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PRE-BID MEETING SUMMARY
TILTON BUILDING
CHILLER REPLACEMENT - INSTALLATION
OMB/DFM # MC3514000022
ADDENDUM #1

ATTENDEES:

See attached sign in sheet.

GENERAL STATEMENT:

A. The Mandatory Pre-bid meeting was held at the Governor Bacon Health Center, Tilton Building in Delaware City, Delaware on Wednesday March 11, 2015 at 10:00 a.m.

ITEMS DISCUSSED:

B. Key dates

1. **Bid Due – Tuesday, March 31st, 2015 at 10:00 a.m.** in the State of Delaware, Office of Management and Budget, Division of Facilities Management, in the reception area of the Facilities Management Office in the Thomas Collins Building, 540 South DuPont Highway, Suite 1 (Third Floor). Dover, DE 19901, (Attn: Larry Schrock) as described in the Invitation to Bid of the specifications. Bids may also be emailed to larry.schrock@state.de.us.
2. Questions and substitution submission deadline – Tuesday March 24, 2015
3. Building walkthrough – Wednesday March 18, 2015 at 8:00 AM

1) Key topics

a. Bids

- i. The contractor must use the bid bond and bid form supplied in project manual. These forms must be submitted in triplicate

b. Building Access

- i. Use care while walking around the outside of the building as patients are allowed to exit the building.

c. Clarifications

- i. All questions must be submitted in writing and must be faxed to Delaware Engineering and Design Corporation, Attn: John Farina, Fax 302 738-7175 or E-mailed to jfarina@dedc-eng.com. Phone calls will not be accepted.
- ii. All permits required for this effort to be obtained by the contractor.
- iii. Contractor to have full time superintendent or working foreman.
- iv. This is a prevailing wage project.

2) Subcontractor Listing

- a. There are 4 subcontractor listings on this project: Mechanical, Controls, Electrical, and Fire Protection. The fire protection company that currently serves the building is Wayman. These Subcontractors are now identified on the attached bid form.



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3) Meetings

- a. There will be progress meetings on this project every 2 weeks on a specific day and time, to be determined at the kick off meeting.
- b. Contractors shall provide 3 – week look ahead schedule at each meeting to indicate work areas and shut downs.

4) Addendum #1

- a. Pre-Bid Meeting Summary (this document) (2 pages)
- b. Revised Bid Form (4 pages)
- c. The Interim Life Safety Measures (1 page)
- d. Sign in sheet (1 page)

Summarized By: DEDC, LLC
John Farina, P.E.

Date: 03/11/15

Pre-Bid Sign-in Sheet
Governor Bacon Chiller Replacement
March 11, 2015

Name	Company	Phone	Fax	E-mail
John Farina	DEDC	302-738-7172	302-738-7175	jfarina@dedc-eng.com
Mike Pignataro	DEDC	302-738-7172	302-738-7175	mpignataro@dedc-eng.com
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Jamie Biscoe	Superior Electric	302-658-5949		jamie@superiorelectric.biz
Kyle Contino	GEM Mechanical	610-361-9667	610-361-9677	kyle@gemmsi.com
B. Frank Fitzwater	Blue Hen Mechanical	302-293-4676	302-449-5894	frank@bluehenmechanical.com
Ed Lemmerman	Gaudelli Brothers	856-825-0636	856-327-8864	mimi@gaudellibros.com
Dave Ragolia	CNCS Mechanical	302-883-3104	302-883-3194	david.ragolia@cherokee-cnccs.com
Andy Baker	Schlosser & Associates	302-738-7333	302-738-4892	abaker@hotmail.com
Wayne Comegys	Delcollo Elect	302-994-3400	302-995-1023	wayne@delcollo.com
Ken Vandergrift	C+D	302-764-8013	302-764-7585	kvandergrift.cd@verizon.net
Stanley Griffiths	Worth and Company	302-221-2709		sgriffiths@worthandcompany.com
Jose Waybright	ECPH, Inc	302-266-0530	302-266-0532	jose@ecph.net