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PRE-BID MEETING SUMMARY
TILTON BUILDING
PATIENT WANDER GUARD SYSTEM REPLACEMENT
OMB/DFM # MC3514000011
ADDENDUM #1

ATTENDEES:

See attached sign in sheet.

GENERAL STATEMENT:

A. The Mandatory Pre-bid meeting was held at the Governor Bacon Health Center, Tilton Building in Delaware City, Delaware on Tuesday, October 21, 2014 at 1:00 p.m.

ITEMS DISCUSSED:

B. Key dates

1. **Bid Due – Thursday, November 6th, 2014 at 10:00 a.m.** in the State of Delaware, Office of Management and Budget, Division of Facilities Management, in the reception area of the Facilities Management Office in the Thomas Collins Building, 540 South DuPont Highway, Suite 1 (Third Floor). Dover, DE 19901 as described in the Invitation to Bid of the specifications.
 2. **Bid Opening – Thursday, November 6th, 2014 at 10:00 a.m.** in the State of Delaware, Office of Management and Budget, Division of Facilities Management, in the reception area of the Facilities Management Office in the Thomas Collins Building, 540 South DuPont Highway, Suite 1 (Third Floor). Dover, DE 19901 as described in the Invitation to Bid of the specifications. **Questions deadline is October 30, 2014.** All questions must be submitted in writing and must be faxed to DEDC, LLC, Attn: John Farina, Fax 302 738-7175 or E-mailed to jfarina@dedc-eng.com. Phone calls will not be accepted.
1. Key topics
 2. Bids
 - a. The contractor must use the bid form supplied in the specifications. The bid form must be submitted in triplicate
 - b. Make sure you identify your project name on the front of your envelope when you submit your bid.
 3. Building Access
 - a. **An optional walk thru has been scheduled on October 29th at 10:00 a.m. Please call Bill Yowell at 302-388-9314 if you plan to do the optional walk thru.**
 4. Clarifications
 - a. All permits required for this effort to be obtained by the contractor.
 - b. Contractor shall have a full time superintendent or working foreman during the duration of the project.
 - c. This is a Delaware Prevailing Wage project (New Castle County).



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C. Subcontractor Listing

1. There are now (2) subcontractor listings on this project: Electrical and Security. These Subcontractors are identified on the bid form.
2. Be sure to list your company name if your company is performing this work.
3. All companies listed must be registered in the State of Delaware to perform this work.

D. Meetings

1. There will be progress meetings on this project every 2 weeks on a specific day and time, to be determined at the kick off meeting.
2. Contractors shall provide 3 – week look ahead schedule at each meeting to indicate work areas and shut downs.

E. Items Discussed

1. Working hours: Monday thru Friday 7:00 a.m. to 4:00 p.m.
2. Contractor Badges will be issued while on site.
3. Keys will not be issued to contractors.
4. Background checks will not be required.
5. No smoking is permitted on site.
6. Delaware Elevator services the existing elevators in the building. Contractor shall be responsible to hire Delaware Elevator to make any necessary connections for the new wander guard system to their existing elevator controller.

F. Clarifications

1. (100) non-pulsating wrist tags for the wandering patient system shall be included under the base bid.
2. (100) access cards shall be included under the base bid. All of the existing access cards will need to be reprogrammed to include the additional access doors.
3. Any cabling above ceiling shall be hung from bridle rings as required. All system cabling must be plenum jacketed.
4. Wiremold 500/700 series small raceway (or equivalent) will be accepted for below-ceiling surface raceway.
5. A Delaware business license is required for installation of all systems.

G. Addendum #1

1. Pre-Bid Meeting Summary (this document) (2 pages)
2. Sign in sheet (2 pages)

Summarized By: DEDC, LLC
David Barton
Date: 10/23/14

Pre-Bid Sign-in Sheet
 Governor Bacon Wander Guard Replacement
 October 21 , 2014

Name	Company	Phone	Fax	E-mail
David Barton	DEDC	302-738-7172	302-738-7175	dbarton@dedc-eng.com
Craig Azevedo	APC	302-893-3362	302-834-1159	apc.craig@comcast.net
Matt Bailey	Power Plus Electrical Contractors	302-736-5070	302-736-5120	mattb337@gmail.com
Tom Gargalas	Electrical Integrity LLC	302-388-3430		twgargalas@elecintegrity.com
Gerald Ferretti	Intellicom Systems Inc.	856-665-5366	856-665-5096	ferrettig@intellicomsys.com
Bill Yowell	GBHC-DMS	302-388-9314		
Rob Sharp	Supreior Electric	302-658-5949		rob@superiorelectric.biz
Brian Urion	Simplex Grinnell	302-218-5756	302-325-6314	burion@simplexgrinnell.com
Rob Weaver	NEPPS	610-857-4745	610-857-1874	rweaver@nepbs.com
Bill Coalson	Advantech	302-674-8405	302-674-3698	bill.coalson@advantechsecurity.net
Larry Schrock	OMB/DFM	302-739-5644	302-739-6148	larry.schrock@state.de.us

