



Delaware
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Newark, DE 19711
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PRE-BID MEETING SUMMARY
TILTON BUILDING
TILTON BUILDING BOILER UPGRADE
OMB/DFM # MC3514000037
ADDENDUM #01

ATTENDEES:

See attached sign in sheet.

GENERAL STATEMENT:

- A. The Mandatory Pre-bid meeting was held at the Governor Bacon Health Center, Tilton Building in Delaware City, Delaware on Tuesday August 2nd, 2016 at 10:00 a.m.

ITEMS DISCUSSED:

A. Key dates

1. **Bid Due – Wednesday, August 17th, 2016 at 10:00 a.m.** in the State of Delaware, Office of Management and Budget, Division of Facilities Management, in the reception area of the Facilities Management Office in the Thomas Collins Building, 540 South DuPont Highway, Suite 1 (Third Floor). Dover, DE 19901, (Attn: Patrick McKenna) as described in the Invitation to Bid of the specifications.
2. Bid Opening – Wednesday, August 17th, 2016 at 10:00 a.m.
3. Questions and substitution submission deadline – Thursday August 11th, 2016.
4. An optional secondary walk through has been scheduled for Monday, August 8th, 2016 at 9:00 a.m. Contractors shall meet in the Lobby and be escorted by Maintenance.

B. Key topics

1. Bids
 - a. The contractor must use the bid form supplied in the specifications. The bid form must be submitted in triplicate
 - b. Make sure you identify your project name on the front of your envelope when you submit your bid.
 - c. Include all drug affidavits with the bid including subcontractors. Regulations for drug testing can be accessed at the following website:
<http://dfm.delaware.gov/drug-testing/documents/regulations.pdf>
 - d. Provide a copy of the prime contractors Delaware Business License with the bid.
2. Building Access
 - i. Use care while walking around the outside of the building as patients are allowed to exit the building.



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3. General

- a. All questions must be submitted in writing and must be faxed to DEDC, LLC, Attn: John Farina, Fax 302 738-7175 or E-mailed to jfarina@dedc-eng.com. Phone calls will not be accepted.
- b. All permits required for this effort to be obtained by the contractor.
- c. Work hours shall be 7:00 a.m. to 4:00 p.m. Monday thru Friday for contractors on site.
- d. Contractor to have full time superintendent or working foreman.
- e. There are (4) subcontractor listings on this project: Mechanical, Electrical, Controls, and Site Work. Be sure to list your company's name if your company is performing the work.
 - All companies listed must be registered in the State of Delaware to perform this work.
- f. The building will be fully occupied during the construction of this project.
- g. This is a Prevailing Wage project (New Castle County).

C. Scope of Work, Alternates, and Allowances:

1. Scope of work was described as written on Sheet M000 of Bidding Documents.
2. Alternate #1 and #2 were described as written on Sheet M000 of Bidding Documents.
3. Allowances were described as written on Sheet M000 of Bidding Documents.

D. Meetings:

1. There will be progress meetings on this project every 2 weeks on a specific day and time, to be determined at the kick off meeting.
2. Contractors shall provide 3 – week look ahead schedule at each meeting to indicate work areas and shut downs.

E. Addendum #01- **Revisions to Bidding Documents:**

1. The Bid Form has been Revised to include the Bid Due Date at top of Form, and to include the change as described in E-2, below. The revised version is included in this Addendum.
2. The Bidding Documents indicated that the Contractor must secure the services of Amerigas for the work associated with the installation of four (4) new 1000-Gallon Propane Tanks. This shall be revised to allow for the Contractor to secure the service of his choice of Propane Vendor, as long as the work to be performed is equal to that described in the documents. The \$10,000.00 allowance shall remain for this work.
3. MD100 shows that the abandoned fuel oil tank is to be demolished by the contractor. The tank has already been removed and should not be included in the bid. **However, Keyed Note #1 still applies** for the removal of the abandoned fuel oil piping.



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F. Addendum #01 Documents:

1. Pre-Bid Meeting Summary (this document) (3 pages)
2. Sign in Sheet (1 Page)
3. Revised Bid Form (7 Pages)

Summarized By: DEDC, LLC
Michael McClintock
Date: August 03, 2016

Pre-Bid Sign-in Sheet
Governor Bacon Boiler Upgrade
August 02, 2016

Name	Company	Phone	Fax	E-mail
Matt Lano	DEDC	302-738-7172	302-738-7175	mlano@dedc-eng.com
Mike McClintock	DEDC	302-738-7172	302-738-7175	mmcclintock@dedc-eng.com
Patrick McKenna	DFM	302-744-1203	302-739-6148	patrick.mckenna@state.de.us
Paul Skreenock	GBHC	302-838-4029	302-838-4021	paul.skreenock@state.de.us
Kyle Contino	GEM Mechanical	610-361-9667	610-361-9677	kyle@gemmsi.com
Andy Baker	Schlosser & Associates	302-738-7333	302-738-4892	cjgruber@hotmail.com ; abakersa@hotmail.com
Wayne Comegys	Delcollo Elect	302-994-3400	302-995-1023	wayne@delcollo.com
Ken Vandergrift	C+D	302-764-8013	302-764-7585	kvandegrift.cd@verizon.net
Anne Jennings	Radius Systems	484-844-3323	610-388-9945	ajennings@radiussystemsllc.com
Chris Wecht	Radius Systems	484-800-6347	610-388-9945	cwecht@radiusstemsllc.com
Rob Vander Deck	Summit Mechanical, Inc.	302-836-8814	302-836-8819	rob@summitmechanical.org
Hayley Bolden	Summit Mechanical, Inc.	302-836-8814	302-836-8819	hayley@summitmechanical.org
Jim Orga	First State Electric	302-322-0140	302-322-1146	jimo@firststateelectric.com
Justin Collett	Collet & Sons	302-275-7069	302-376-1830	justin@collettandsons.com
John Pytel	Federal Mechanical	302-420-7491	302-654-4869	johnpytel@verizon.net
Tom Cochran	Federal Mechanical	302-656-2998	302-654-4869	tommyoil613@gmail.com
Brendan McNamee	Delval Equipment	484-685-2822		bmcnamee@delval.com
Rob Rettig	Merit Mechanical	302-366-8601	302-368-4616	trrettig@meritmec.com
Mike Willis	Worth & Company Inc.	267-245-2622		michael.willis@worthandcompany.com
Ron Hayes	Worth & Company Inc.	302-221-2678		ron.hayes@worthandcompany.com
Daniel Swierczek	Worth & Company Inc.	302-468-9230		daniel.swierczek@worthandcompany.com
Jay Mixnier	Gaudelli Bros Inc.	856-825-0636	856-327-8864	mim@gaudellibros.com
Kenneth R Woods	Sheet Metal Workers LU19	302-463-7454	215-952-0250	kwoods@LU19.com
Francis Winnington	Apex Piping	302-275-1290	302-995-6551	fwinnington@apexpiping.com
Ruston Carden	PSC Contracting	302-293-4180	302-838-2999	ruston@psccontracting.com
Robert Stewart	Stewart Mechanical Inc.	302-376-6117	302-376-6127	rstewart@statewide-hvac.com

ALTERNATES (continued)

ALTERNATE No. 2: Contractor is to clean, prepare, and apply slip-resistant epoxy to the existing floor within boiler room (including areas containing electrical equipment).

Add: _____
(\$ _____)

TILTON BUILDING BOILER UPGRADE

GOVERNOR BACON HEALTH CENTER
DELAWARE CITY, DELAWARE

OMB/DFM CONTRACT # MC3514000037

BID FORM

UNIT PRICES

Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following Unit Prices:

	<u>ADD</u>	<u>DEDUCT</u>
UNIT PRICE No. 1: <u>Excavating Soil Materials (cubic foot)</u>	\$ _____	\$ _____
UNIT PRICE No. 2: <u>General Fill (cubic foot)</u>	\$ _____	\$ _____
UNIT PRICE No. 2: <u>Granular Fill (cubic foot)</u>	\$ _____	\$ _____
UNIT PRICE No. 3: <u>Aggregates (cubic foot)</u>	\$ _____	\$ _____

TILTON BUILDING BOILER UPGRADE

GOVERNOR BACON HEALTH CENTER
DELAWARE CITY, DELAWARE

OMB/DFM CONTRACT # MC3514000037

BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ **By:** _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

Sub-Contractor List
Non-Collusion Statement
Affidavit(s) of Employee Drug Testing Program
Bid Security
(Others as Required by Project Manuals)

TILTON BUILDING BOILER UPGRADE

GOVERNOR BACON HEALTH CENTER
DELAWARE CITY, DELAWARE

OMB/DFM CONTRACT # MC3514000037

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.** This form must be filled out completely with no additions or deletions. **Note that all subcontractors listed below must have a signed Affidavit of Employee Drug Testing Program included with this bid.**

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1. MECHANICAL	_____	_____	_____
2. ELECTRICAL	_____	_____	_____
3. CONTROLS	_____	_____	_____
4. SITE WORK	_____	_____	_____

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GOVERNOR BACON HEALTH CENTER
DELAWARE CITY, DELAWARE

OMB/DFM CONTRACT # MC3514000037

BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date to the Office of Management and Budget, Division of Facilities Management.

All the terms and conditions of OMB/DFM# MC3514000037 have been thoroughly examined and are understood.

NAME OF BIDDER: _____

**AUTHORIZED REPRESENTATIVE
(TYPED):** _____

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):** _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

TILTON BUILDING BOILER UPGRADE

GOVERNOR BACON HEALTH CENTER
DELAWARE CITY, DELAWARE

OMB/DFM CONTRACT # MC3514000037

**AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.