



R G Architects, LLC

200 West Main Street
Middletown, DE 19709
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RG A No. 19054
27 July 2020

ADDENDUM NO. 1

STATE OF DELAWARE OMB/DFM
OMB/DFM Contract No. MC3701000088
DSCYF – Cleveland White Building Roof Renovation
1825 Falkland Rd.
Wilmington, DE 19901

R G Architects
200 West Main Street
Middletown, DE 19709
Phone: 302-376-8100 (phone)
Email: oscar@rgarchitects.net

BIDS DUE:

Monday, August 3, 2020 at 10:00 a.m.

LOCATION:

THOMAS COLLINS BUILDING
Division of Facilities Management Office
540 S. DuPont Highway, Suite 1 (Third Floor)
Dover, Delaware 19901
The public participated by online meeting at Webex.com,
meeting number 129 947 3263 and password
ZEcCWU8Un32. There was no in-person meeting.

NOTICE TO ALL BIDDERS

1.0 GENERAL NOTES:

- 1.1 Bidders are hereby notified that this Addendum shall be and hereby becomes part of their Contract Documents, and shall be attached to the Project Manual for this project.
- 1.2 The following items are intended to revise and clarify the Drawings and Project Manual, and shall be included by the Bidder in their proposal.
- 1.3 Bidders shall verify that their Sub-bidders are in full receipt of the information contained herein.
- 1.4 A copy of the current bid set register is available upon request indicating individuals that have purchased project documents from R G architects.
- 1.5 The pre-bid participant list sheet, along with Addendum #1, is being sent as a courtesy to all pre-bid meeting attendees; however, all future addenda will only be issued to registered plan holders.
- 1.6 All addenda will be sent out to the registered plan holders via email (or fax). Contractors are encouraged to keep an eye on their email accounts during the bidding period for such updates.

2.0 PREBID MEETING:

2.1 A Prebid Meeting was held on Monday, July 20, 2020, at 10:00 a.m. at Webex.com, meeting number 129 947 3263 and password ZEcCWU8Un32. There was no in-person meeting. The following items were reviewed:

- A. Project Description: A brief overview of the Project was discussed. An overall review of the construction drawings was presented. No changes to the scope of work at this time.
- B. Additional information regarding Bid procedures:
 - 1. Only bids submitted to the “BIDS” mailbox or by hard copy to Thomas Collins are accepted
 - 2. Do not to request a read receipt, it may send a bid to a quarantine mailbox and the read receipt will not be acknowledged either way.
 - 3. Do not wait to the last minute to submit bids electronically – email is not instantaneous.
 - 4. The bid mailbox is not monitored unless bids are due and the mailbox is not for any purpose other than bids
 - 5. Bidders will receive an email acknowledgment that documents have been received – they are not to call the PM’s to ask – the PM’s do not have access to the Bid Mailbox
- C. Owner’s Representative: Dave Brewster, OMB/DFM Construction Project Manager
- D. Project Schedule: On site construction commencement is anticipated to begin upon future notice to proceed.
- E. Bid schedule is as follows:
 - 1. The bids are due by **Monday, August 3, 2020 at 10:00 a.m.**
 - 2. Substitution requests will be received until **4:00 p.m. on Friday, July 24, 2020.**
Instructions for requesting substitutions are very specific and are contained in the project manual. If the contractor does not follow the processes it is automatic grounds for rejection.
 - 3. **Questions regarding the bid documents will be received until 2:00 p.m. on Wednesday, July 29, 2020.**
All questions **must** be submitted **in writing** (via email, addressed to oscar@rgarchitects.net) to R G Architects. Neither R G Architects or the Owner will answer questions verbally.
 - 4. The last day for addenda to be issued, if required, shall be **Thursday, July 30, 2020.**
- F. The project will require the contractors to utilize the State of Delaware Prevailing wage rates which are in the project manual.
- G. Substitutions: If a specification lists one product manufacturer as well as listing “or equal”, the contractor is not obligated to submit for substitution prior to bid for that item. However, the contractor will still be responsible to meet the

requirements of that product during the review process as per the specifications. If the product substituted as an equal does not meet ALL of the requirements of the specifications, as determined by the Architect, the Contractor is obligated to provide the specified product at no additional cost to the project.

H. Subcontractors List:

1. The subcontractors list to be noted on the bid form in the project manual was reviewed and agreed upon.
 1. Roofing
 2. Carpentry
 2. The General Contractor may NOT list more than one subcontractor for a discipline on the subcontractor's list.
 3. On the Subcontractors List, the General Contractor must list the subcontractor that is providing the labor for 100% of the work in that category and as is required by the laws of Title 29.
- I. Bidders were reminded to fill out the Bid Form completely & to not leave any areas to be filled out blank. The sub-contractor list is to be also completed including a current Delaware Business License number. Bidders are to also list the Addenda issued. If five (5) Addenda was issued the Bid Form must note "1.2.3.4 & 5". Bid forms noting "1-5" will not be accepted. Bidders were also reminded to have the "Affidavit of Employees Drug Testing Program" form as part of their Bid.
- J. Drug Testing Policy: RGA reminded the new Drug Testing Policy in place by State of Delaware. Contractors are to reference the Project Manual for additional policy procedures and Drug Testing Report Forms.
- K. DOC Security Clearance forms will NOT be required for this project.
- L. RGA reminded everyone that smoking is NOT permitted ANYWHERE on the DSCYF (Ferris) campus. Contractors must leave the property to smoke during construction.
- M. Contractors are reminded to follow the posted speed limits on the property. Bathrooms will not be available during exterior construction and Porta-potties will be required to be supplied by the contractor. During interior work, bathrooms will be available.
- N. Project Site walk-through

Bidders who wish to tour the project site may email to the project manager, Dave Brewster, dave.brewster@delaware.gov, for a walk through on the following date and time:

A. July 23rd, 2020

- a. First group; 9am – 10am.**
- b. Second group; 10 am – 11 am.**

3.0 Revisions to the SPECIFICATIONS

- 3.1 Not at this time

4.0 Revisions to the DRAWINGS

4.1 Not at this time

5.0 Questions

5.1 How to get the bid documents?

5.1.1 For a faster response please email a picture of the check to be mailed. RGA will send the electronic copy of the documents under the honor system prior to receive it physically.

R G Architects

200 West Main Street

Middletown, DE 19709

Phone: 302-376-8100 (phone)

Email: oscar@rgarchitects.net

6.0 BIDDER LIST:

A. Pre-bid Sign-In Sheet (only participants that checked-in at the beginning of the meeting and checked-out at the end)

#	BIDDER	REP	EMAIL
1	Amakor	Ryan Jackson / Stacey Bush	amakor@aol.com
2	Commonwealth Construction Co	Bill Booth	bbooth@itscommonwealth.com
3	Farrell Roofing Inc.	Irma Quezada	iquezada@farrellroofinginc.com
4	Alpha Omega Construction Group Inc.	Michael Ktistakis	Michael@alphaomegacg.com
5	FirstLine Contracting Inc	Mike Mourounas	mike@firstlinegc.com
6	HK Griffith, Inc.	Matthew Tetrick	matt@hkgriffith.com
7	Detwiler Roofing, LLC	Nick Savitsky / Amos Detwiler	amos@detwilerroofing.com
8	Dynamic General Contracting	Loannis Kiotsekoglou	info.dynamicgeneral@gmailcom
9	P & C Roofing	Matt Papa	matt@pcroofinginc.com
10	Garvey Roark, LLC.	John Peck	john@garveyroark.com
11	D.A. Nolt, Inc.	Matthew Ott	matt@danolt.com

7.0 Attachments:

A. Updated section 004113 - Bid Forms.

DSCYF – CLEVELAND WHITE BUILDING ROOF RENOVATIONS
1825 FAULKLAND ROAD, WILMINGTON, DE 19805
OMB/ DFM CONTRACT #MC3701000088
BID FORM

For Bids due: **Monday, August 03, 2020 @ 10:00 a.m.** To: **OMB/DFM**
Thomas Collins Building
540 S. DuPont Highway, Suite 1 (3rd Floor)
Dover, DE 19901

Name of Bidder: _____

Delaware Business License No.: _____ Taxpayer ID No.: _____
(A copy of Bidder's Delaware Business License must be attached to this form.)

(Other License Nos.): _____

Phone No.: () _____ -Fax No.: () _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$ _____
(\$ _____)

ALTERNATES

Alternate prices conform to applicable project specification section. Refer to specifications for a complete description of the following Alternates. An "ADD" or "DEDUCT" amount is indicated by the crossed out part that does not apply.

ALTERNATE No. 1: Repair and repoint existing brick chimneys (5).

Add/Deduct: _____
(\$ _____)

ALTERNATE No. 2: Replace Chimneys' metal caps (5) with new stainless-steel upgrade.

Add/Deduct: _____
(\$ _____)

ALTERNATE No. 3: Overlay of 9/16" exterior OSB sheathing over the entire roof deck.

Add/Deduct: _____
(\$ _____)

ALLOWANCES

The base bid above includes all allowances specified in the contract documents;

ALLOWANCE No.1: "General Owner's Allowance" \$20,000.00 dollars.

ALLOWANCE No.2: "Wood Board Deck Replacement" 5,000 square feet.

ROOF RENOVATION
MC3701000088

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BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ **By:** _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

Sub-Contractor List
Non-Collusion Statement
Affidavit of Employee Drug Testing Program
Affidavit of Contractor Qualifications
Affidavit of Craft Training Compliance
Bid Security
(Others as Required by Project Manuals)

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BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b of the Delaware Code, the following subcontractor listing must accompany any bid submittal. The bidder must list **in each category** the full name and address (City & State) of the sub-contractor that the bidder will be using to perform the work and provide material for that subcontractor category. Should the bidder's listed subcontractor intend to provide any of their subcontractor category of work through a third-tier contractor, the bidder shall list that third-tier contractor's full name and address (City & State). **If the bidder intends to perform any category of work itself, it must list its full name and address.** For clarification, if the bidder intends to perform the work themselves, the bidder **may not** insert "not applicable", "N/A", "self" or anything other than its own full name and address (City & State). To do so shall cause the bid to be rejected. In addition, the failure to produce a completed subcontractor list with the bid submittal shall cause the bid to be rejected. If you have more than three (3) third-tier contractors to report in any subcontractor category, print out additional page(s) containing the appropriate category, complete the rest of your list of third-tier contractors for that category, notate the addition in parentheses as (CONTINUATION) next to the subcontractor category and an asterisk (*) next to any additional third-tier contractors, and submit it with your bid.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax-payer ID # or Delaware Business license #</u>
1. Roofing	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
2. Carpentry	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
3.	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____

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BID FORM (Continued)

4.	<hr/>	<hr/>	<hr/>
A.	<hr/>	<hr/>	<hr/>
B.	<hr/>	<hr/>	<hr/>
C.	<hr/>	<hr/>	<hr/>
5.	<hr/>	<hr/>	<hr/>
A.	<hr/>	<hr/>	<hr/>
B.	<hr/>	<hr/>	<hr/>
C.	<hr/>	<hr/>	<hr/>
6.	<hr/>	<hr/>	<hr/>
A.	<hr/>	<hr/>	<hr/>
B.	<hr/>	<hr/>	<hr/>
C.	<hr/>	<hr/>	<hr/>

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NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date **to the Office of Management and Budget, Division of Facilities Management.**

All the terms and conditions of Project **“Cleveland White Building Roof Renovation”** have been thoroughly examined and are understood.

NAME OF BIDDER: _____

**AUTHORIZED REPRESENTATIVE
(TYPED):** _____

**AUTHORIZED REPRESENTATIV
(SIGNATURE):** _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

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**AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors, that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

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**AFFIDAVIT
OF
CONTRACTOR QUALIFICATIONS**

We hereby certify that we will abide by the contractor's qualifications outlined in the construction bid specifications for the duration of the contract term.

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b.3 of the Delaware Code, after a contract has been awarded the successful bidder shall not substitute another subcontractor whose name was submitted on the Subcontractor Form except for the reasons in the statute and not without written consent from the awarding agency. Failure to utilize the subcontractors on the list will subject the successful bidder to penalties as outlined in the General Requirements Section 5.2 of the contract.

Contractor Name: _____

Contractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

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**AFFIDAVIT OF
CRAFT TRAINING COMPLIANCE**

We, the contractor, hereby certify that we and all applicable subcontractors will abide by the contractor and subcontractor craft training requirements outlined below for the duration of the contract. Craft training is defined as “an apprenticeship program approved by and registered with any State apprenticeship agency or the United States Department of Labor.”¹ A list of crafts for which there are approved and registered training programs is maintained by the Delaware Department of Labor and can be found at <https://det.delawareworks.com/apprenticeship/>. Information pertaining to subcontractor craft training programs shall be provided by the contractor prior to contract execution. If you have questions regarding craft training programs, please submit them in writing to the Delaware Department of Labor at: apprenticeship@delaware.gov.

In accordance with Title 29, Chapter 69, Section 6962(d)(13) of the Delaware Code, contractors and subcontractors must provide craft training for journeyman and apprentice levels if all of the following apply:

- A. A project meets the prevailing wage requirement under Title 29, Chapter 69, Section 6960 of the Delaware Code.
- B. The contractor employs 10 or more total employees.
- C. The project is not a federal highway project

Failure to provide required craft training on the project may subject the successful contractor and/or subcontractor(s) to penalties as outlined in Title 29, Chapter 69, Section 6962(d)(13) of the Delaware Code.

Craft(s) _____

Contractor Name: _____

Contractor Address: _____

Contractor/Subcontractor Program

Registration Number _____

On this line also indicate whether DE, Other State (identify) or US Registration Number

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

¹ Title 29, Chapter 69, Section 6902(7) of the Delaware Code.

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