



TETRA TECH

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Addendum No. 1

Delaware Heath & Social Services
MAC Hot Water Conversion
Stockley Center
OMB/DFM/DHSS Contract No: MC3501000034

Tt Project No. 200-26912-16015

Addendum No. 1
to
Drawings and Project Manual

September 18, 2017

To: ALL BIDDERS

This ADDENDUM forms a part of the BIDDING AND CONTRACT DOCUMENTS and modifies the following documents:

Original DRAWINGS dated September 14, 2017

PROJECT MANUAL dated September 14, 2017 and

Acknowledge receipt of the ADDENDUM in the space provided on the FORM OF PROPOSAL

This ADDENDUM consists of two (2) pages and the following:

1.1 **CHANGES TO PROJECT MANUAL**

A. None at this time

1.2 **CHANGES TO DRAWINGS**

A. Sheet P-401

1. Detail 1/P401; Partial Floor Plan Filter & Storage Room – Plumbing Removal Work

a. **MOVE** the extent of removal notation at the Pool Water Heater (PWH-1) to the other side to include the removal of the plastic ball valves.

B. Sheet P-402

1. Detail 1/P402; Partial Floor Plan Filter & Storage Room – Plumbing New Work

- a. **MOVE** the connect to existing notation at Pool Water Heater (PWH-1) to the other side to include the replacement of the ball valves
- b. **DELETE** reference to Note #1.
- 2. Detail 2/P402; Domestic Water Heater Section – Plumbing New Work
 - a. **DELETE** reference to Note #2.
- 3. Detail 3/P402; Pool Heater Section – New Work
 - a. **DELETE** reference to Note #2.

1.3 **CLARIFICATIONS/REQUEST FOR INFORMATION**

- A. None at this time.

END OF ADDENDUM 01

Attachments:

Pre-bid Meeting Report
Pre-bid sign in sheet
Bid register

Pre-Bid Meeting Record

Meeting Date: Thursday, September 14, 2017 @ 11:00 a.m.

Publication Date: September 18, 2017

Prepared By: Pamela A. Dennis

Tt Project No.: 200-26912-16015

Regarding: DHSS MAC Hot Water Conversion
Stockley Center Campus
Georgetown, DE.
OMB/DFM/DHSS Contract No: MC350100034

Attendees

Terri McCall	OMB/DFM/DHSS Project Manager	302-739-5644	terri.mccall@state.de.us
John A. Fox	DHSS Maintenance Superintendent	302-933-3363	john.fox@state.de.us
Larry Wall	Joseph T. Richardson, Inc.	302-398-8104	larry@jtrmech.net
Doug Doherty	C & D Construction, Inc.	302-784-8013	kvandegrift.cd@verizon.net
David Ragolia	Cherokee Nation Mechanical, LLC	302-883-3104	david.ragolia@cherokee-cnccs.com
Aaron Marchincin	Statewide Mechanical, Inc.	302-376-6117	Statewide8inc@aol.com
David Vitalo	Collett & Son's Welding & Manufacturing, Inc.	302-376-1830	david@collettandsons.com
John Martin	Collett & Son's Welding & Manufacturing, Inc.	302-376-1830	david@collettandsons.com
Pam Dennis	Tetra Tech, Inc.	302-738-7551	pam.dennis@tetrattech.com

Additional Distribution

Scott D. Parlow, PE	Tetra Tech, Inc.	302-738-7551	scott.parlow@tetrattech.com
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Item Number

Item

1. A Mandatory Pre-Bid Meeting for the above referenced project was held in the Facility Ops. Conference Room at the Stockley Campus in Georgetown, Delaware on Thursday, September 14, 2017 @ 11:00 a.m. Those in attendance are noted above.
2. Sealed bids for this project will be received by the State of Delaware, Office of Management & Budget, Division of Facilities Management, in the reception area of DFM at the Thomas Collins, 540 S. Dupont Hwy, Dover, Delaware until 10:30, Tuesday, October 3, 2017, at which time they will be publically opened, read aloud, and recorded. Bidders bear the risk of late delivery. Any bids received after the stated time will be returned unopened.
3. This is a mandatory Pre-Bid Meeting and Prime Bidders are limited to those in attendance.
4. An Additional Site Walk Through has been scheduled for Thursday, September 21 at 9:00 am. Contractors shall meet at the Facilities Ops Building.
5. For further bidding information relating to the bid and signature forms, the Contractors are directed to contact

Terri McCall, OMB/DFM/DHSS Project Manager at terri.mccall@state.de.us.

6. The Wage Rates for this project shall be as determined by the Delaware Department of Labor and Division of Industrial Affairs for New Castle County. A certified copy has been included in the Project Manual. However, Contractors are responsible to contact the Delaware Department of Labor to receive verification of the most current Wage Rate Scale.
7. A general review of the Project Manual was performed. The following specification sections were reviewed.

<u>Section</u>	<u>Article</u>	<u>Title</u>
00 11 13	--	Advertisement for Bids
00 21 13	1.1	Definitions
	1.10	Addenda
	2.0	Bidder's Representation
	2.1	Pre-Bid Meeting
	3.0	Bidding Documents
	3.1	Copies of Bid Documents
	3.2	Interpretation or Correction of Bidding Documents
	3.3	Substitutions
	3.4	Addenda
	4.0	Bidding Procedures
	4.1	Preparation of Bids
	4.2	Bid Security
	4.3	Subcontractor List
	4.5	Prevailing Wage Requirements
	4.6	Submission of Bids
	7.0	Performance Bond & Payment Bond
	7.1	Bond Requirements
00 22 13	1.2	Qualification of Bidders
	1.4	Bid Form
	1.5	Contract Time
	1.6	Representation of Bidders
	1.7	Interpretations
	1.8	Substitutions
	1.9	Wage Rates
	1.10	Start of Work
00 41 13	--	Bid Form
00 43 13	--	Bid Bond Form
00 52 13	AIA 101-2007	Standard Form of Agreement Between Owner & Contractor
00 61 13.13	--	Performance Bond Form
00 61 13.16	--	Payment Bond Form
00 62 76	AIA G-701	Change Order Form
	AIA G-702	Application & Certification for Payment
	AIA G-703	Continuation Sheet
	AIA G-704	Certificate of Substantial Completion
	AIA G-706	Contractor's Affidavit of Payment of Debt and Claims

	AIA G-706A	Contractor's Affidavit of Release of Liens
	AIA G-707	Consent of Surety to Final Payment
00 72 13	AIA 201-2007	General Conditions for the Contract for Construction
00 73 13	1.0	Supplementary General Conditions A201-2007- General Provisions
	3.5	Warranty
	3.11	Documents and Samples at the Site
	9.0	Payments and Completion
	9.2	Schedule of Values
	9.3	Applications for Payment
00 73 46	--	State of Delaware Wage Rate Schedule
00 81 13	1.0	General Requirements – General
	5.0	Subcontractors
	5.1	Subcontracting Requirements
	7.0	Changes in the Work
00 81 14	1.0	Employee Drug Testing Report Form
00 82 13	1.1	Additional General Contracting Requirements-General
	1.3	Work Included
	1.4	Work Not Included
	1.5	Security
	1.7	Drawings and Specifications
	1.8	Continuity of Services
	1.10	Responsibility of Damage and Care of State Property
	1.16	Guarantee
	1.17	As-Built Drawings
01 10 00	1.0	Summary General
	1.3	Project Information
	1.4	Work Covered by Contract Documents
	1.7	Use of Premises
	1.8	Work Restrictions
01 21 00	1.0	Allowances – General
	1.4	Contingency Allowance
	3.3	Schedule of Allowance
01 31 00	1.0	Project Management and Coordination – General
	1.5	Project Meetings
01 31 20	1.0	Payroll Reports-General
	1.4	Payroll Reports
01 33 00	1.1	Submittal Procedures – General
	2.2	Electronic Submittal Procedures
01 33 01	1.0	Cadd Release
01 50 00	1.0	Temporary Facilities and Controls – General
	2.1	Temporary Facilities
	2.2	Equipment
	3.2	Temporary Utility Installation
01 74 19	1.0	Construction Waste Management – General
	1.6	Waste Management Plan
01 77 00	1.0	Closeout Procedures-General
	1.3	Substantial Completion Procedures
	1.4	Final Completion Procedures
	1.5	List of Incomplete Items (Punch List)

- | | | |
|----------|-----|---|
| | 3.3 | Summary of Closeout Documents |
| 22 34 00 | 1.0 | Fuel-Fired Domestic-Water Heaters – General |
| | 2.1 | Commercial, Gas-Fired, Storage Domestic Water Heaters |
| 23 21 23 | 1.0 | Hydronic Pumps – General |
| | 2.1 | Closed-Coupled End Suction Centrifugal Pumps |
| 23 52 16 | 1.0 | Condensing Boilers – General |
| | 2.2 | Forced Draft, Fire-Tube Condensing Boilers |
8. Only plan holders who purchased bid document sets from Tetra Tech will receive ADDENDA.
 9. The following items were discussed in greater detail.
 - A. Contractors may copy the Bid Form; submit in triplicate (three (3) copies).
 - B. Only one (1) copy of the Drug Testing Affidavit from each Contractor or Subcontractor is required.
 - C. Contractors shall identify the time of construction in their Bid Form. This will be the time duration of their contract.
 - D. All discrepancies, questions or requests for clarifications or interpretations must be submitted to the Engineers office at least seven (7) days prior to bid due date (Wednesday, September 27, 2017 by COB). Last Addendum will be issued on Friday, September 29, 2017.
 - E. Requests for Substitutions must be submitted to the Engineer's Office at least ten (10) days prior to the bid due date (Friday, September 22, 2017 COB)
 - F. Contractor must list themselves as the Subcontractor for all work which they propose to accomplish.
 - G. It was noted that for this Public Works Contracts, the Prime Contractor must perform at least 10% of the total bid price with their own forces, exclusive of administrative costs, purchasing of equipment, overhead or profit.
 - H. A Bid Security, in the amount of ten percent (10%) of the total amount of the Base Bid plus all additive alternates is required. As of now, there are no Alternates.
 - I. Facility restrooms are not available. Provide Port-o-Sans.
 - J. Normal working hours are between 7:30 a.m. to 4:00 p.m., Monday thru Friday. Additional hours must be arranged in advance.
 - K. Gang boxes will be allowed to be stored in designated areas at the job site.
 - L. Proper construction clothing is required. Short pants, open-toed shoes, and/or bare chests are not permitted.
 - M. No dumping will be allowed on the project site. Trash, debris and waste must be removed from the compound daily and from the site as required or directed. A small Dumpster may be brought in, the location to be coordinated at the Pre-Construction Meeting.
 - N. The successful Contractor must submit certified weekly payroll receipts directly to the Delaware Department of Labor as required.
 - O. The State of Delaware Front End Specifications requires a two (2) year Warranty and Guarantee Period after acceptance by the Owner.
 - P. Under the State of Delaware Front End Specifications, the Performance and Labor & Material Payment Bonds shall be maintained in full force (warranty bond) for a period of two (2) years after the date of the Certificate for Final Payment.
 - Q. Contractors are responsible for all permits.
 10. The Project Manual was reviewed in further detail. The following items were discussed:

- A. No Addenda will be issued later than four (4) days prior to the date for receipt of Bids except an Addendum withdrawing the request for Bids or one which extends the time or changes the location for the opening of bids. It is anticipated that the last technical addendum will be issued on Friday, September 29, 2017.
 - B. Each Bidder shall ascertain prior to submitting their Bid that they have received all Addenda issued, and shall acknowledge their receipt in the Bid in the appropriate space.
 - C. The Schedule of Values shall include a line item for the submission of the Project Closeout Documents. The value of this item shall be no less than 1% of the initial contract amount.
 - D. All utility shutdowns must be coordinated with DHSS Maintenance. Provide two (2) weeks' notice in advance of all Shutdowns.
11. The drawings were generally reviewed to present the intent of the Contract Documents. The following items were discussed in greater detail:
- A. All sheets were reviewed and briefly discussed.
12. A Site Review of the work area was performed.
- A. An additional site visit has been scheduled for Thursday, September 21, 2017 at 9:00 am. Meet at the Facility Ops Building.
13. Job Site Requirements
- A. All sheets were reviewed and briefly discussed.
 - B. General Contractor to have a Superintendent on site at all times when workers are present. Only the Superintendent is to sign in at the Guard Shack every morning.

End of Pre-Bid Meeting Report

J:\IER\26912\200-26912-16015\ProjMgmt\Meetings\Pre-Bid Meeting\200-26912-16015 DHSS Stockley Hot Water Conversion - Prebid Meeting Report.doc



TETRA TECH

240 Continental Drive, Suite 200, Newark, Delaware 19713

PREBID MEETING SIGN-IN SHEET

DELAWARE HEALTH & SOCIAL SERVICES

PROJECT NO.: 200-26912-16015

STOCKLEY CENTER - MAC HOT WATER CONVERSION

DATE: September 14, 2017

Name	Company	Physical Address	Telephone	e-mail
1 Larry Wall	Joseph T. Richardson	105 Center St Harrington, DE	302 358-4101	Larry@JTRMech.net
2 DOUG DOHERTY	Card Contracting	14 East 40th Street DE 19902	302-784-8013	Krueger@TCDHENSON.NET
3 Pam Dennis	TetraTech	Duvin Dr 19901 509 HATHORN RD 3295 Harris Rd Towmsend DE 19734	302-233-3104 302 376-6117	DAVID@DELCOIN@ CHENOWETH-CNCS.COM Statewide8inc@aol.com
4 Dave R. Acosta	CNM			
5 Aaron Marchand	Statewide Mechanical			
6 Tereza McCann	Omni/DEIN	Dover	302-739-5444	ferri.mccall@State.de.us
7 John A For	DMS/THALICUS	Stockley	933-3363	John@State.DE.US
8 David Vitale	Couert	370 N MAIN STREET SMYRNA DE	302 376 1830	Dan@CouertAndsons.com
9 John Mays	COLBERT	SAND	5746	SAND
10				
11				
12				
13				
14				

Stockley Center - MAC Hot Water Conversion
Delaware Health & Social Services

26912-16015

Bids Due: **10:30 a.m., October 3, 2017 at**
Office of Management & Budget/Division of Facilities Management
Thomas Collins Building - Conference Room
540 S. Dupont Hwy, Suite 1 (3rd Floor)
Dover, DE 19901

REGISTER OF BID DOCUMENTS
PLEASE PRINT CLEARLY

\$75.00 per set

#01	Name of Company: <u>Tetra Tech</u> Physical Address: _____ City, State: _____ Contact: <u>Scott Parlow</u> GC: YES <input type="checkbox"/> NO <input type="checkbox"/> Phone: _____ Fax: _____ Date: _____ E-Mail: _____
#02	Name of Company: <u>DFM</u> Physical Address: _____ City, State: _____ Contact: <u>Terri McCall</u> GC: YES <input type="checkbox"/> NO <input type="checkbox"/> Phone: _____ Fax: _____ Date: _____ E-Mail: _____
#03	Name of Company: <u>DHSS Stockley Facilities</u> Physical Address: _____ City, State: _____ Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/> Phone: _____ Fax: _____ Date: _____ E-Mail: _____

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540 S. Dupont Hwy, Suite 1 (3rd Floor)
Dover, DE 19901

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PLEASE PRINT CLEARLY

\$75.00 per set

#04	Name of Company: <u>J.T. Richardson</u> Physical Address: _____ City, State: _____ Contact: _____ GC: <input type="checkbox"/> YES <input type="checkbox"/> NO Phone: _____ Fax: _____ Date: _____ E-Mail: _____
#05	Name of Company: <u>C+D Contractors</u> Physical Address: _____ City, State: _____ Contact: _____ GC: <input type="checkbox"/> YES <input type="checkbox"/> NO Phone: _____ Fax: _____ Date: _____ E-Mail: _____
#06	Name of Company: <u>Cherokee Nation</u> Physical Address: _____ City, State: _____ Contact: _____ GC: <input type="checkbox"/> YES <input type="checkbox"/> NO Phone: _____ Fax: _____ Date: _____ E-Mail: _____

Stockley Center - MAC Hot Water Conversion
Delaware Health & Social Services

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540 S. Dupont Hwy, Suite 1 (3rd Floor)
Dover, DE 19901

REGISTER OF BID DOCUMENTS
PLEASE PRINT CLEARLY

\$75.00 per set

#07	Name of Company: <u>Collett & Sons</u> Physical Address: _____ City, State: _____ Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/> Phone: _____ Fax: _____ Date: _____ E-Mail: _____
#08	Name of Company: _____ Physical Address: _____ City, State: _____ Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/> Phone: _____ Fax: _____ Date: _____ E-Mail: _____
#09	Name of Company: _____ Physical Address: _____ City, State: _____ Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/> Phone: _____ Fax: _____ Date: _____ E-Mail: _____