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PRE-BID MEETING SUMMARY
DSCYF ADMINISTRATION BUILDING
CLOSED CIRCUIT COOLER REPLACEMENT
OMB/DFM # MC3701000040
ADDENDUM #1

ATTENDEES:

See attached sign in sheet.

GENERAL STATEMENT:

- A. The Mandatory Pre-bid meeting was held at DSCYF Maintenance Shop at the Delaware Youth and Family Center in Wilmington, Delaware on Monday, January 26, 2015 at 1:30 p.m.

ITEMS DISCUSSED:

B. Key dates

1. **Bid Due – Tuesday, February 10th, 2015 at 1:30 p.m.** in the State of Delaware, Office of Management and Budget, Division of Facilities Management, in the reception area of the Facilities Management Office in the Thomas Collins Building, 540 South DuPont Highway, Suite 1 (Third Floor). Dover, DE 19901 as described in the Invitation to Bid of the specifications.
2. **Bid Opening – Tuesday, February 10th, 2015 at 1:30 p.m.** in the State of Delaware, Office of Management and Budget, Division of Facilities Management, in the reception area of the Facilities Management Office in the Thomas Collins Building, 540 South DuPont Highway, Suite 1 (Third Floor). Dover, DE 19901 as described in the Invitation to Bid of the specifications. **Questions deadline is Thursday, February 5th, 2015.** All questions must be submitted in writing and must be faxed to DEDCC, LLC, Attn: John Farina, Fax 302 738-7175 or E-mailed to jfarina@dedc-eng.com. Phone calls will not be accepted.

1. Key topics

2. Bids

- a. The contractor must use the bid form supplied in the specifications. The bid form must be submitted in triplicate
- b. Make sure you identify your project name on the front of your envelope when you submit your bid.

3. Building Access

- a. An optional walk thru has been scheduled at 1:30 p.m. on February 2, 2015. If you would like to attend the optional walk thru call Bob Harrity at 302-250-3294 to let him know you are coming to the site.

4. Clarifications



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- a. All permits required for this effort to be obtained by the contractor.
- b. Contractor shall have a full time superintendent or working foreman during the duration of the project.
- c. This is a Delaware Prevailing Wage project (New Castle County).

C. Subcontractor Listing

1. There are now (3) subcontractor listings on this project: Mechanical, Electrical and Controls. These Subcontractors are identified on the bid form. The Electrician on this project shall be licensed in Delaware.
2. Be sure to list your company name if your company is performing this work.
3. All companies listed must be registered in the State of Delaware to perform this work.

D. Meetings

1. There will be progress meetings on this project every 2 weeks on a specific day and time, to be determined at the kick off meeting.
2. Contractors shall provide 3 – week look ahead schedule at each meeting to indicate work areas and shut downs.

E. Items Discussed

1. Background checks will not be required for contractors.
2. Contractors shall provide a copy of their Delaware Business License when submitting their bids.

F. Addendum #1

1. Pre-Bid Meeting Summary (this document) (2 pages)
2. Sign in sheet (2 pages)

Summarized By: DEDC, LLC
David Barton
Date: 01/27/15

Pre-Bid Sign-in Sheet
DSCYF Administration Building Closed Circuit Cooler Replacement
January 26, 2015

Name	Company	Phone	Fax	E-mail
David Barton	DEDC	302-738-7172	302-738-7175	dbarton@dedc-eng.com
Mike Pignataro	DEDC	302-738-7172	302-738-7175	mpignataro@dedc-eng.com
Dean Seely	OMB/DFM	302-739-5644		joseph.seely@state.de.us
Jim Orga	First State Electric	302-322-0140	302-322-1146	jimo@firststateelectric.com
Tom Hoback	Blue Hen Mechanical	302-378-1229	302-449-5894	frank@bluemechanical.com
Rob Rettig	Merit Mechanical	302-366-8601	302-368-4616	rob@meritmech.com
Ken Vandegrift	C&D	302-764-8013	302-764-7585	kvandegrift.cd@verizon.net
Anthony Gaudelli	Gaudelli Bros. Inc	856-825-0636	856-327-8864	mimi@gaudellibros.com
Dan Cameransi	Ernest Menold	610-521-4700	610-521-0722	dcameransi@menold.com
Andy Baker	Schlosser & Associates	302-437-5347	302-738-9561	abakersa@hotmail.com
Bob Cathell	I.D.Griffith	302-656-8253	302-656-8268	rcathell@idgriffith.com
Bob Harry	DSCYF/DMSS	302-995-8292	302-995-8562	robert.harrity@state.de.us
David Shub	Flo Mechanical	302-444-3135		daveshub15@gmail.com
Kyle Contino	Gem Mechanical	610-361-9667	610-361-9677	kyle@gemmsi.com

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 DSCYF Administration Building Closed Circuit Cooler Replacement
 January 26, 2015

Name	Company	Phone	Fax	E-mail
David Barton	DEDC	302-738-7172	302-738-7175	dbarton@dedc-eng.com
Mike Pignataro	DEDC	302-738-7172	302-738-7175	mpignataro@dedc-eng.com
Dean Seely	ONE/PFM			
TIM ORGA	FIRST STATE ELEC	372-0140	322-1146	jimo@firststateelectric.com
Tom Holback	BLUE HEN MECH.	302-378-1229	302-449-5894	frank@bluemechanical.com
Rob Retire	MERTTMECH	302-366-800	368-4616	Rob@meridmech.com
Ken Vandegrift	CRD	302-764-8013	764-7585	KVandegrift.cd@verizon.net
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Bob Hassity	DSCYF/DMS	302-995-8292	995-8562	Robert.Harrity@state.de.us
David Shub	Flo Mechanical	302-494-3135		Daveshub15@gmail.com
Kyle Contino	GEM Mechanical	610-361-9667	610-361-9677	Kyle@GEMMSI.com