

BERNARDON

ARCHITECTURE
INTERIOR DESIGN
LANDSCAPE ARCHITECTURE

ADDENDUM No.: 01

Project Name: WATER LINE REPLACEMENT
at Buena Vista Conference Center
State of Delaware Contract Number: MC2006000143

Bernardon Proj. No.: 8347.05-16

Date of Issue: December 22, 2017

Notice No. 1: Attach this addendum to the Project Manual for this project. It modifies and becomes part of the Bidding Documents. Work or material not specifically mentioned herein is to be as described in the main body of the specification and as shown on the drawings.

Bids Due: Wednesday, January 10, 2018 by 11:00AM
Division of Facilities Management
Thomas Collins Building
540 South DuPont Highway, Suite 1,
Dover, DE 19901

Location: Buena Vista Conference Center

Date of Meeting: September 21, 2016, 10:00 AM

Present for: State of Delaware
Lynn Riley – Department of Historic and Cultural Affairs (DHCA)
Courtney Lynahan – Department of Historic and Cultural Affairs (DHCA)
Larry Schrock – Office of Management and Budget (OMB)

Contractors
Joseph Cochran – Joseph A. Cochran & Son Inc.
David Frost – G.E.S.
Larry Vai – Pro Works, Inc.
Kyle Lindstrom – Lindstrom Excavating
Ian Regan – JJID Inc.
Marc Wolfe – Deldeo Builders Inc.
Steve Newman – Reybold Construction
Preston Macready – Stephens Excavating Service LLC

VanDemark & Lynch (V&L)
Steve Johns

Bernardon
Douglas A. Eriksen, AIA



The following items were discussed:

- 1.01 It was stated that bids are due Wednesday, January 10, 2018 at 11:00am at Division of Facilities Management, Thomas Collins Building, Suite 1, 540 South DuPont Highway, Dover, DE 19901.
- 1.02 Any questions must be submitted to Bernardon via e-mail by close of business Tuesday, January 2, 2018. Questions should be e-mailed to Doug Eriksen at deriksen@bernardon.com. A final Addendum (if needed) will be issued by close of business Wednesday, January 3, 2018.
- 1.03 Besides those items listed in the project manual, Contractors were reminded to include a copy of their Delaware Business license, drug testing affidavit, and acknowledgement of addendum with their bids. Failure to do so will be grounds for immediate decline of the bid. A drug testing affidavit is required for the GC as well as each of their sub-contractors.
- 1.03 Contractors shall submit one (1) original and two (2) copies of their bids. They will only be required to submit one (1) copy of the drug testing affidavit(s)
- 1.04 All work on site will be performed between 8:30am and 4:30pm. Other accommodations may be reviewed on as needed basis.
- 1.05 Bernardon directs all contractors to review Section 01 14 00 – Work Restrictions included in the specifications.
- 1.06 The Contractor shall notify the State one (1) week prior to start of construction/demolition so that they have time to notify other tenants on the property.
- 1.07 Steve explained the goal of the project was to eliminate the existing 3” water main coming from Route 13 to the Conference Center, provide new service to the “farm house” and install a new frost proof yard spigot at the pole shed. The new farm house service and spigot will tap off of an existing 2” meter just north of the stable (presently being renovated).
- 1.08 The existing 3” service from Route 13 will be abandoned in place, the existing 3” meter returned to Artesian and existing main capped.
- 1.09 The conference center will be tied into the existing 6” fire sprinkler service presently in the basement of the Conference Center. The existing fire sprinkler meter will be removed and turned over to Artesian. A new 6” meter and pit will be installed as indicated on the Bid Documents.
- 1.10 The location of excavated soil stock piled onsite will be coordinated with the State Archeologist. Any leftover excavation spoils will be legally disposed of by the Contractor off site.



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- 1.11 There are two alternates for exploratory excavation and installation of service to the garage/greenhouse complex if it is discovered that they are not served from inside the Conference Center. The State holds the option of awarding those alternates until new service is restored to the Conference Center and it can be determined if they will be needed. The Contractor will hold his prices until that time.
- 1.12 The Contractor will provide a fire watch approved by the Fire Marshal any time the Sprinkler line is out of service during the duration of this contract. Bernardon will verify with the Fire Marshal's office what the requirements of the fire watch will be.
- 1.13 The question was asked if the contractor will be responsible for recertifying the sprinkler system. Bernardon to review and notify the bidders via addendum.
- 1.14 The pre-bid meeting included a walk-thru of the site indicating the proposed location of the meter pit and path of the farm house (cottage) line.
- 1.15 Pre-Bid Meeting sign-in sheet is attached.

The meeting was adjourned at 11:00.

Anyone taking exception to or noting omissions from these meeting minutes shall notify the Architect in writing following receipt of the minutes. Otherwise, it is assumed all parties accept these minutes as recorded.

Respectfully submitted,

Douglas A. Eriksen, AIA
Project Director
Bernardon
A Delaware LLC

DAE/man

Enclosure

cc: Attendees
Mr. Paul Nasca – DHCA
Mr. William E. Holloway, AIA, LEED AP – Bernardon LLC
Mr. Matt Lano – DEDC



Clarifications:

1. Fire Watch – The Contractor shall be responsible for a fire watch whenever the sprinkler system is down due to activities of this work for the duration of this contract. Fire Watch shall consist of the following:
 - a. Contacting the Fire Board (Dispatch Center) to notify them of the times that the sprinkler system will be out of service,
 - b. Maintain a Fire Watch, which consists of having someone continuously monitoring the building during the sprinkler outage, with a radio or phone immediately accessible to call the Fire Board if there is a fire,
 - c. Contacting the Fire Board to notify them when the sprinkler system is back in operation.
2. Wherever there is a conflict on the drawings or in the specifications between that stated, and that required by Artesian Water Company Standards, the Artesian standards shall take precedence.

Clarifications to the Drawings:

- C-001 Clarification of the abbreviations “CGR” and “UT”. “CGR” stands for “Chilled Glycol Return” and indicates the chilled water (or chilled glycol) supply and return pipes running underground in that area. “UT” stands for Underground Telephone.

Clarifications to the Project Manual:

- Replace Section 00 41 13 “Bid Form” in its entirety with that attached.
Insert attached Section 01 23 00 “Alternates” in its entirety.
Insert attached Section 21 13 00 “Fire-Suppression Sprinkler Systems” in its entirety.

BERNARDON

ATTENDANCE SHEET
 PRE-BID CONFERENCE - CONTRACT #: MC2006000143
 NAME: WATER LINE REPLACEMENT at Buena Vista Conference Center
 DATE: December 20, 2017

NAME	AGENCY/COMPANY	TELEPHONE	EMAIL
DOUGLAS FRUKSEN	BERNARDON	702.498.6071	DELIKSEN@BERNARDON.COM
Lynn Riley	Historical & Cultural Affairs	302-577-5770	lynn.riley@state.de.us
Joseph Cochran	Joseph A Cochran & Son, Inc.	302-652-6678	Cochran@excavating.com
DAVID FROST	GES	302-683-4620	DFROST@GESORCALL.COM
LARRY VAI	PRO WORKS, INC	302-221-4200	LARRY.VAI@PROWORKSINC.NET
COURTNEY LYNAHAW	HISTORICAL & CULTURAL AFFAIRS		Courtney.Lynahaw@state.de.us
Kyle Lindstrom	Lindstrom Excavating	410-778-6344	Kyle@Lindexc.com
Ian Regan	JJID inc.	302-836-0414	mruff@jjid.com
Marc Wolfe	Deldeo Builders Inc	302-791-0243	MarcWolfe@Mac.Com
Steve Newman	Reybold Construction	609-202-4112	snawman@reybold.com
LARRY SCHROCK	OMB/DEM	739-5644	larry.schrock@state.de.us
Preston Macready	Stephens	484 947 4749	preston@stephensex.com
Stephen Johns	V & L	302 764 7635	SJOHNS@VALENG.COM

WATER LINE REPLACEMENT
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OMB/DFM Project No.: MC2006000143

BID FORM

For Bids Due: _____ (DATE) **To:** _____ (OWNER)

Name of Bidder: _____

Delaware Business License No.: _____ **Taxpayer ID No.:** _____
(A copy of Bidder's Delaware Business License must be attached to this form.)

(Other License Nos.): _____

Phone No.: () _____ - _____ **Fax No.:** () _____ - _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$ _____
(\$)

ALTERNATES

Alternate prices conform to applicable project specification section. Refer to specifications for a complete description of the following Alternates. An "ADD" or "DEDUCT" amount is indicated by the crossed out part that does not apply.

ALTERNATE No. 1: Locate existing service to Garage/Greenhouse and install new 1" service.

Add/Deduct: _____
(\$)

ALTERNATE No. 2: Locate existing service to Garage/Greenhouse and install new 1" service.

Add/Deduct: _____
(\$)

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BID FORM

UNIT PRICES

Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following Unit Prices:

No Unit Prices Required

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BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ **By:** _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

- Sub-Contractor List
- Non-Collusion Statement
- Affidavit(s) of Employee Drug Testing Program
- Bid Security
- (Others as Required by Project Manuals)

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BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.** This form must be filled out completely with no additions or deletions. **Note that all subcontractors listed below must have a signed Affidavit of Employee Drug Testing Program included with this bid.**

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____

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BID FORM
NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date (*to the Office of Management and Budget, Division of Facilities Management*).

All the terms and conditions of (*Project or Contract Number*) have been thoroughly examined and are understood.

NAME OF BIDDER: _____

**AUTHORIZED REPRESENTATIVE
(TYPED):** _____

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):** _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____ . NOTARY PUBLIC _____ .

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

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**AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____ NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

SECTION 01 23 00 - ALTERNATES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes administrative and procedural requirements for alternates.

1.3 DEFINITIONS

- A. Alternate: An amount proposed by bidders and stated on the Bid Form for certain work defined in the Bidding Requirements that may be added to or deducted from the Base Bid amount if Owner decides to accept a corresponding change either in the amount of construction to be completed or in the products, materials, equipment, systems, or installation methods described in the Contract Documents.
 - 1. The cost or credit for each alternate is the net addition to or deduction from the Contract Sum to incorporate alternate into the Work. No other adjustments are made to the Contract Sum.

1.4 PROCEDURES

- A. Coordination: Modify or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.
 - 1. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate.
- B. Notification: Immediately following award of the Contract, notify each party involved, in writing, of the status of each alternate. Indicate if alternates have been accepted, rejected, or deferred for later consideration. Include a complete description of negotiated modifications to alternates.
- C. Execute accepted alternates under the same conditions as other work of the Contract.
- D. Contractor shall be required to hold their alternate prices until accepted by the State or June 30, 2018, whichever comes first.

- E. Schedule: A Schedule of Alternates is included at the end of this Section. Specification Sections referenced in schedule contain requirements for materials necessary to achieve the work described under each alternate.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SCHEDULE OF ALTERNATES

- A. Alternate 1: Locate existing service to Garage/Greenhouse and install new 1” service.
 - 1. State the amount to be added to the Base Bid for excavation required to determine location of existing water service to garage/greenhouse building. Provide additional excavation, materials and manpower to connect new 1” service from existing 6” waterline (west of Garage/greenhouse) to existing service in basement of garage/greenhouse.
 - 2. Base Bid includes no work to garage/greenhouse water service.

- B. Alternate 2: Locate existing service to Garage/Greenhouse and install new 1” service.
 - 1. State the amount to be added to the Base Bid for excavation required to determine location of existing water service to garage/greenhouse building. Provide additional excavation, materials and manpower to connect new 1” service from existing 6” waterline (south of Garage/greenhouse) to existing service in basement of garage/greenhouse. Work is to include cutting and patching of existing asphalt paved parking lot as required to perform work.
 - 2. Base Bid includes no work to garage/greenhouse water service.

END OF SECTION 01 23 00

SECTION 21 13 00
FIRE-SUPPRESSION SPRINKLER SYSTEMS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. System design, installation, and certification.

1.02 REFERENCE STANDARDS

- A. FM (AG) - FM Approval Guide; current edition.
- B. NFPA 13 - Standard for the Installation of Sprinkler Systems; 2016.

1.03 SUBMITTALS

- A. See Section 01 30 00 - Administrative Requirements, for submittal procedures.
- B. Manufacturer's Certificate: Certify that system has been tested and meets or exceeds the State of Delaware Fire Marshall code requirements.

1.04 QUALITY ASSURANCE

- A. Fire Protection contractor to be licensed by the Office of the State Fire Marshal.

PART 2 PRODUCTS

2.01 SPRINKLER SYSTEM

- A. Occupancy: Light hazard; comply with NFPA 13.
- B. Water Supply: Determine volume and pressure from water flow test data.

PART 3 EXECUTION

3.01 INSTALLATION

- A. Flush entire piping system of foreign matter.
- B. Contact the Fire Board (Dispatch Center) to notify them of the times that the sprinkler system will be out of service.
- C. Maintain a Fire Watch, which consists of a contractor's representative continuously monitoring the building during the sprinkler outage with a radio or phone immediately accessible to call the Fire Board if there is a fire.
- D. Contact the Fire Board to notify them when the sprinkler system is back in operation.
- E. Perform a hydrostatic and flow test in conformance with NFPA standards both before any work has commenced and after all work is completed. The standpipe system shall be tested to verify compliance with the system demands as listed in NFPA 14.
- F. All operational test documentation and test procedures must be approved by the authority having jurisdiction. All test reports shall be on NFPA Standard forms and copies shall be submitted to Owner at closeout. The test reports shall include, but not be limited to, the following: identification of system being tested and test date, list of personnel witnessing test, and test results.
- G. Contractor shall verify that all signage as required by NFPA 13 and NFPA 14 has been installed, is correct and is secure.
- H. Require test be witnessed by Fire Marshal.

END OF SECTION