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**STOCKLEY CENTER  
BUILDING DEMOLITION  
26351 PATRIOTS WAY  
GEORGETOWN, DELAWARE 19947  
DBF #586B035.P01 ❖ DFM # MC #3511000030**

**OCTOBER 10, 2017**

**ADDENDUM NO. 1**

The following items shall become a part of the contract documents. Contractor must acknowledge receipt of this addendum on the Bid Form. Failure to do so may subject the Bidder to disqualification.

- Item No. 1      The pre-bid meeting minutes are attached.
- Item No. 2      Crushing building material is not allowed on site and may not be used as fill.
- Item No. 3      Footings and foundations shall be removed in their entirety.
- Item No. 4      A licensed plumber will be required to cut or cap all water and sewer lines.
- Item No. 5      The contractor may utilize the fire hydrants on site for dust control. Coordination to use them will be through the maintenance staff at Stockley Center.
- Item No. 6      Construction fence shall be maintained during the duration of demolition and backfilling at each site. The contractor is responsible for following all DNREC and State guidelines and regulations.

**END OF ADDENDUM**

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**RE-BID  
PRE-BID MEETING MINUTES  
STOCKLEY CENTER CAMPUS  
BUILDING DEMOLITION  
SUSSEX COUNTY, DELAWARE  
DBF #586B035.P01 ❖ OMB/DFM# MC3511000030  
OCTOBER 10, 2017**

***In Attendance***

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OMB/DFM:	Terri McCall	terri.mccall@state.de.us
DHSS/FAC OPS:	John Fox	john.fox@state.de.us
Davis, Bowen & Friedel, Inc.:	Michael Bauman	mpb@dbfinc.com

***Contractor attendees:***

Neuber Environmental:	Darryl Mease	darryl@neuberenv.com
Design Contracting, Inc.:	Harold Mosley	ad@designcontracting.com
Yannuzzi Group, Inc.:	Anthony Lenzi	jc@yannuzzigroup.com
Mid Atlantic Dismantlement Corp:	Dan Copans	dancopans@madcorpde.com
Terra Technical Services, LLC:	Mohammed AlEnezi	malenezi@goterra.com
Gateway Construction, Inc.:	Helene Kahout	gwc2001@gmail.com
Kent Construction Co., Inc.:	Rob Solloway	estimator2@kentconstructionco.com
B.S. Environmental, Inc.:	Juan Boston	juan@bsenvironmental.com
B.S. Environmental, Inc.:	Carley Boston	carly@bsenvironmental.com
International Waste Services, Inc.:	Alwyn Williams	alvin.intlwaste@gmail.com
Green Diamond Builders:	Stephen Jackson	steve@greendiamondbuilders.com
Bowen & Kron:	Devin Miller	devin@bowen-kron.com

***Items Discussed***

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1. The sign-in sheet was distributed. Attendance at the pre-bid is mandatory for general contractors to submit a bid.
2. All questions during the bidding shall be submitted in writing to Davis, Bowen & Friedel, Inc., attention: Michael Bauman, via email mpb@dbfinc.com or fax (302) 424-0430. Please have requests for information to Michael by the end of business on Wednesday, October 18, 2017. No addenda will be issued 4 days before the bid deadline, unless to extend the bid.

3. **Bids will be due October 26, 2017 at 1:00 p.m.** in the reception area of the Facilities Management Office in the Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901, attention: Terri McCall. If the bid date and time change, the revised date and time will be issued via written addendum. Please allow extra time when submitting bids to account for possible delays. No late bids will be considered.

4. **To submit a qualifying Bid:**

- a. GC shall complete the *Bid Form* in its entirety using the most current bid form.
- b. GC shall submit a *Bid Bond* equal to 10% of the total bid price.
- c. A copy of the GC's business license shall be included.
- d. A completed *Affidavit of Employee Drug Testing Program* form for the GC and all subcontractors shall be included.
- e. The *Non-Collusion Statement* shall be completed and included.

5. One (1) original and one (1) copy of the bid must be submitted along with one (1) original of a Bid Bond equal to ten percent of the bid price. A Performance Bond equal to 100 percent of the contract amount must also be posted upon execution of the contract. Bond forms required are in the specifications. No construction schedules are required with the bid. The Bid Bond must be submitted on the form shown in the specifications. The prime bidder must submit a copy of their Delaware Business License with their bids. Failure to do so will cause a bid to be rejected.

6. The subcontractor list must accompany the Bid Form and be fully completed in order to submit a qualifying bid. The prime general contractor and all subcontractors must be licensed to practice their trade in the State of Delaware at the time of execution of the contract.

7. Drug testing forms must be completed for the general contractor and all subcontractors listed on the bid form.

8. The contractor shall not alter the Bid Form; this will cause a bid to be rejected. The subcontractor list was read out loud with no comments. If additional subcontractors need to be added, email [mpb@dbfinc.com](mailto:mpb@dbfinc.com) and a new bid form will be issued via addendum.

9. General Contractors who wish to receive addenda directly and be on the bidders list must purchase a minimum of one (1) set of bid documents from Davis, Bowen & Friedel, Inc. for \$100.00. The contractors who previously purchased bid documents shall be provided an updated CD of the re-bid bid documents.

10. Working hours will be Monday – Friday, 7 a.m. – 6 p.m. Weekends may be available with 48 hours advanced notice. When working on the weekend, the site superintendent must sign in.

11. Funding: The project is state funded. Prevailing Wage Rates will be required. For bidding purposes, contractors should refer to the rates and benefits included in the specification. The

general contractor will be responsible to send wage reports to the Department of Labor.

12. Submissions: DNREC has approved this project and a set of those drawings will be given to the awarded contractor. Any county permits are not required on the Stockley Campus. Duffield Associates will be responsible to submit reports to DNREC.
13. The contractor will be responsible for having a supervisor on-site at all times during work of any subcontractors or their own forces, including punch-list work.
14. The Owner will provide electric and water service. The contractor is responsible for toilet facilities.
15. Criminal background checks are not required.
16. This is a smoke free facility and campus. All smokers must go off grounds to smoke.
17. **An additional walk-through will take place October 17<sup>st</sup> at 10:00 a.m. All attendees are to meet at the maintenance office building (same location as pre-bid).**
18. Abatement work is under a separate contract and this work will be completed prior to demolition. If any suspected asbestos material is encountered, stop work immediately and contact DBF.

Any changes, additions or deletions to these minutes should be submitted in writing to Davis, Bowen & Friedel, Inc., within ten (10) days.

Respectfully submitted,  
DAVIS, BOWEN & FRIEDEL, INC.



Michael Bauman, AIA  
Project Architect

Attachment

cc: All attendees  
Danny Episcopo