



TETRA TECH
ARCHITECTS & ENGINEERS

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Addendum

James t Vaughn Correctional Center T1 & T2 ADA IMPROVEMENTS

Tt Project No. 16097-12010 & 200-01291-13910
OMB/DFM contract no. MC3804000009

Addendum No. 1
To
Drawings and Project Manual

November 6, 2012

To: ALL BIDDERS

This ADDENDUM forms a part of the BIDDING AND CONTRACT DOCUMENTS and modifies the following documents:

ORIGINAL DRAWINGS and PROJECT MANUAL dated October 10, 2012.

Acknowledge receipt of the ADDENDUM in the space provided on the FORM OF PROPOSAL

This ADDENDUM consists of (11) pages and the following:

1.0 GENERAL NOTES

- 1.1 Bidders are hereby notified that this Addendum shall be and hereby becomes part of their Contract Documents and shall be attached to the Project Manual for this project.
- 1.2 **Site Walk Thru:** The site walk thru will be conducted Tuesday 11-13-12 at 9:00 am. Meet at the main entrance of the Facility. Note: Background check forms (see e-mails from C. Dobbs sent 11-1-12 & 11-5-12) need to be FAX'd in for all attendees, by 11-6-12. This is not a mandatory walk thru.
- 1.3 For further bidding information relating to the bid and signature forms, the Contractors are directed to contact Ms. Beverly Bartlett, OMB/DFM/DOC Project Manager at 302-739-5261.
- 1.4 The Wage Rates for this project have been determined by the Delaware Department of Labor and Division of Industrial Affairs for New Castle County. A certified copy has been included for the Bidders use; however, the Bidders are responsible to contact the Delaware Department of Labor to verify all Wage Rate issues.
- 1.5 **PRE-BID MEETING:** A mandatory pre-bid meeting was held on Tuesday, October 31, 2012 at 1:30 a.m. at the office of Office of Management/Depart. of Admin. Services, Delaware. The following items were reviewed:
 - A. The following items were discussed.
 1. Digital copies of the Bid Documents must be purchased at the offices of Tetra Tech.

2. Only plan holders that purchase the documents from Tetra Tech shall receive the Addenda.
3. Dates established in the Advertisement will change to the following:
 - **QUESTIONS Deadline : 12:00 noon Monday November 26, 2012.** All discrepancies, questions, substitutions, requests for clarifications, interpretations and subcontractor pre-qualifications must be submitted to Chuck Dobbs of Tetra Tech via e-mail (chuck.dobbs@tetrattech.com) or FAX (302-454-5989) (e-mail preferred).
 - **BID SUBMISSION Deadline: 2:00 PM, November 30, 2012,** Office of OMB/DFM.
4. **Bid form & Subcontractors list:**
 - a. B. Bartlett noted that the new bid form requires the Subs to list their DE business license, Federal ID or Social Security number on the subcontractor list.
 - b. The Subcontractor's list was reviewed and all were accepted.
PMN: A request to drop DDC controls and Fire Alarm was reviewed by the design team following the meeting and it was determined that these Subcontractor's need to be confirmed because the existing equipment is proprietary. Bidders should note that there are different fire alarm systems/manufacturers between T1 and T2 buildings, so there are two fire alarm Sub contractor lines..
 - c. A revised Bid form is attached.
5. A Bid Security in the amount of ten percent (10%) of the total amount of the Base Bid plus all additive alternates is required.
6. Bidder's shall assume that one vehicle only shall be allowed into the facility at any given time.
7. Background checks shall be required for all staff working or visiting the site. It is recommended that the background checks be completed at least two weeks in advance of the need for entering the Institution.
8. Normal working hours are between 7:00 a.m. to 3:30 p.m., Monday thru Friday. Additional hours must be arranged in advance.
9. The project scope of work was reviewed by the design team.
10. Contractor shall be responsible for securing and for all fees associated with permits, licenses and inspections necessary for the proper execution of the work.
11. Only the Project Foreman for each company will be allowed to carry a cell phone into the Facility.
12. The standard Warranty shall be two years.

B. A list of pre-bid meeting attendees and plan holders is attached.

1.6 MISCELLANEOUS ADMINISTRATIVE INFO

- A. Bidders shall be aware of the requirement to include a 1 % Project Close out contingency, in addition to the standard 5 % project contingency, as outlined in the SUPPLEMENTARY GENERAL CONDITIONS, Paragraph 9.2.2

2.0 NEW PROJECT MANUAL SECTIONS

Not applicable at this time

3.0 REISSUED PROJECT MANUAL SECTIONS

- 3.1 REPLACE the Bid Form with the attached version. Note: the addition of a Unit price for the Controls work, which shall be included in the base bid.

4.0 NEW DRAWINGS

Not applicable at this time

5.0 REISSUED DRAWINGS

Not applicable at this time.

6.0 PROJECT MANUAL MODIFICATIONS

Not applicable at this time

7.0 DRAWING MODIFICATIONS

Not applicable at this time

ATTACHMENT LIST

1. Pre-bid Attendees List
2. Plan Holders List
3. Revised Bid Form

END OF ADDENDUM No. 1

JAMES T. VAUGHN CORRECTIONAL CENTER –
T1 AND T2 BUILDINGS ADA IMPROVEMENTS
New Castle County, Delaware
16096-12010 / MC3804000034
ADDENDUM 1

BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for _____ days from the date of opening of bids, and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ **By:** _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

- Sub-Contractor List
- Non-Collusion Statement
- Bid Security
- (Others as Required by Project Manuals)

JAMES T. VAUGHN CORRECTIONAL CENTER –
T1 AND T2 BUILDINGS ADA IMPROVEMENTS
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ADDENDUM 1

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.**

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Delaware Bus. Lic. # Federal EI # or SS#</u>
1. Painting	_____	_____	_____
2. Masonry	_____	_____	_____
3. Ceilings	_____	_____	_____
4. Carpentry	_____	_____	_____
5. HVAC	_____	_____	_____
6. Plumbing	_____	_____	_____
7. DDC Controls	_____	_____	_____
8. Fire Alarm T1	_____	_____	_____
9. Fire Alarm T2	_____	_____	_____

JAMES T. VAUGHN CORRECTIONAL CENTER –
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BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date (*to the Office of Management and Budget, Division of Facilities Management*).

All the terms and conditions of (*Project or Contract Number*) have been thoroughly examined and are understood.

NAME OF BIDDER: _____

**AUTHORIZED REPRESENTATIVE
(TYPED):** _____

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):** _____

TITLE: _____

ADDRESS OF BIDDER: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

James T. Vaughn Correctional Center
T1 & T2 Buildings ADA Improvements

16096-12010

Bids Due: 2:00 p.m., November 16, 2012 at
Thomas Collins Building
540 S. Dupont Highway, Third Floor
Dover, DE

REGISTER OF BID DOCUMENTS
PLEASE PRINT CLEARLY

\$ 50.00 per set

<p><i>Rec'd Disk 11/12/12 Beverly P/N.</i></p> <p>#01</p>	<p>Name of Company: <u>OMB/DFM</u></p> <p>Physical Address: <u>540 S. Dupont Highway</u> City, State: <u>Dover, DE 19901</u></p> <p>Contact: <u>Beverly Bartlett</u> GC: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p> <p>Phone: <u>(302) 739-5644</u></p> <p>Fax: <u>(302) 739-6148</u> Date: <u>11/1/2012</u></p> <p>E-Mail: <u>beverly.bartlett@state.de.us</u></p>
<p><i>Rec'd disk 11/2/12 P/N.</i></p> <p>#02</p>	<p>Name of Company: <u>Schlosser & Associates</u></p> <p>Physical Address: <u>2047 Sunset Lake</u> City, State: <u>Newark, DE 19702</u></p> <p>Contact: <u>Mary Clark</u> GC: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p> <p>Phone: <u>(302) 738-7333</u></p> <p>Fax: <u>(302) 738-5692</u> Date: <u>11/1/2012</u></p> <p>E-Mail: <u>cjgruber@hotmail.com</u></p>

**James T. Vaughn Correctional Center
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16096-12010

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<p>SENT VIA FedEx 11/2/12 SAD</p> <p>#03</p>	<p>Name of Company: <u>Joshi Construction Co.</u></p> <p>Physical Address: <u>2272 Brackenville Road</u> City, State: <u>Hockessin, DE 19707</u></p> <p>Contact: <u>Kieti Joshi</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>Phone: <u>(302) 239-5090</u></p> <p>Fax: <u>(302) 239-4704</u> Date: <u>11/1/2012</u></p> <p>E-Mail: <u>joshiconstruction@comcast.net</u></p>
<p>PAGE PICKED UP BY S. SERBU 11/1/12</p> <p>#04</p>	<p>Name of Company: <u>Amakor, Inc.</u></p> <p>Physical Address: <u>72 Clinton Street</u> City, State: <u>Delaware City, DE 19706</u></p> <p>Contact: <u>Steve Serbu</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>Phone: <u>(302) 834-8664</u></p> <p>Fax: <u>(302) 834-8681</u> Date: <u>11/1/2012</u></p> <p>E-Mail: <u>amakor@aol.com</u></p>
<p>DISC OF BID ONE'S PICKED UP 11/1/12 D. REISINGER JR.</p> <p>#05</p>	<p>Name of Company: <u>Roberts Construction / Donald E. Reisinger Inc.</u></p> <p>Physical Address: <u>717 E. Washington St.</u> } <u>need to be checked.</u> City, State: <u>West Chester, PA, 19380 19380</u></p> <p>Contact: <u>Dave Reisinger Sr or Jr.</u> GC: YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>Phone: <u>302-335-4141, 609-696-6921</u></p> <p>Fax: _____ Date: _____</p> <p>E-Mail: <u>dave.reisinger@comcast.net</u></p>

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 540 S. Dupont Highway, Third Floor
 Dover, DE

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 PLEASE PRINT CLEARLY

\$ 50.00 per set

<p>#06</p>	<p>Name of Company: <u>KENT CONSTRUCTION Co., Inc.</u></p> <p>Physical Address: <u>2 BIG OAK ROAD</u> City, State: <u>SMYRNA, DE 19977</u></p> <p>Contact: <u>C. G. Ware</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>Phone: <u>(302) 653-6469</u></p> <p>Fax: <u>(302) 653-2108</u> Date: <u>11/2/12</u></p> <p>E-Mail: <u>lynn@kentconstructionco.com</u></p>
<p>#07</p>	<p>Name of Company: _____</p> <p>Physical Address: _____ City, State: _____</p> <p>Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>Phone: _____</p> <p>Fax: _____ Date: _____</p> <p>E-Mail: _____</p>
<p>#08</p>	<p>Name of Company: _____</p> <p>Physical Address: _____ City, State: _____</p> <p>Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>Phone: _____</p> <p>Fax: _____ Date: _____</p> <p>E-Mail: _____</p>



TETRA TECH ARCHITECTS & ENGINEERS

80 State Street, 10th Floor, Albany, New York 12207
1 Michael Avenue, Suite #1, Farmingdale, New York 11735
10 Brown Road, Ithaca, New York 14850
240 Continental Drive, Suite 200, Newark, Delaware 19713
103 Main Street, Princeton, New Jersey 08540
1000 Pittsford-Victor Road, Pittsford, New York 14534
107 Twin Oaks Drive, Syracuse, New York 13206

PREBID MEETING SIGN-IN SHEET

JAMES T. VAUGHN CORRECTIONAL CENTER T1 AND T2 BUILDINGS ADA IMPROVEMENTS

T1 PROJECT NO.: 16096-12010 DATE: October 31, 2012

FULLY PERMITTED BY AECI.COM devereisinger@comcast.net

Table with 5 columns: Name, Company, Physical Address, Telephone, Fax. Contains 13 rows of sign-in data for various attendees.