>
<p>#04</p>	<p>Name of Company: <u>BRANDYWINE ELEVATOR COMPANY</u></p> <p>Physical Address: <u>100 GREENHILL AVENUE</u> City, State: <u>WILMINGTON, DE 19805</u></p> <p>Contact: <u>LORRIE SONSINI</u> GC: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p> <p>EMAIL: <u>LSONSINI@BRANDYWINEELEVATOR.COM</u></p> <p>Fax <u>302-288-2317</u></p> <p>Phone: <u>302-543-5395</u> Date: <u>4-28-14</u></p>

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<p>#05 PO</p>	<p>Name of Company: <u>AMAKOL, INC</u> Physical Address: <u>72 CLINTON STREET P.O. Box 636</u> City, State: <u>DELAWARE CITY, DE 19700</u> YES NO Contact: <u>STEVE SEABU</u> GC: <input checked="" type="checkbox"/> <input type="checkbox"/> EMAIL: <u>AMAKOL@AOL.COM</u> Fax _____ Phone: <u>302-834-8664</u> Date: <u>5-1-14</u></p>
<p>#06</p>	<p>Name of Company: _____ Physical Address: _____ City, State: _____ YES NO Contact: _____ GC: <input type="checkbox"/> <input type="checkbox"/> EMAIL: _____ Fax _____ Phone: _____ Date: _____</p>
<p>#07</p>	<p>Name of Company: _____ Physical Address: _____ City, State: _____ YES NO Contact: _____ GC: <input type="checkbox"/> <input type="checkbox"/> EMAIL: _____ Fax _____ Phone: _____ Date: _____</p>
<p>#08</p>	<p>Name of Company: _____ Physical Address: _____ City, State: _____ YES NO Contact: _____ GC: <input type="checkbox"/> <input type="checkbox"/> EMAIL: _____ Fax _____ Phone: _____ Date: _____</p>