



R G Architects, LLC

200 West Main Street
Middletown, DE 19709
302.376.8100
302.376.9851 fax
www.rgarchitects.net

RGA No. 20005
September 16, 2020

ADDENDUM NO. 1

STATE OF DELAWARE OMB/DFM
MC1002000484
JP Court 7 Renovations
480 Bank Lane, Dover, DE 19904

R G Architects
200 West Main Street
Middletown, DE 19709
Phone: 302-376-8100 (phone)
Fax: 302-376-9851 (fax)
Email: jim@rgarchitects.net

BIDS DUE:

Thursday, October 1, 2020 at 1:30 p.m.

Bids will be opened and read aloud at 2:00 p.m. local time on Thursday, October 1, 2020. The bid opening will be held through electronic means to comply with the Governor's State of Emergency.

To attend the bid opening, the public may attend by joining the meeting at [Webex.com](https://www.webex.com), meeting number 129 334 7493 and password qbXSN4xy3Z3. There will be no in-person meeting.

LOCATION:

Submissions via electronic mail to: DFM-BID@delaware.gov

***DO NOT REQUEST DELIVERY RECEIPT**

***DO NOT REQUEST READ RECEIPT**

DFM will respond via email with receipt of your bid as quickly as possible.

Note: Bids submitted electronically are required to submit a hard copy of their bid to DFM within 5 days of the bid opening.

Hard copy bid submission addressed to:
THOMAS COLLINS BUILDING
Division of Facilities Management Office
540 S. DuPont Highway, Suite 1 (Third Floor)
Dover, Delaware 19901

NOTICE TO ALL BIDDERS

1.0 **GENERAL NOTES:**

- 1.1 Bidders are hereby notified that this Addendum shall be and hereby becomes part of their Contract Documents, and shall be attached to the Project Manual for this project.
- 1.2 The following items are intended to revise and clarify the Drawings and Project Manual, and shall be included by the Bidder in their proposal.

JP 7 - Exterior Renovations

480 Bank Lane, Dover, DE 19904

ADDENDUM # 1

- 1.3 Bidders shall verify that their Sub-bidders are in full receipt of the information contained herein.
- 1.4 The pre-bid sign-in sheet is attached to this Addendum.
- 1.5 All addenda will be sent out to the registered plan holders only, via email. Contractors are encouraged to keep an eye on their email accounts during the bidding period for such updates.

2.0 PREBID MEETING:

- 2.1 A **MANDATORY** Pre bid Meeting was held on Wednesday, September 16, 2020 at 9:00 a.m. by electronics means in compliance with the Governor's State of Emergency protocol. The following items were reviewed:
 - A. Project Description: A brief overview of the Project was discussed. RGA utilized screen sharing technologies to review the project scope, viewing plans and details.
 - B. Project Schedule: The project tentative start date will be as soon as the winning bidder has been selected and a DFM Purchase Order issued.
 - C. Bid schedule is as follows:
 1. The bids are due by **1:30 p.m. on Thursday, October 1, 2020.**
 2. Bids will be opened and read aloud at **2:00 p.m. on Thursday, October 1, 2020.**
Instructions for viewing the Bid Opening, which will be streaming live for online viewing, are noted in the invitation to bid.
 3. Substitution requests will be received until **4:00 p.m. on Thursday, September 21, 2020.**
Instructions for requesting substitutions are very specific and are contained in the project manual. If the contractor does not follow the processes it is automatic grounds for rejection.
 4. Questions regarding the bid documents will be received until **4:00 p.m. on Thursday, September 24, 2020.**
All questions **must** be submitted **in writing** (via email, addressed to Jim Ament (jim@rgarchitects.net) to R G Architects. Neither R G Architects nor the Owner will answer questions verbally.
 5. The last day for addenda to be issued, if required, shall be, **Monday, September 28, 2020.**
 - D. Substitutions: If a specification lists one product manufacturer as well as listing "or equal", the contractor is not obligated to submit for substitution prior to bid for that item. However, the contractor will still be responsible to meet the requirements of that product during the review process as per the specifications. If the product substituted as an equal does not meet ALL of the requirements of the specifications, as determined by the Architect, the Contractor is obligated to provide the specified product at no additional cost to the project.

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- E. Subcontractors List: The subcontractors list was reviewed and the agreed upon. The subcontractors are as follow:
1. Concrete
 2. Masonry
 3. Fencing
 4. Electric

- F. The owner has offered the contractors a site visit of the facility, without the escort of the design team, on **Monday, September 21, 2020 at 3:30 p.m. Meet at main entrance off of Bank Street.** Security clearances will not be required for the site visit.

No questions will be answered on site. All questions **must** be submitted **in writing** (via email, addressed to Jim Ament (jim@rgarchitects.net) to R G Architects. Neither R G Architects nor the Owner will answer questions verbally.

- G. Security Procedures: Contractors shall be required to pass a Capitol Police background check before being approved to be on site during construction.
- H. Drug Testing Policy: Contractors are to reference the Project Manual for additional policy procedures and Drug Testing Report Forms.
- I. Project working hours are 8:00 a.m. to 4:30 p.m. Monday through Friday. Any work that would produce loud sounds inside the building (core drilling, banging, etc.) will need to be limited to Mondays, Tuesdays, and Fridays.

3.0 Revisions to the SPECIFICATIONS:

- 3.1 00 41 13 Bid Form – Updated Bid Form.

4.0 Revisions to the DRAWINGS:

- 4.1 None at this time.

5.0 QUESTIONS:

Q1 - Are there any liquidated damages?

Answer: No, liquidated damages are Not required.

Q2 – What is the construction duration?

Answer: Construction duration is submitted by each Bidder on the Bid Form.

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ADDENDUM # 1

6.0 ATTACHMENT LIST:

A. Pre-Bid Sign-In Sheet

B. Bid Register

C. 00 41 13 Bid Form

End of Addendum No.1

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Middletown, DE 19709
302.376.8100
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September 16, 2020

PREBID MEETING SIGN-IN
OMB/DFM - JP COURT 7 EXTERIOR RENOVATIONS

	Name	Company	Telephone	Email
1	Dean Seely	OMB/DFM	302-739-5644	joseph.seely@delaware.gov
2	Jerry Rozanski	R G Architects, LLC	302-376-8100	jerry@rgarchitects.net
3	Jim Ament	R G Architects, LLC	302-376-8100	jim@rgarchitects.net
4	Bob Simkins	OMB/DFM	302-739-5644	robert.simkins@delaware.gov
5	Don Zook	Richard Y. Johnson & Son, Inc.	302-422-3732	dzook@ryison.com
6	Tony Vassalotti	Richard Y. Johnson & Son, Inc.	302-422-3732	tvassalotti@ryison.com
7	Lou Deldeo	Deldeo Builders Inc.	302-791-0243	loudeldeo@comcast.net
8	Stacey Bush	Amakor, Inc.	302-834-8664	amakor@aol.com
9	Anise Viering	Bancroft Construction Company	302-254-3055	aviering@bancroftusa.com
10	Bill Booth	Commonwealth Construction Co.	302-654-6611	bbooth@itscommonwealth.com
11	Andrea DiFabio	BSS Contractors, LLC	610-345-1316	andrea@bsscontractor.com
12	Tony Ventresca	Ventresca Bros., Inc.	302-658-6436	tony@ventrescabros.com
13	Chelsea Schurman	BRS Consulting, Inc.	302-786-2326	chelsea@brsconinc.com
14	Corey Nichols	Delmarva Veteran Builders	443-736-1584	corey@delmarvaveteranbuilders.com
15	Ebonie Green	Ready 4 Work	302-234-4788	egreen@imready4work.com
20	Grant Cantrel	Barclay Design & Construction	484-300-6885	grant@barclaydc.com
21	Greg Thompson	Conventional Builders, Inc.	302-422-2429	conventionalbuilders@comcast.net
22	Katie Wilhelm	Bathon Builders	410-398-0800	kwilhelm@bathonbuilders.com
23	Lewis Kimball	Kimball Construction Co., Inc.	410-574-0800	lkimball@kimballcc.com
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PLEASE PRINT CLEARLY

JP 7 - Exterior Renovations

MC1002000484

480 Bank Lane, Dover, DE 19904

Bids Due: **October 1, 2020 at 1:30 p.m.**

State of Delaware, Office of Management and Budget, Division of Facilities Management

Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover DE 19901



BID DOCUMENTS REGISTER

PLEASE PRINT CLEARLY

\$50 per USB Drive

#01	Name of Company: <u>Delmarva Veteran Builders</u>
	Physical Address: <u>120 East Maket St.</u>
	City, State: <u>Salisbury, MD 21801</u>
	Contact: <u>Corey Nichols</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
	EMAIL: <u>corey@delmarvaveteranbuilders.com</u>
	Fax _____
Phone: <u>443-736-1584</u> Date: <u>9/16/2020</u>	
#02	Name of Company: <u>Bancroft Construction Company</u>
	Physical Address: <u>1300 N. Grant Avenue - Suite 101</u>
	City, State: <u>Wilmington, DE 19806</u>
	Contact: <u>Jane Best-Weick</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
	EMAIL: <u>jane@bancroftusa.com</u>
	Fax _____
Phone: <u>302-655-3434</u> Date: <u>9/16/2020</u>	
#03	Name of Company: <u>Deldeo Builders</u>
	Physical Address: <u>100 Naamans Road, Suite 3-F</u>
	City, State: <u>Claymont, DE 19703</u>
	Contact: <u>Lou Deldeo</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
	EMAIL: <u>loudeldeo@comcast.net</u>
	Fax <u>302-791-0245</u>
Phone: <u>302-791-0243</u> Date: <u>9/17/2020</u>	

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RGA # 20005

BID DOCUMENTS REGISTER

PLEASE PRINT CLEARLY

#04	Name of Company: <u>Amakor, Inc.</u> Physical Address: <u>72 Clinton Street, P.O. Box 636</u> City, State: <u>Delaware City, DE 19706</u> Contact: <u>Steve Serbu</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> EMAIL: <u>amakor@aol.com</u> Fax _____ Phone: <u>302-834-8664</u> Date: <u>9/17/2020</u>
#05	Name of Company: _____ Physical Address: _____ City, State: _____ Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/> EMAIL: _____ Fax _____ Phone: _____ Date: _____
#06	Name of Company: _____ Physical Address: _____ City, State: _____ Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/> EMAIL: _____ Fax _____ Phone: _____ Date: _____

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BID FORM

JP COURT 7 – EXTERIOR RENOVATIONS
480 BANK LANE, DOVER, DELAWARE 19904
OMB/ DFM CONTRACT #MC1002000484

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for sixty (60) days from the date of opening of bids, and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____

(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ By: _____
(Authorized Signature)

(SEAL)

(Title)

Date: _____

ATTACHMENTS

- Sub-Contractor List
- Non-Collusion Statement
- Affidavit of Employee Drug Testing Program
- Affidavit of Contractor Qualifications
- Bid Security
- (Others as Required by Project Manuals)

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BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b of the Delaware Code, the following subcontractor listing must accompany any bid submittal. The bidder must list **in each category** the full name and address (City & State) of the sub-contractor that the bidder will be using to perform the work and provide material for that subcontractor category. Should the bidder’s listed subcontractor intend to provide any of their subcontractor category of work through a third-tier contractor, the bidder shall list that third-tier contractor’s full name and address (City & State). **If the bidder intends to perform any category of work itself, it must list its full name and address.** For clarification, if the bidder intends to perform the work themselves, the bidder **may not** insert “not applicable”, “N/A”, “self” or anything other than its own full name and address (City & State). To do so shall cause the bid to be rejected. In addition, the failure to produce a completed subcontractor list with the bid submittal shall cause the bid to be rejected. If you have more than three (3) third-tier contractors to report in any subcontractor category, print out additional page(s) containing the appropriate category, complete the rest of your list of third-tier contractors for that category, notate the addition in parentheses as (CONTINUATION) next to the subcontractor category and an asterisk (*) next to any additional third-tier contractors, and submit it with your bid.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1. Concrete	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
2. Masonry	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
3. Fencing	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____

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NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date (*to the Office of Management and Budget, Division of Facilities Management*).

All the terms and conditions of *MC1002000484* have been thoroughly examined and are understood.

NAME OF BIDDER: _____

AUTHORIZED REPRESENTATIVE (TYPED): _____

AUTHORIZED REPRESENTATIVE (SIGNATURE): _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____ . NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

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**AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors, that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____ . NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

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**AFFIDAVIT
OF
CONTRACTOR QUALIFICATIONS**

We hereby certify that we will abide by the contractor’s qualifications outlined in the construction bid specifications for the duration of the contract term.

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b.3 of the Delaware Code, after a contract has been awarded the successful bidder shall not substitute another subcontractor whose name was submitted on the Subcontractor Form except for the reasons in the statute and not without written consent from the awarding agency. Failure to utilize the subcontractors on the list will subject the successful bidder to penalties as outlined in the General Requirements Section 5.2 of the contract.

Contractor Name: _____

Contractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20_____.

My Commission expires _____ . NOTARY PUBLIC _____ .

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

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