



R G Architects, LLC

200 West Main Street
Middletown, DE 19709
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RG A No. 18039
December 2, 2019

ADDENDUM NO. 1

STATE OF DELAWARE OMB/DFM
MC3801000005

DOC-Statewide Information Operation Center Revisions
100 Penny Lane, Dover, DE 19904

R G Architects
200 West Main Street
Middletown, DE 19709
Phone: 302-376-8100 (phone)
Fax: 302-376-9851 (fax)
Email: jim@rgarchitects.net

BIDS DUE:

Wednesday, December 18, 2019 at 2:00 p.m.

LOCATION:

THOMAS COLLINS BUILDING
Division of Facilities Management Office
540 S. DuPont Highway, Suite 1 (Third Floor)
Dover, Delaware 19901

NOTICE TO ALL BIDDERS

1.0 GENERAL NOTES:

- 1.1 Bidders are hereby notified that this Addendum shall be and hereby becomes part of their Contract Documents, and shall be attached to the Project Manual for this project.
- 1.2 The following items are intended to revise and clarify the Drawings and Project Manual, and shall be included by the Bidder in their proposal.
- 1.3 Bidders shall verify that their Sub-bidders are in full receipt of the information contained herein.
- 1.4 The pre-bid sign-in sheet is attached to this Addendum.
- 1.5 All addenda will be sent out to the registered plan holders only, via email. Contractors are encouraged to keep an eye on their email accounts during the bidding period for such updates.

2.0 PREBID MEETING:

- 2.1 A Pre bid Meeting was held on Monday, December 2, 2019 at 10:00 a.m. on project site. The following items were reviewed:
 - A. Project Description: A brief overview of the Project was discussed.

ADDENDUM # 1

- B. Project Schedule: The project tentative start date will be as soon as the winning bidder has been selected and a DFM Purchase Order issued.
- C. Bid schedule is as follows:
1. The bids are due by **2:00 p.m. on Wednesday, December 18, 2019.**
 2. Substitution requests will be received until **9:00 a.m. on Monday, December 9, 2019.**
Instructions for requesting substitutions are very specific and are contained in the project manual. If the contractor does not follow the processes it is automatic grounds for rejection.
 3. Questions regarding the bid documents will be received until **9:00 a.m. on Friday, December 13, 2019.**
All questions **must** be submitted **in writing** (via email, addressed to Jim Ament (jim@rgarchitects.net) to R G Architects. Neither R G Architects nor the Owner will answer questions verbally.
 4. The last day for addenda to be issued, if required, shall be, **Friday, December 13, 2019.**
- D. Substitutions: If a specification lists one product manufacturer as well as listing "or equal", the contractor is not obligated to submit for substitution prior to bid for that item. However, the contractor will still be responsible to meet the requirements of that product during the review process as per the specifications. If the product substituted as an equal does not meet ALL of the requirements of the specifications, as determined by the Architect, the Contractor is obligated to provide the specified product at no additional cost to the project.
- E. Subcontractors List: The subcontractors list was reviewed, updated and the updated subcontractors list agreed upon. The updated subcontractors are as follows:
1. Structured Cabling (**Must be State of Delaware / DTI approved contractor***)
 2. CCTV Integrator (**Must be State of Delaware / DTI approved contractor***)
 3. Network Integrator (**Must be State of Delaware / DTI approved contractor***)
 4. Electrical
 5. HVAC
- (* Structured Cabling, CCTV Integrator & Network Integrator shall be one of the State of Delaware, Department of Technology approved contractors. Use of any other vendor, not an approved contractor by State of Delaware, Department of Technology, shall constitute a breach of Contract and will render the Prime Contractors bid, Non-Responsive. (Bid will be rejected.)**
- F. The owner has offered the contractors a follow up tour of the facility on **Thursday, December 5, 2019 at 9:00 a.m.**

ADDENDUM # 1

- G. Security Procedures: Security procedures will not be required for this project 01 35 53 SECURITY PROCEDURES and 01 35 54 SECURITY CLEARANCE specifications will be removed from the project specifications.
- H. Drug Testing Policy: RGA reviewed the new Drug Testing Policy in place by State of Delaware. Contractors are to reference the Project Manual for additional policy procedures and Drug Testing Report Forms.

3.0 Revisions to the SPECIFICATIONS:

- 3.1 Replace Section 00 41 13 BID FORM in its entirety with specification section included with this addendum.
- 3.2 Delete Specification Section 01 35 53 Security Procedures in its entirety.
- 3.3 Delete Specification Section 01 35 54 Security Clearance in its entirety.

4.0 Revisions to the DRAWINGS:

- 4.1 None at this time.

5.0 QUESTIONS:

- 5.1 Are there Liquidated damages on the project? A – No, there are no liquidated damages on the project.

6.0 ATTACHMENT LIST:

- A. Pre Bid Sign-In Sheet
- B. Bid Register
- C. 00 41 13 BID FORM

End of Addendum No.1

**PREBID MEETING SIGN-IN
DOC -STATEWIDE INFORMATION
OPERATION CENTER**

	<u>Name</u>	<u>Company</u>	<u>Telephone</u>	<u>Email</u>
1	Melinda McGurgan	EDIS Company	302.743-5552	Lewes estimating @ediscompany.com
2	Brian C Thompson	Conventional Builders I.W.C	302-422-2429	conventionalbuilders @comcast.net
3	Steve Serbu	Amkor, Inc.	302-834-8664	Amkor @aol.com
4	Tony Ventresca	Ventresca Bros., Inc.	302-658-6436	tony@ventrescabros.com
5	Steve Schotfield	Assurance Media	302-892-3540	sschotfield@assurancemedia.net
6	Joe Mirilli	Assurance Media	(302) 892-3540	jmirilli@assurancemedia.net
7	DAVE MCCARTHY	Commonwealth const. co.	302-654-6611	DMCCARTHY@itsCommonwealth.com
8	Lee Thompson	Advantech	302-352-6036	LeeT@Advantech Security.net
9	Dean Seely	OMB/DAM		
10	ED FAYDA	FE+ES		
11	Ernest Kulhaneck	Doc/Central Region	302-270-6530	ernest.kulhaneck@delaware.gov
12	JERRY ROZANSKI	RG ARCHITECTS, LLC	302-376-8100	jerryergarchitects.net
13	JIM AMENT	RG ARCHITECTS, LLC	302-376-8100	jimergarchitects.net
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PLEASE PRINT CLEARLY

DOC-Statewide Information Operation Center

MC3801000005

100 Penny Lane, Dover, DE 19904

Bids Due: December 18, 2019 at 2:00 pm

State of Delaware, Office of Management and Budget, Division of Facilities Management

Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover DE 19901



RGA # 18039

BID DOCUMENTS REGISTER

PLEASE PRINT CLEARLY

\$50 per USB Drive

<p>#01</p>	<p>Name of Company: <u>AMAKOR, INC.</u></p> <p>Physical Address: <u>72 CLINTON STREET</u> City, State: <u>DELAWARE CITY, DE 19706</u></p> <p>Contact: <u>STEVE SERPU</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: <u>amakore@aol.com</u></p> <p>Fax: <u>302-834-8681</u></p> <p>Phone: <u>302-834-8664</u> Date: <u>12/2/19</u></p>
<p>#02</p>	<p>Name of Company: <u>ASSURANCE MEDIA, LLC</u></p> <p>Physical Address: <u>550 CENTURY BLVD., SUITE B</u> City, State: <u>WILMINGTON, DE 19809</u></p> <p>Contact: <u>JOE MIROLI</u> GC: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p> <p>EMAIL: <u>jmirollie@assurancemediag.net</u></p> <p>Fax: _____</p> <p>Phone: <u>(302) 892-3540</u> Date: <u>12/2/19</u></p>
<p>#03</p>	<p>Name of Company: <u>CONVENTIONAL BUILDERS, INC.</u></p> <p>Physical Address: <u>846 SCHOOL STREET</u> City, State: <u>HAUSTON, DE 19954</u></p> <p>Contact: <u>GREG THOMPSON</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: <u>conventionalbuilders@comcast.net</u></p> <p>Fax: <u>302-422-2135</u></p> <p>Phone: <u>302-422-2429</u> Date: <u>12/2/19</u></p>

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RGA # 18039

BID DOCUMENTS REGISTER

PLEASE PRINT CLEARLY

#04	<p>Name of Company: <u>VENTRESKA BROS., INC.</u></p> <p>Physical Address: <u>2300 N. DUPONT HWY.</u></p> <p>City, State: <u>NEW CASTLE, DE 19720</u></p> <p>Contact: <u>TONY VENTRESKA</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: <u>tonyeventreskabros.com</u></p> <p>Fax <u>302-658-2360</u></p> <p>Phone: <u>302-658-6436</u> Date: <u>12/2/19</u></p>
#05	<p>Name of Company: _____</p> <p>Physical Address: _____</p> <p>City, State: _____</p> <p>Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: _____</p> <p>Fax _____</p> <p>Phone: _____ Date: _____</p>
#06	<p>Name of Company: _____</p> <p>Physical Address: _____</p> <p>City, State: _____</p> <p>Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: _____</p> <p>Fax _____</p> <p>Phone: _____ Date: _____</p>

SECTION 00 41 13

BID FORM

For Bids due: December 18, 2019 @ 2:00 p.m.

To: OMB/DFM
Thomas Collins Building
540 S. DuPont Highway, Suite 1 (3rd Floor)
Dover, DE 19901

Name of Bidder: _____

Delaware Business License No.: _____ **Taxpayer ID No.:** _____

(A copy of Bidder's Delaware Business License must be attached to this form.)

(Other License Nos.): _____

Phone No.: () _____ - _____ **Fax No.:** () _____ - _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$ _____
(\$ _____)

ALLOWANCES

The base bid above includes all allowances specified in the contract documents;

Allowance No.1: "General Owner's Allowance" \$ 15,000.00

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BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ **By:** _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

Sub-Contractor List
Non-Collusion Statement
Affidavit of Employee Drug Testing Program
Bid Security
(Others as Required by Project Manuals)

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BID FORM**SUBCONTRACTOR LIST**

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.** This form must be filled out completely with no additions or deletions.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1. Structured Cabling	_____	_____	_____
2. CCTV Integrator	_____	_____	_____
3. Network Integrator	_____	_____	_____
4. Electrical	_____	_____	_____
5. HVAC	_____	_____	_____

IOC RENOVATIONS
MC3801000005

STATEWIDE INFORMATION OPERATION CENTER

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BID FORM
NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date **to the Office of Management and Budget, Division of Facilities Management.**

All the terms and conditions of Project **“STATEWIDE INFORMATION OPERATION CENTER”** Contract Number **MC3801000005** have been thoroughly examined and are understood.

NAME OF BIDDER: _____

**AUTHORIZED REPRESENTATIVE
(TYPED):** _____

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):** _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

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AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

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