

**SEWER SYSTEM REPAIR PROJECT
AT STOCKLEY CENTER
GEORGETOWN, DELAWARE
DBF #586B037.L02 ❖ OMB/DFM #MC3511000048**

MARCH 13, 2020

ADDENDUM NO. 1

The following items shall become a part of the contract documents. Contractor must acknowledge receipt of this addendum on the Bid Form. Failure to do so may subject the Bidder to disqualification.

GENERAL

- Item No. 1 The Prebid Meeting Minutes are attached to this addendum.
- Item No. 2 Section 00 41 13 - BID FORM (*Addendum No. 1 – 3/13/20*) is attached to this addendum.

END OF ADDENDUM

**PRE-BID MEETING MINUTES
SEWER SYSTEM REPAIR PROJECT
AT STOCKLEY CENTER
GEORGETOWN, DELAWARE 19947
DBF #0586B037.L02 ❖ OMB/DFM# MC3511000048
MARCH 13, 2020**

*Michael R. Wigley, AIA, LEED AP
W. Zachary Crouch, P.E.
Michael E. Wheedleton, AIA
Jason P. Loar, P.E.
Ring W. Lardner, P.E.
Jamie L. Sechler, P.E.*

In Attendance

DHSS:	John Fox	John.Fox@delaware.gov
DFM:	Terri McCall	Terri.McCall@delaware.gov
Davis, Bowen & Friedel, Inc.:	Ring W. Lardner	rwl@dbfinc.com
Contractors:	See attached sign-in sheet.	

Items Discussed

- Item 1 The mandatory pre-bid meeting was held at 1:00 P.M. on Thursday, March 12, 2020. A sign-in sheet was distributed. Ring Lardner (DBF) and Terri McCall (DFM Project Manager) reviewed the project. This pre-bid meeting is mandatory to submit a qualifying bid.
- Item 2 Bids will be due Wednesday, April 1, 2020 at 2:00 p.m. at the Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor). Late bids will not be accepted.
- Item 3 One (1) original and two (2) copies of the bid forms must be submitted along with one (1) original and two (2) copies of a bid bond equal to 10% of the bid price and all alternates. All bid submission documents, including the bid bond, must be completed on the forms provided in the specifications. A copy of the contractor's Delaware business license is required with the bid submittal. Subcontractor Delaware business licenses shall be submitted within 30 days after project award.
- Item 4 A performance bond equal to 100% of the contract amount will be required upon execution of the contract. Construction schedules are not required with the bid.
- Item 5 The bid form was reviewed. All blanks must be completed. Please review Section 01 20 00 (Measurement and Payment) when completing the Base Bid, Alternates, and Unit Prices.
- Item 6 The subcontractor list was reviewed and must accompany the Bid Forms and be fully completed in order to submit a qualifying bid. The third party subcontractor list (i.e.

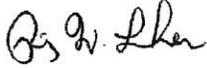
A-C under Asphalt) may be left blank; however, a contractor's name must be listed for the category. All subcontractors and sub-subcontractors must be licensed to practice their trade in the State of Delaware prior to execution of the contract. If changes are needed, they shall be submitted to DBF in writing.

- Item 7 A complete Drug Affidavit form from the bidder shall be included with the bid submittal.
- Item 8 General contractors who wish to receive addenda directly and be on the approved bidder's list must purchase a minimum of one (1) set of bid documents from Davis, Bowen & Friedel, Inc. for \$100.00 or previously purchased bid documents in the original bid.
- Item 9 This project is state funded. Prevailing wage rates will be required. A certified copy of the prevailing wage rates is included in the specifications and the contractor should refer to these for bidding. The contractor will be responsible to send wage reports to the Department of Labor.
- Item 10 The area of work will be occupied during construction. Work hours will be Monday - Friday 7:00 a.m. - 5:00 p.m. Weekend or off-hours work will be allowed but must be pre-arranged.
- Item 11 A walkthrough was conducted at the end of this meeting. A second walkthrough will be held on Tuesday, March 17, 2020, at 9:00 A.M. Please meet at the Facility Operations building.
- Item 12 The last day for questions will be Friday, March 20, 2020 at 5:00 P.M.. These all shall be submitted directly to Ring Lardner (DBF) via email (rwl@dbfinc.com) or fax ((302) 424-0430). The last addendum will be sent out before 5:00 P.M. on Tuesday, March 24, 2020.
- Item 13 The contractor is required to obtain a dewatering permit. No other permits are required.
- Item 14 The contractor will be responsible for having a supervisor on site at all times during work of any subcontractors or their own forces, including punch list work.
- Item 15 The contractor shall provide their own toilet facility, electric and water.
- Item 16 A staging area will be determined at the preconstruction meeting.
- Item 17 The base bid and Alternate 1 will require testing and inspection. Air and mandrel testing is required. In lieu of air testing, the contractor can test individual joints. Contractor is to determine how to maintain active flow (i.e. temporary plugging and by-pass pumping as necessary, continuous by-pass pumping, etc.) during all phases of work.
- Item 18 The gravity sewer line is to remain active during duration of project.
- Item 19 The contractor will be required to provide Maintenance of Traffic (MOT) and maintain a safe site at end of each day to prevent individuals from falling into the trench.

Stockley Center - Sewer Upgrades (MC3511000048)
Pre-Bid Meeting Minutes
March 13, 2020
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Any changes, additions or deletions to these minutes should be submitted in writing to Davis, Bowen & Friedel, Inc., within ten (10) days.

Respectfully Submitted,
DAVIS, BOWEN & FRIEDEL, INC.

A handwritten signature in cursive script, appearing to read "Ring W. Lardner".

Ring W. Lardner, P.E.
Engineer - Project Manager

Attachment

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ALTERNATE No. A4:

Abandon by pressure grouting the section of existing gravity sewer west of Manhole SMH-42, including proper removal of pipe from manhole and sealing of pipe opening inside manhole as shown and noted on the project plans.

\$ _____

ALTERNATE No. A5:

Abandon by pressure grouting and manhole demolition of the section of existing gravity sewer west of SMH-3, including proper removal of pipe from manhole and sealing of pipe opening inside manhole as shown and noted on the project plans.

\$ _____

UNIT PRICES

Unit Prices conform to the applicable project specification section 01 22 00 – Unit Prices.

Provide unit prices for the following additional work outside of the Base Bid or Add Alternates as listed above. Unit price work may be awarded as is in the best interest of the State or as needed to properly complete other work.

UNIT PRICES - ITEM NO. & DESCRIPTION		UNIT	UNIT PRICE
U1	Raise existing manhole frame and cover in paved area.	EA	
U2	Raise existing manhole frame & cover in grass or gravel area.	EA	
U3	Remove and replace existing manhole frame and cover.	EA	
U4	Clean and video inspection of gravity sewer main pipe.	LF	
U5	Furnish, install and compact select backfill	CY	
U6	Furnish and install No. 57 Stone.	CY	

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BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ By: _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

- Sub-Contractor List
- Non-Collusion Statement
- Affidavit of Employee Drug Testing Program
- Affidavit of Contractor Qualifications
- Bid Security
- (Others as Required by Project Manuals)

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BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b of the Delaware Code, the following subcontractor listing must accompany any bid submittal. The bidder must list in each category the full name and address (City & State) of the sub-contractor that the bidder will be using to perform the work and provide material for that subcontractor category. Should the bidder's listed subcontractor intend to provide any of their subcontractor category of work through a third-tier contractor, the bidder shall list that third-tier contractor's full name and address (City & State). **If the bidder intends to perform any category of work itself, it must list its full name and address.** For clarification, if the bidder intends to perform the work themselves, the bidder may not insert "not applicable", "N/A", "self" or anything other than its own full name and address (City & State). To do so shall cause the bid to be rejected. In addition, the failure to produce a completed subcontractor list with the bid submittal shall cause the bid to be rejected.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax-payer ID # or Delaware Business license #</u>
1. Video Inspection	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
2. Sewer Installation	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
3. Asphalt Paving	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____

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C.	_____	_____	_____
4. Excavation	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
5. Demolition	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
6. Concrete Curbs/ Gutters Sidewalks	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
7. Concrete MH Installation	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____

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8.	Manhole Rehabilitation	_____	_____
	A.	_____	_____
	B.	_____	_____
	C.	_____	_____
9.	Surface Restoration	_____	_____
	A.	_____	_____
	B.	_____	_____
	C.	_____	_____
10.	Erosion & Sediment Control	_____	_____
	A.	_____	_____
	B.	_____	_____
	C.	_____	_____
11.	Bypass Pumping	_____	_____
	A.	_____	_____
	B.	_____	_____
	C.	_____	_____

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12. Dewatering

A.

B.

C.

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**AFFIDAVIT
OF
CONTRACTOR QUALIFICATIONS**

We hereby certify that we will abide by the contractor's qualifications outlined in the construction bid specifications for the duration of the contract term.

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b.3 of the Delaware Code, after a contract has been awarded the successful bidder shall not substitute another subcontractor whose name was submitted on the Subcontractor Form except for the reasons in the statute and not without written consent from the awarding agency. Failure to utilize the subcontractors on the list will subject the successful bidder to penalties as outlined in the General Requirements Section 5.2 of the contract.

Contractor Name: _____

Contractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

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BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date *(to the Office of Management and Budget, Division of Facilities Management)*.

All the terms and conditions of MC3511000048 have been thoroughly examined and are understood.

NAME OF BIDDER: _____

**AUTHORIZED REPRESENTATIVE
(TYPED):** _____

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):** _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____ . NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

**AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors, that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.