STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

November 25, 2014

Mr. Barry Bleacher
Wilkinson Roofing & Siding, Inc.
1000 First State Boulevard
Wilmington, DE 19804

RE: OMB/DFM CONTRACT NO. MC3511000020 and MC3511000022
DEPARTMENT OF HEALTH AND SOCIAL SERVICES MCI
101 Boyd Boulevard Building and 102 Lloyd Lane Building – Roof Replacements
Base Bids and Alternates No. 1
Contract Award: Amount $711,000.00

Dear Mr. Bleacher:

On behalf of the Office of Management and Budget of the State of Delaware, we are pleased to inform you that Wilkinson Roofing & Siding, Inc. has been awarded the Contract for the above-captioned project based on your pledge to achieve substantial completion of all the work within 180 calendar days of notice to proceed and a bid amount of seven hundred eleven thousand dollars and no cents ($711,000.00).

By copy of this letter, we are requesting the Engineer prepare four (4) copies of the Standard Form of Agreement between Owner and Contractor, accordingly. Please sign and submit them along with a Performance Bond for the sum equal to 100% of the contract price. You are reminded that Delaware Code, Title 29, Chapter 6962(d)(8)c and (13)c, requires these items be sent within 20 days of notification of the contract award. The contract form **MUST** have the signature of a representative who has the legal capacity to enter your organization into a formal contract with the State of Delaware, Division of Facilities Management.

The following are required to be submitted along with the executed contract forms:

- Performance Bond
- Payment Bond
- Certificate of Insurance
- Subcontractor(s) Delaware Business license

One copy of the fully executed contract will be returned for your records. Our office will execute the Agreement, issue the Contact Award Letter and initiate a State of Delaware Purchase Order upon receipt of the above documents. Should you have any questions or require additional information, please contact Terri S. McCall, Construction Project Manager, at (302) 739-5644.

Sincerely,
Original on File

Alisha M. McCullough
Construction Project Administrator

AMM/rmt \DFM\DHSS\MCI\MC3511000020-MC35000022INT.DOC
cc: Terri S. McCall, Construction Project Manager
Brad Smith, Professional Roof Services

FACILITIES MANAGEMENT
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