



315 S. Chapel St.
Newark, DE 19711
Phone
302.738.7172
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PRE-BID MEETING SUMMARY
BIGGS BOILER REPLACEMENT
OMB/DFM CONTRACT #'S MC3501000033
ADDENDUM #1

ATTENDEES:

See attached sign in sheet.

GENERAL STATEMENT:

The Mandatory Pre-bid meeting was held at Herman Holloway Campus Administration Building Annex on August 31st at 1:30 pm.

ITEMS DISCUSSED:

Key dates

1. Bid Due – September 16th at 2:00 pm in Thomas Collins Building as described in the Invitation to Bid within the project manual.
2. Bid Opening – September 16th at 2:00 pm in Thomas Collins Building
3. Questions and substitution submission deadline – 4:00 pm on September 9, 2015.
4. This project calls for the installation of three (3) boilers. One (1) boiler shall be installed and completely operational by November 1, 2015 as indicated on the bid form.

Key topics

1. Bids
 - a. The contractor must use the bid bond and bid form supplied in project manual. The bid form must be submitted in triplicate
 - b. Make sure you identify your project name on the front of your envelope when you submit your bid.
2. Building Access
 - a. A building walk through was conducted at this pre-bid meeting.
 - b. A secondary walk thru will be conducted on September 11th at 10:00 am. Meet in the same conference room as the pre-bid meeting.
3. Clarifications
 - a. All questions must be submitted in writing and must be faxed to DEDCC, LLC, Attn: John Farina, Fax 302 738-7175 or E-mailed to jfarina@dedc-eng.com. Phone calls will not be accepted.
 - b. All permits required for this effort to be obtained by the contractor.
 - c. Contractor to have full time superintendent or working foreman.
 - d. This is a Prevailing Wage project.
4. Alternates/Allowances/Unit Prices
 - a. This project has a \$10,000 allowance that will be tracked during the project.
 - b. This project contains an alternate for the installation of a curb stop and concrete pad.
 - c. This project had a unit price for one month's rental of a boiler and the connection and disconnection of the rental boiler. This was changed to providing a price for two months.



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Include two months rental in your base bid as well as add/deduct unit price. See revised bid form, attached.

- d. The alternate, allowance, and unit prices are indicated on the bid form

Subcontractor Listing

1. There are now five (5) subcontractor listings on this project: Mechanical, Controls, Excavation/Trenching, Plumbing, and Electrical. These Subcontractors are identified on the attached bid form.
2. Be sure to list your company name if your company is performing this work.
3. All companies listed must be registered in the State of Delaware to perform this work.

Meetings

1. There will be progress meetings on this project every 2 weeks on a specific day and time, to be determined at the kick off meeting.
2. Contractors shall provide 3 – week look ahead schedule at each meeting to indicate work areas and shut downs.

Third Party Testing

1. The State has hired a commissioning agent to perform commissioning on this project.

ADDENDUM #1

1. Pre-Bid Meeting Summary (this document)
2. Sign in sheet
3. Revised Bid Form

Summarized By: DEDC, LLC
Mike Finamore

Date: 9/1/15

State of Delaware Biggs Boiler Replacement
Pre-Bid Meeting

Name	Company	Phone	Fax	E-mail
Mike Finamore	DEDC, LLC	302 738 7172	302 738 7175	mfinamore@dcdc-eng.com
Robert Stewart	State Wide Mechanical	302 376 6117	302 376 6127	rstewart@statewide-hvac.com
Ken Vandegrift	C+D	302 764 8013	764 7585	kvandegrift.cd@verizon.net
Jose Waybright	ECPH	302 266 0531	302 266 0532	jose@ecph.net
Kyle Contino	Gem Mechanical	610 361 9667	610 361 9677	kyle@gemmsi.com
Larry Snub	Flo Mech	302 239 7299	302 888 1707	larrys@flomechanical.com
Andrew Kassner	CNCS	302 883 3104	302 883 3194	david.ragolia@cherokee-cnccs.com
Wayne Pearman	L.T. Law Co.	443 553 1886	410 398 416	7280@comcast.com
Tom Culman	Federman Mech. Contractors	302 750 2100	302 654 4869	
Leo T. Law	L.T. Law Co.	443 907 8163	410 287 0805	ltlaw.co@gmail.com
Scott Capaldi	Critical Design and Construction	302 588 4406		sacapaldi@cdacorp.net
Jay Mixner	Gaudelli Brothers	856 825 0636	856 327 8864	jay@gaudellibros.com
Fred Fisher	First State Electrical	302 322 0140	302 322 1146	fredf@firststateelectric.com
Mike Helm	Radius Systems	610 742 7618	610 388 9940	mhelm@radiusystemslll.com
Wayne Comegys	Delcollo Electric	302 994 3400	302 995 1023	wayne@delcollo.com
Frank Woods	Cooks Service Co.	215 261 8007		lorriebannon@comcast.net
Keith Betley	CEC	302 322 8946	324 8946	keith.betley@gmail.com

State of Delaware Biggs Boiler Replacement
Pre-Bid Meeting

Mary Clark	Schlosser and Assoc.	302 738 7333	302 738 5692	abakersa@hotmail.com
Bill McLaughlin	EMJAY	302 419 5999	410 298 2430	mclaughlin@emjaycons.com
Rob Rettig	Merit Construction	366 8601	368 4616	trrettig@meritmech.com
T. Kinsler	JDAS	302 250 5566		
Dan Episcopo	DHSS	302 255 9335	302 255 4403	daniel.episcopo@state.de.us
Dean Seely	OMB/DFM		302 739 5644	joseph.seely@state.de.us
Tim Read	DHSS - Fac/Ops		255 4488	Timothy.read@state.de.us

State of Delaware Biggs Boiler Replacement
Pre-Bid Meeting

Name	Company	Phone	Fax	E-mail
Mike Finamore	DEDC, LLC	302 738 7172	302 738 7175	mfinamore@dcdc-eng.com
Robert Stewart	Statewide Mech Inc	302-376-6117	302-376-6127	RSTEWART@STATEWIDE-MECHANICAL.COM
Ken Vandegrift	C&D	302 764 8013	764 7585	KVANDEGRIFT.CD@VERIZON.NET
JOSE WAMBRIGHT	ECPH	302266 0531	3022660532	JOSE@ECPH.NET
Kyle Contino	GEM Mechanical	610-361-9667	610-361-9677	Kyle@GEMMSI.com
LARRY SHUB	FLO MECH	302-239-7299	302-888-1707	larry@flo-mechanical.com
Andrew Kussner	CNCS	302-883-3004	302-883-3004	david.voglia@cherokee-cnccs.com
Wayne Pearson	L.T. Law Co.	443-553-1884	410-398-416	72800@comcast.net
Tom Cannon	Federal Contractors	1202-7502100	1202-6544864	
LEO T. LAW	L.T. Law Company	443-907-8162	410-287-0805	ltlaw.co@gmail.com
SCOTT CAPALDI	CRITICAL DESIGN AND CONSTRUCTION	302-588-4406		SACAPALDI@CDACORP.NET
JAY MIXNER	Garden Bros Inc	856-875-0636	856-327-8864	mimi@gardenbros.com
FRED FISHER	FIRST STATE ELECTRIC	3023220140	3023221146	fredf@firststateelectric.com
Miko Helm	Radius Systems	6107427618	6107889940	mhelm@radius-systems-llc.com
WAYNE COMESTIS	DELGOLD ELECT	994-3400	995-1023	WAYNE@DELGOLD.COM
Frank Woods	Cooks Seng Co	215-261-8007		Lorrie bannon@comcast.net
Keith Betley	CEC	302-332-8146	324 8946	keith.betley@gmail.com

Mary Clark

Schlusser Assoc. 302-738-7333 302-738-5692 abakersa@hotmail.com

Bill McLaughlin

EMJAY

302-419-5999

~~302~~ 410-298-2430 mclaughlinb@emjaydocs.com

Rob Rettig
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JAS

302-255-5666

Danny
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D.V.S

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joseph.seely@state.de.us

Tim Read

DMS-FAC/OPS

255-4488

timothy.read@state.de.us

Biggs Building Boiler Replacement
Herman Holloway Campus
MC3501000033

UNIT PRICES

Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following Unit Prices:

UNIT PRICE No. 1: Two Month's Rental for a Boiler and the Rental Boiler's Connections and Disconnections (Electrical and Piping).

ADD

DEDUCT

\$ _____ \$ _____

Biggs Building Boiler Replacement
Herman Holloway Campus
MC3501000033

BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for sixty (60) days from the date of opening of bids, and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.

Should I/We be awarded this contract, I/We pledge to achieve installation and completely operational of one (1) boiler by November 1, 2015.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ By: _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

- Sub-Contractor List
- Non-Collusion Statement
- Bid Security
- (Others as Required by Project Manuals)

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.**

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1. Mechanical	_____	_____	_____
2. Electrical	_____	_____	_____
3. Controls	_____	_____	_____
4. Excavations/Trenching	_____	_____	_____
5. Plumbing	_____	_____	_____

BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date (*to the Office of Management and Budget, Division of Facilities Management*).

All the terms and conditions of (*Project or Contract Number*) have been thoroughly examined and are understood.

NAME OF BIDDER: _____

AUTHORIZED REPRESENTATIVE (TYPED): _____

AUTHORIZED REPRESENTATIVE (SIGNATURE): _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.