

**Addendum
No. 1**

Date: June 28, 2018
Project: MC 3512000012
Hudson State Service Center – Elevator Renovation

The work herein shall be considered part of the bid documents for the referenced project and carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in Contract Sum or Contract Time. Acknowledge receipt of addendum on the bid form as indicated.

General

1. **Contract No. MC 3512000012
Elevator Renovation
Hudson State Service Center**
2. Attendance at this meeting is a prerequisite for bidding on this contract.
3. Sealed bids are due at 1:30pm on July 11, 2018 at the Facilities Management office in the Thomas Collins Building, 540 South DuPont Highway, Suite 1, Dover, DE 19901 at which time they will be publicly opened and read aloud.
4. The deadline for RFIs to StudioJAED is Thursday, July 5, 2018 at 2:00 pm.
5. RFI and questions are to be submitted via email to Paul Guggenberger and Philip Conte at StudioJAED.
guggenbergerp@studiojaed.com
contep@studiojaed.com

Pre Bid Meeting Minutes

1. Pre-Bid Sign In Sheet
2. Review Scope
 - a. Demolition of elevator equipment, controls, call buttons, signals, signage, door operating equipment, cab operating panel, pit ladder, and hydraulic oil.
 - b. Selective demolition for new controls closet, new sump pit, and elevator controls and accessories.
 - c. Construction of new controls closet.
 - d. Installation of new shaft wall inside existing elevator shaft.
 - e. Installation of new elevator equipment, controls, call buttons, signals, signage, door operating equipment, cab operating panel, pit ladder, and hydraulic oil.
 - f. Install new sump pit and new sump pump.
 - g. Extend MEP systems.
3. Reviewed Bid Form
 - a. Complete forms as presented, do not edit or alter.
 - b. Provide all information requested in full or bid will not be accepted.
 - c. Affidavit of Employee Drug Testing Program.
 - d. Acknowledge all addendums as individual items.
 - e. Include a copy of your business license, not just a number.

4. Reviewed Sub Contractor List
 - a. Demolition
 - b. Concrete
 - c. Carpentry
 - d. Painting
 - e. Flooring
 - f. Electrical
 - g. Mechanical
 - h. Plumbing
 - i. Elevator
 - j. Note: StudioJAED will revise list
5. Alternates Review
 - a. Alternate 1: Cab Enclosure – Replacement
 - b. Alternate 2: Cab Enclosure – Upgrade Only
 - c. Note: StudioJAED will add addendum to relocated existing shelving adjacent to elevator shaft at the lower level.
 - d. Note: StudioJAED will add scope for floor protection and temp wall at room adjacent to elevator at the lower level.
6. Review Unit Prices
 - a. None
7. Review Allowances
 - a. \$10,000 Owners Contingency Allowance
 - b. Shall be included in the bid amount and indicated as line item on Schedule of Values
 - c. Shall be used at Owner’s discretion only
 - d. Unused portion shall be returned to the Owner via a deduct change order
8. Prevailing Wage Project
 - a. Rates as indicated on State of Delaware, Bid Solicitation Directory
9. Schedule
 - a. Project to be completed during standard work hours.
 - b. Anticipated duration is approximately 3 months
10. Lay Down Area, Security and Occupancy
 - a. Contractor work area will be provided at room adjacent to elevator shaft at the lower level.
 - b. All immediate areas adjacent to construction will be occupied for the duration of the project. Contractor to provide all measures for dust control and safe occupant passage for project duration.
11. Additional Site Visits
 - a. **Friday June 29 at 9:00am.**

End



HEADQUARTERS

2500 WRANGLE HILL ROAD
 FOX RUN OFFICE PLAZA, SUITE 110
 BEAR, DE 19701

302.832.1652 PHONE
 302.832.1423 FAX

ARCHITECTS ENGINEERS FACILITIES SOLUTIONS

Project: Elevator Renovation – Hudson State Service Center
 Project No.: MC3512000012 - 16010
 Date: June 26, 2018

**PRE-BID
 SIGN IN SHEET**

ATTACH BUSINESS CARD

- OR -

NAME / FIRM / PHONE / FAX / EMAIL

Name:	<i>Michael Sanfrancesco</i>
Firm:	<i>Brandywine Elevator Co</i>
Phone:	<i>302-543-5726</i>
Fax:	
Email:	<i>MSanfran@brandywineelevator.com</i>
Name:	<i>Brian Smith</i>
Firm:	
Phone:	<i>610-345-1316</i>
Fax:	<i>610-345-1318</i>
Email:	<i>Bsmith@BSSContractor.com</i>
Name:	<i>Steve Seibu</i>
Firm:	<i>AMAKOR, INC.</i>
Phone:	<i>(302) 834-8664</i>
Fax:	<i>(302) 834-8661</i>
Email:	<i>Amakor@aol.com</i>



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NAME / FIRM / PHONE / FAX / EMAIL

Large empty rectangular box for business card attachment.

Form with fields for Name, Firm, Phone, Fax, and Email. Handwritten entry: Name: MIKE ANTHONY, Firm: HARBORSTONE C.C., Phone: 484-332-3602, Email: J.Rozic@harborstonecc.com



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- OR -

NAME / FIRM / PHONE / FAX / EMAIL

Name:	Thomas Palekar
Firm:	Delaware Elevator
Phone:	302-462-5192
Fax:	302-454-0270
Email:	tpalekar@delawareelevator.com
Name:	SCOTT CAPALDI
Firm:	CRITICAL DESIGN AND CONSTRUCTION CORP
Phone:	302-588-4406
Fax:	302-622-9222
Email:	SACAPALDI@CDACORP.NET
Name:	Patrick McKenna
Firm:	state omb/DFM
Phone:	302-900-1061
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NAME / FIRM / PHONE / FAX / EMAIL

Name:	Marc Wolfe
Firm:	Deldeo Builders Inc
Phone:	302 - 354 - 2893
Fax:	302 - 791 - 0245
Email:	marc.wolfe@mac.com LouDeldeo@comcast.net
Name:	Tim Read
Firm:	DMS FAC-OPS
Phone:	302 - 255 - 4488
Fax:	302 - 255 - 4403
Email:	timothy.read@state.de.us
Name:	Ray Knappenberger
Firm:	DMS FAC-OPS
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NAME / FIRM / PHONE / FAX / EMAIL

Name:	Michael Rapposelli
Firm:	DMS Fac-ops
Phone:	(302) 358-0282
Fax:	
Email:	Michael.Rapposelli@state.DE.US
Name:	PAUL GUGGENBERGER
Firm:	STUDIO JAED
Phone:	302-832-1652
Fax:	
Email:	guggenberger@studiojaed.com
Name:	
Firm:	
Phone:	
Fax:	
Email:	