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PRE-BID MEETING SUMMARY  
NORTHEAST TREATMENT CENTER  
BATHROOM RENOVATIONS  
OMB/DFM# MC3512000019  
ADDENDUM #1

ATTENDEES:

See attached sign in sheet.

GENERAL STATEMENT:

- A. The Pre-bid meeting was held at the Northeast Treatment Center conference room at 3315 Kirkwood Highway, Wilmington, Delaware 19808 on March 19, 2020 at 10:00 a.m.

ITEMS DISCUSSED:

A. Key dates

1. Bid Due – April 7, 2020 at 2:00 in the reception area of the Facilities Management Office in the Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901 as described in the Invitation to Bid within the project manual.
2. Bid Opening – April 7, 2020 at 2:00 in the reception area of the Facilities Management Office in the Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901
3. Questions and substitution submission deadline – April 1, 2020

B. Key topics

1. Bids

- a. The contractor must use the bid bond and bid form supplied in project manual.
- b. Each bidder shall include in their bid a copy of a valid Delaware Business License.
- c. Each bidder shall include signed Affidavit(s) for the Bidder and each listed Subcontractor certifying compliance with OMB Regulation 4104 - "Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on "Large Public Works Projects." "Large Public Works" is based upon the current threshold required for bidding Public Works as set by the Purchasing and Contracting Advisory Council.
- d. Make sure you identify the project name and number on the front of your envelope when you submit your bid.

2. Building Access

- a. A walk thru will be conducted on March 19, 2020 after today's pre-bid meeting. An additional optional walk thru has been scheduled for 9:00 a.m. on Thursday March 26<sup>th</sup> for any contractors wishing to get a second look on site. Please call Dave Barton (DEDCC) 302-738-7172 if you plan to do the optional walk thru.

3. Clarifications



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- a. All questions must be submitted in writing and must be faxed to DEDC, LLC, Attn: John Farina, Fax 302 738-7175 or E-mailed to [jfarina@dedc-eng.com](mailto:jfarina@dedc-eng.com). Phone calls will not be accepted.
- b. All permits required for this effort to be obtained by the contractor.
- c. The General Contractor who is bidding the project shall have a full time superintendent or working foreman.
- d. This is a Delaware Prevailing Wage project (New Castle County).
- e. Work hours are 8:00 a.m. to 4:30 p.m.
- f. **Contractor shall furnish and install a separation wall in the resident common area to split the left side resident bedrooms from the right side resident bedrooms for construction phasing. Separation wall shall be from FFE to Ceiling, structural member 2'O.C - with braces at top of wall to underside of Roof deck or structural member 32" O.C. wall sheathing no less than 1/2" plywood. The project will need to be done in (3) phases to allow half of the resident bedrooms to be available for occupancy during construction. The first phase of construction will include bathrooms on the left side of the Resident area (Toilet Rom 01, Toilet Room 2-3, Toilet Room 4-5, Toilet Room 6-7, Toilet Room 8-9, and Admissions Toilet Room 103). The second phase will include bathrooms on the right side of the resident area (Toilet Room 10-11, Toilet Room 12-13, Toilet Room 14-15, and Toilet room 16-17). The third phase will be to renovate the (2) staff bathrooms (Women's 108, and Men's 107). There will be a portable shower/restroom trailer on site behind the building (furnished and installed by Owner in separate contract) for resident use during the entire construction period.**

C. Subcontractor Listing

1. There are now (3) subcontractor listings on this project: Plumbing, Carpentry, and Electrical. These Subcontractors are identified on the attached bid form.
2. Be sure to list your company name if your company is performing this work.
3. All companies listed must be registered in the State of Delaware to perform this work.

D. Allowances

1. There is a \$25,000 allowance on this project that shall be included in the base bid to cover miscellaneous items found during construction.

E. Meetings

1. There will be progress meetings on this project every 2 weeks on a specific day and time, to be determined at the kick off meeting.
2. Contractors shall provide 3 – week look ahead schedule at each meeting to indicate work areas and shut downs.

Addendum #1

3. Pre-Bid Meeting Summary (this document) (3 pages)
4. Sign in sheet (2 pages)



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Summarized By: DEDC, LLC  
David Barton  
Date: March 18, 2020

# ATTENDANCE SHEET

PRE-BID MEETING – OMB/DFM# MC3512000019

NAME: NORTHEAST TREATMENT CENTER – BATHROOM UPGRADES

DATE: APRIL 19, 2020

NAME	AGENCY/COMPANY	TELEPHONE	EMAIL
David Barton	DEDC, LLC	302-738-7172	<a href="mailto:dbarton@dedc-eng.com">dbarton@dedc-eng.com</a>
Mark Talmo	Emory Hill	302-256-6632	<a href="mailto:Marktalmo@emoryhill.com">Marktalmo@emoryhill.com</a>
Krissi Coldiron	BCI	302-325-2700	<a href="mailto:bmichelinie@bci-online.com">bmichelinie@bci-online.com</a>
Dan Eaton	Summit Mechanical	302-836-8814	<a href="mailto:hayley@summitmechanical.org">hayley@summitmechanical.org</a>
Frank Hartman	TNT Construction	443-528-8156	<a href="mailto:frankhartman@yahoo.com">frankhartman@yahoo.com</a>
Ryan Jackson	Amakor Inc.	302-834-8664	<a href="mailto:amakor@aol.com">amakor@aol.com</a>
Tony Ventresca	Ventresca Bros. Inc.	302-658-6436	<a href="mailto:tony@ventrescabros.com">tony@ventrescabros.com</a>
Lou Deldeo	Deldeo Builders Inc.	302-791-0243	<a href="mailto:loudeldeo@comcast.net">loudeldeo@comcast.net</a>
Marl Ferelli	Schlosser & Associates	302-383-7839	<a href="mailto:mferelli@saamci.com">mferelli@saamci.com</a>
Ken Woods	I.D. Griffith	302-463-7454	<a href="mailto:kwoods@lu19.com">kwoods@lu19.com</a>
Mike Smith	Bancroft Construction	484-368-1324	<a href="mailto:jane@bancroftusa.com">jane@bancroftusa.com</a>
Peter Klema	TNT Construction Group	443-752-6573	<a href="mailto:pklema@tntconstruction@outlook.com">pklema@tntconstruction@outlook.com</a>
Steve Sexton	Upper Bay Mechanical	267-716-0716	<a href="mailto:stevesexton@upperbaymechanical.com">stevesexton@upperbaymechanical.com</a>
Patrick McKenna	OMB/DFM	302-739-5644	<a href="mailto:Patrick.mckenna@delaware.gov">Patrick.mckenna@delaware.gov</a>

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NAME: NORTHEAST TREATMENT CENTER - BATHROOM UPGRADES

DATE: APRIL 19, 2020

NAME	AGENCY/COMPANY	TELEPHONE	EMAIL
David Barton	DEDC, LLC	302-738-7172	dbarton@dedc-eng.com
MARK TALHO	EMORY HILL	302-256-6632	MARKTALHO@EMORYHILL.COM
Missi Coldiron	BCI	302-325-2700	bmichelinie@bci-online.com
Dan Eaton	Summit Mechanical	302-836-8814	hayley@summitmechanical.org
Frank Hartman	TNT Construction	1-443-528-8156	frankhartman@yahoo.com
Ryan Jackson	Amako Inc	302 834-8664	Amako@A01.com
Tony Ventresca	Ventresca Bros., Inc	302-658-6436	tony@ventresca-bros.com
Lou DeIdea	DeIdea Builders Inc	302-791-0243	loudeidea@comcast.NET
Mark Ferelli	Schlusser & Associates	302-383-7839	MFerelli@Sgami.com
Ken Woods	ID Griffith	302-463-7454	Kwoods@LU19.com
Mike Smith	Banerott Construction	484-368-1324	JANE@Banerottusa.com
Peter Klema	TNT Construction Group	443-752-6573	pklema.tntconstruction@outlook.co
Steve Sexton	UPPER BAY Mechanical	267-716-0716	STEVESEXTON@upperbaymechanical.co