ADDENDUM NO. 1

STATE OF DELAWARE OMB/DFM
MC3801000005
DOC-Statewide Information Operation Center Revisions
100 Penny Lane, Dover, DE 19904

R G Architects
200 West Main Street
Middletown, DE 19709
Phone: 302-376-8100 (phone)
Fax: 302-376-9851 (fax)
Email: jim@rgarchitects.net

BIDS DUE: Wednesday, December 18, 2019 at 2:00 p.m.

LOCATION:
THOMAS COLLINS BUILDING
Division of Facilities Management Office
540 S. DuPont Highway, Suite 1 (Third Floor)
Dover, Delaware 19901

NOTICE TO ALL BIDDERS

1.0 GENERAL NOTES:

1.1 Bidders are hereby notified that this Addendum shall be and hereby becomes part of their Contract Documents, and shall be attached to the Project Manual for this project.

1.2 The following items are intended to revise and clarify the Drawings and Project Manual, and shall be included by the Bidder in their proposal.

1.3 Bidders shall verify that their Sub-bidders are in full receipt of the information contained herein.

1.4 The pre-bid sign-in sheet is attached to this Addendum.

1.5 All addenda will be sent out to the registered plan holders only, via email. Contractors are encouraged to keep an eye on their email accounts during the bidding period for such updates.

2.0 PREBID MEETING:

2.1 A Pre bid Meeting was held on Monday, December 2, 2019 at 10:00 a.m. on project site. The following items were reviewed:

A. Project Description: A brief overview of the Project was discussed.
ADDENDUM # 1

B. Project Schedule: The project tentative start date will be as soon as the winning bidder has been selected and a DFM Purchase Order issued.

C. Bid schedule is as follows:

1. The bids are due by **2:00 p.m. on Wednesday, December 18, 2019.**
2. Substitution requests will be received until **9:00 a.m. on Monday, December 9, 2019.**
   Instructions for requesting substitutions are very specific and are contained in the project manual. If the contractor does not follow the processes it is automatic grounds for rejection.
3. Questions regarding the bid documents will be received until **9:00 a.m. on Friday, December 13, 2019.**
   All questions must be submitted in writing (via email, addressed to Jim Ament (jim@rgarchitects.net) to R G Architects. Neither R G Architects nor the Owner will answer questions verbally.
4. The last day for addenda to be issued, if required, shall be, **Friday, December 13, 2019.**

D. Substitutions: If a specification lists one product manufacturer as well as listing “or equal”, the contractor is not obligated to submit for substitution prior to bid for that item. However, the contractor will still be responsible to meet the requirements of that product during the review process as per the specifications. If the product substituted as an equal does not meet ALL of the requirements of the specifications, as determined by the Architect, the Contractor is obligated to provide the specified product at no additional cost to the project.

E. Subcontractors List: The subcontractors list was reviewed, updated and the updated subcontractors list agreed upon. The updated subcontractors are as follows:
   1. Structured Cabling (Must be State of Delaware / DTI approved contractor*)
   2. CCTV Integrator (Must be State of Delaware / DTI approved contractor*)
   3. Network Integrator (Must be State of Delaware / DTI approved contractor*)
   4. Electrical
   5. HVAC

(*) Structured Cabling, CCTV Integrator & Network Integrator shall be one of the State of Delaware, Department of Technology approved contractors. Use of any other vendor, not an approved contractor by State of Delaware, Department of Technology, shall constitute a breach of Contract and will render the Prime Contractors bid, Non-Responsive. (Bid will be rejected.)

F. The owner has offered the contractors a follow up tour of the facility on **Thursday, December 5, 2019 at 9:00 a.m.**
ADDENDUM # 1

G. Security Procedures: Security procedures will not be required for this project. Sections 01 35 53 SECURITY PROCEDURES and 01 35 54 SECURITY CLEARANCE specifications will be removed from the project specifications.


3.0 Revisions to the SPECIFICATIONS:

3.1 Replace Section 00 41 13 BID FORM in its entirety with specification section included with this addendum.

3.2 Delete Specification Section 01 35 53 Security Procedures in its entirety.

3.3 Delete Specification Section 01 35 54 Security Clearance in its entirety.

4.0 Revisions to the DRAWINGS:

4.1 None at this time.

5.0 QUESTIONS:

5.1 Are there Liquidated damages on the project? A – No, there are no liquidated damages on the project.

6.0 ATTACHMENT LIST:

A. Pre Bid Sign-In Sheet
B. Bid Register
C. 00 41 13 BID FORM

End of Addendum No.1
<table>
<thead>
<tr>
<th>Name</th>
<th>Company</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Melinda McGuigan</td>
<td>EDIS Company</td>
<td>302.743.5552</td>
<td><a href="mailto:lewes.estimating@ediscompany.com">lewes.estimating@ediscompany.com</a></td>
</tr>
<tr>
<td>Brian C Thompson</td>
<td>Conventional Builders Inc</td>
<td>302.422.2429</td>
<td><a href="mailto:conventionalbuilders@comcast.net">conventionalbuilders@comcast.net</a></td>
</tr>
<tr>
<td>Steve Serby</td>
<td>Amkor, Inc.</td>
<td>302-877-6664</td>
<td><a href="mailto:Amkor@qol.com">Amkor@qol.com</a></td>
</tr>
<tr>
<td>Tony Ventresca</td>
<td>Ventesca Bros., Inc.</td>
<td>302-658-6436</td>
<td><a href="mailto:tony@ventresca.bros.com">tony@ventresca.bros.com</a></td>
</tr>
<tr>
<td>Steve Schuhk</td>
<td>Assurance Media</td>
<td>302-892-3540</td>
<td><a href="mailto:sschu@assurance-media.net">sschu@assurance-media.net</a></td>
</tr>
<tr>
<td>Joe Mirelli</td>
<td>Assurance Media</td>
<td>(302)892-3540</td>
<td><a href="mailto:jmirelli@assurance-media.com">jmirelli@assurance-media.com</a></td>
</tr>
<tr>
<td>Dave McCarthy</td>
<td>Commonwealth Co.</td>
<td>302-654-6661</td>
<td><a href="mailto:mcCarthy@its.commonwealth.com">mcCarthy@its.commonwealth.com</a></td>
</tr>
<tr>
<td>Lee Thompson</td>
<td>Advantech</td>
<td>302-359-6036</td>
<td><a href="mailto:LeeT@Advantech.Security.net">LeeT@Advantech.Security.net</a></td>
</tr>
<tr>
<td>Jean Sarty</td>
<td>OMB/DIM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ed Fayer</td>
<td>FE+ES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ernest Kulhanek</td>
<td>Doc/Central Region</td>
<td>302-270-6530</td>
<td><a href="mailto:ernest.kulhanek@delaware.gov">ernest.kulhanek@delaware.gov</a></td>
</tr>
<tr>
<td>Jerry Rozanski</td>
<td>RG Architects, LLC</td>
<td>302-376-8100</td>
<td><a href="mailto:jerry@rgarchitects.net">jerry@rgarchitects.net</a></td>
</tr>
<tr>
<td>Jim Ament</td>
<td>RG Architects, LLC</td>
<td>302-376-8100</td>
<td>jumergarchitects.net</td>
</tr>
</tbody>
</table>
| #01 | Name of Company: **Amakor, Inc.**  
|     | Physical Address: **72 Clinton Street**  
|     | City, State: **Delaware City, DE 19706**  
|     | Contact: **Steve Semru**  
|     | EMAIL: **Amakor901.com**  
|     | Fax: **302-834-8681**  
|     | Phone: **302-834-8664**  
|     | Date: **12/2/19**  
| #02 | Name of Company: **Assurance Media, LLC**  
|     | Physical Address: **590 Century Blvd., Suite 13**  
|     | City, State: **Wilmington, DE 19809**  
|     | Contact: **Joe Mirolli**  
|     | EMAIL: **jmirolli@assurancemedia.net**  
|     | Fax: **(302) 892-3540**  
|     | Phone: **(302) 892-3540**  
|     | Date: **12/2/19**  
| #03 | Name of Company: **Conventional Builders, Inc.**  
|     | Physical Address: **846 School Street**  
|     | City, State: **Houstoun, DE 19954**  
|     | Contact: **Greg Thompson**  
|     | EMAIL: **conventionalbuilders@comcast.net**  
|     | Fax: **302-422-2135**  
|     | Phone: **302-422-2135**  
|     | Date: **12/2/19**  

$50 per USB Drive
<table>
<thead>
<tr>
<th>#04</th>
<th>Name of Company: VENTRESCA BROS. INC.</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Physical Address: 2900 W. DUPTON HWY.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>City, State: NEW CASTLE, DE 19720</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Contact: TONY VENTRESCA</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>EMAIL: tonvventresecadbor@com</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fax: 302-658-2360</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Phone: 302-658-6536</td>
<td>Date: 12/2/19</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>#05</th>
<th>Name of Company:</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Physical Address:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>City, State:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Contact:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>EMAIL:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fax:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Phone:</td>
<td>Date:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>#06</th>
<th>Name of Company:</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Physical Address:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>City, State:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Contact:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>EMAIL:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fax:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Phone:</td>
<td>Date:</td>
<td></td>
</tr>
</tbody>
</table>
SECTION 00 41 13

BID FORM

For Bids due: December 18, 2019 @ 2:00 p.m.  
To: OMB/DFM

Thomas Collins Building
540 S. DuPont Highway, Suite 1 (3rd Floor)
Dover, DE 19901

Name of Bidder: ________________________________________________________________

Delaware Business License No.: ___________________________ Taxpayer ID No.: ___________________________

(A copy of Bidder’s Delaware Business License must be attached to this form.)

(Other License Nos.):

Phone No.: ( ) ________ - ___________  
Fax No.: ( ) ________ - ___________

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

$ __________________________________________________________________________

($ )

ALLOWANCES

The base bid above includes all allowances specified in the contract documents;

Allowance No.1: “General Owner’s Allowance” $ 15,000.00
BID FORM

I/We acknowledge Addendums numbered ________ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within ______ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By __________________________ Trading as __________________________
   (Individual’s / General Partner’s / Corporate Name)
   (State of Corporation)

Business Address: ____________________________________________
   ____________________________________________
   ____________________________________________

Witness: ____________________________________________ By: __________________________
   (SEAL) (Authorized Signature)
   (Title)
   Date: ____________________________________________

ATTACHMENTS
   Sub-Contractor List
   Non-Collusion Statement
   Affidavit of Employee Drug Testing Program
   Bid Security
   (Others as Required by Project Manuals)
**BID FORM**

**SUBCONTRACTOR LIST**

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the Owner, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.** This form must be filled out completely with no additions or deletions.

<table>
<thead>
<tr>
<th>Subcontractor Category</th>
<th>Subcontractor</th>
<th>Address (City &amp; State)</th>
<th>Subcontractors tax payer ID # or Delaware Business license #</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Structured Cabling</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. CCTV Integrator</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Network Integrator</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Electrical</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. HVAC</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date to the Office of Management and Budget, Division of Facilities Management.

All the terms and conditions of Project “STATEWIDE INFORMATION OPERATION CENTER” Contract Number MC3801000005 have been thoroughly examined and are understood.

NAME OF BIDDER: ____________________________________________________________

AUTHORIZED REPRESENTATIVE (TYPED): ____________________________________

AUTHORIZED REPRESENTATIVE (SIGNATURE): ________________________________

TITLE: _____________________________________________________________________

ADDRESS OF BIDDER: ______________________________________________________

________________________________________________________________________

E-MAIL: __________________________________________________________________

PHONE NUMBER: __________________________________________________________

Sworn to and Subscribed before me this ____________________ day of _______________ 20____.

My Commission expires ___________________ .  NOTARY PUBLIC ____________________.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.
THIS PAGE INTENTIONALLY LEFT BLANK
AFFIDAVIT

OF

EMPLOYEE DRUG TESTING PROGRAM

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors that complies with this regulation:

Contractor/Subcontractor Name: ________________________________

Contractor/Subcontractor Address: ________________________________

Authorized Representative (typed or printed): ________________________________

Authorized Representative (signature): ________________________________

Title: ________________________________

Sworn to and Subscribed before me this ___________ day of ________________ 20___.

My Commission expires ________________. NOTARY PUBLIC ________________________

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.