ADDENDUM No.: 02

Project Name: INTERIOR FITOUT
Fenwick Island Light Keeper’s House
State of Delaware Contract Number: MC2006000177
Bernardon Proj. No.: 8347.19-19
Date of Issue: October 16, 2020
Notice No. 2: Attach this addendum to the Project Manual for this project. It modifies and becomes part of the Bidding Documents. Work or material not specifically mentioned herein is to be as described in the main body of the specification and as shown on the drawings.

Bids Due: Friday, November 6, 2020 by 9:30 AM
Division of Facilities Management
Thomas Collins Building
540 South DuPont Highway, Suite 1,
Dover, DE 19901

Location: Virtual Pre-Bid Meeting via Cisco Webex
Date of Meeting: October 14, 2020, 11:00 AM
Present for:
State of Delaware
Ashlie Stanley – Office of Management and Budget (OMB)

Contractors
Stacey Bush – Amakor
Chelsea Schurman – BRS Consulting
Leon Thompson – EDiS
Brittany Miller – Kent Construction

Bernardon
Douglas A. Eriksen, AIA

The following items were discussed:

1.01 Ashlie started the meeting by stating that it was the required pre-bid meeting for the interior fit-out at Fenwick Island Light Keeper’s House.

1.02 Ashlie took roll, (see list of contractor’s above). She then notified all that she would take roll at the end of the meeting. Those not responding both times will be deemed not at the pre-bid and therefore not eligible to bid.
1.03 Doug E. stated that were bids due Friday, November 6, 2020 at 9:30 AM at Division of Facilities Management, Thomas Collins Building, Suite 1, 540 South DuPont Highway, Dover, DE 19901 and that they would be opened and read aloud at 10:00. Bidders were welcome to attend the virtual bid opening via Cisco Webex utilizing the access code and password in the invitation to bid.

1.04 Doug E. stated that Addendum 1 has been issued and that Addendum 2 would be coming out before the end of the week. Doug requested that any questions or RFI’s be received by him by close of business Tuesday October 27, 2020 so that he may issued a last Addendum, if required, by Friday, October 30, 2020.

1.05 There was discussion of what sub-contractors to list on the bid form. It was suggested that the following sub-contractors be listed:
   a. Carpentry
   b. Painting
   c. HVAC
   d. Electrical
   e. Plumbing

All attending agreed to this list. See attached revised Bid Form.

1.06 Doug E. stated that he would be scheduling a physical walk-thru of the project site either at the end of this week or the beginning of next week. He requested that all in attendance e-mail him with their availability. Subsequent to the meeting the walk thru has been scheduled for Tuesday, October 20, 2020 at 1:00pm. All participating shall meet on the porch of the Light Keeper’s House and are required to wear a mask. If you do not have a mask you will not be admitted to the house and you will be asked to leave.

1.07 Ashlie took a post meeting roll call. Those in attendance and eligible to bid on this project are listed above.

The meeting was adjourned at 11:30 AM.
Addendum No.: 02
October 16, 2020
INTERIOR FITOUT at Fenwick Island Light Keeper’s House

Anyone taking exception to or noting omissions from these meeting minutes shall notify the Architect in writing following receipt of the minutes. Otherwise, it is assumed all parties accept these minutes as recorded.

Respectfully submitted,

[Signature]

Douglas A. Eriksen, AIA
Project Director
Bernardon
A Delaware LLC

DAE/man

cc: Attendees

Clarifications:

A. Revised specification section 00 41 13 – BID FORM
BID FORM

For Bids Due: (DATE) To: State of Delaware

Name of Bidder: ______________________________

Delaware Business License No.: ______________________ Taxpayer ID No.: ______________________

(Other License Nos.): ______________________________

Phone No.: ( ) __________ - __________ Fax No.: ( ) __________ - __________

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

$ ________________ - ________________

( $ ________________ )

ALTERNATES

Alternate prices conform to applicable project specification section. Refer to specifications for a complete description of the following Alternates. An “ADD” or “DEDUCT” amount is indicated by the crossed out part that does not apply.

ALTERNATE No. 1: Interior finishes and final fit-out.

Add/Deduct: ________________________________

( $ ________________ )

ALTERNATE No. 2: Concrete outbuilding

Add/Deduct: ________________________________

( $ ________________ )
UNIT PRICES

Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following Unit Prices:

   No Unit Prices required.
INTERIOR FIT-OUT
Fenwick Island Lightkeeper’s House
MC2006000177

BID FORM

I/We acknowledge Addendums numbered _______ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We promise to achieve substantial completion of all the work within _______ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By ___________________________________ Trading as ________________________________
(Individual’s / General Partner’s / Corporate Name)
__________________________________________
(State of Corporation)

Business Address: ________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Witness: ___________________________________________ By: ________________________
(SEAL) ____________________________
( Authorized Signature ) ( Title )
Date: ________________________________

ATTACHMENTS
Sub-Contractor List
Non-Collusion Statement
Affidavit of Employee Drug Testing Program
Affidavit of Contractor Qualifications
Bid Security
(Others as Required by Project Manuals)

Bernardon LLC
Project No.: 8347.19-19

BID FORM
00 41 13 - 3
BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b of the Delaware Code, the following subcontractor listing must accompany any bid submittal. The bidder must list in each category the full name and address (City & State) of the sub-contractor that the bidder will be using to perform the work and provide material for that subcontractor category. Should the bidder’s listed subcontractor intend to provide any of their subcontractor category of work through a third-tier contractor, the bidder shall list that third-tier contractor’s full name and address (City & State). If the bidder intends to perform any category of work itself, it must list its full name and address. For clarification, if the bidder intends to perform the work themselves, the bidder may not insert “not applicable”, “N/A”, “self” or anything other than its own full name and address (City & State). To do so shall cause the bid to be rejected. In addition, the failure to produce a completed subcontractor list with the bid submittal shall cause the bid to be rejected. If you have more than three (3) third-tier contractors to report in any subcontractor category, print out additional page(s) containing the appropriate category, complete the rest of your list of third-tier contractors for that category, note the addition in parentheses as (CONTINUATION) next to the subcontractor category and an asterisk (*) next to any additional third-tier contractors, and submit it with your bid.

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<thead>
<tr>
<th>Subcontractor Category</th>
<th>Subcontractor</th>
<th>Address (City &amp; State)</th>
<th>or Delaware Business license #</th>
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<td>1. Carpentry</td>
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<td>2. Painting</td>
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<td>Subcontractor Category</td>
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<td>Address (City &amp; State)</td>
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<td>3. Mechanical</td>
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<td>4. Electrical</td>
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<td>5. Plumbing</td>
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</table>
BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date (to the Office of Management and Budget, Division of Facilities Management).

All the terms and conditions of (Project or Contract Number) have been thoroughly examined and are understood.

NAME OF BIDDER: __________________________________________________________

AUTHORIZED REPRESENTATIVE (TYPED): ______________________________________

AUTHORIZED REPRESENTATIVE (SIGNATURE): ____________________________________

TITLE: ______________________________________________________________________

ADDRESS OF BIDDER: _________________________________________________________

____________________________________________________________________________

E-MAIL: ______________________________________________________________________

PHONE NUMBER: __________________________________________________________________

Sworn to and Subscribed before me this __________________ day of __________________ 20____.

My Commission expires ________________________. NOTARY PUBLIC ____________________

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.
AFFIDAVIT OF
EMPLOYEE DRUG TESTING PROGRAM

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors, that complies with this regulation:

Contractor/Subcontractor Name: ____________________________________________

Contractor/Subcontractor Address: ____________________________________________

Authorized Representative (typed or printed): __________________________________

Authorized Representative (signature): _______________________________________

Title: ____________________________________________

Sworn to and Subscribed before me this __________ day of __________ 20____.

My Commission expires _______________________. NOTARY PUBLIC ________________________

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

Bernardon LLC
Project No.: 8347.19-19

BID FORM
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AFFIDAVIT
OF
CONTRACTOR QUALIFICATIONS

We hereby certify that we will abide by the contractor’s qualifications outlined in the construction bid specifications for the duration of the contract term.

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b.3 of the Delaware Code, after a contract has been awarded the successful bidder shall not substitute another subcontractor whose name was submitted on the Subcontractor Form except for the reasons in the statute and not without written consent from the awarding agency. Failure to utilize the subcontractors on the list will subject the successful bidder to penalties as outlined in the General Requirements Section 5.2 of the contract.

Contractor Name: ____________________________________________

Contractor Address: ___________________________________________

_________________________________________________________________

Authorized Representative (typed or printed): _______________________

Authorized Representative (signature): _______________________________

Title: __________________________________________________________

Sworn to and Subscribed before me this _____________ day of _______________ 20__.

My Commission expires _________________ . NOTARY PUBLIC ____________________

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.