

## INVITATION TO BID

Sealed bids for **OMB/DFM Contract No. MC1002000473 – Kent County Family Court – Roof Replacement** will be received by the State of Delaware, Office of Management and Budget, Division of Facilities Management, by either electronic mail or by mail as follows. Bid submissions submitted by electronic mail must be sent to [DFM-BID@delaware.gov](mailto:DFM-BID@delaware.gov) and a hard copy of the entire submission shall be sent by mail, but the hard copy does not have to arrive prior to bid submission.

Sealed bids shall be mailed and addressed to the Division of Facilities Management, Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901. The outer envelope should clearly indicate: **“OMB/DFM CONTRACT NO. MC1002000473 – KENT COUNTY FAMILY COURT – ROOF REPLACEMENT - SEALED BID - DO NOT OPEN.”**

Bids will be accepted until 9:30 a.m. local time on Friday, August 21, 2020. Bids will be opened and read aloud at 10:00 a.m. local time on Friday, August 21, 2020. Bidder bears the risk of late delivery. Any bids received after the stated time whether by mail or electronic mail will be rejected and the mailed bids will be returned unopened. The bid opening will be held through electronic means to comply with the Governor’s State of Emergency. To attend the bid opening, the public may participate by joining the meeting at Webex.com, meeting number 129 814 2111 and password uPXsmpRZ324. There will be no in-person meeting.

The project involves the following at the Kent County Family Court in Dover, Delaware: demolition of the existing flat roof down to deck, demolition of metal panel siding on the roof, installation of EPDM roofing system, including but not limited to insulation, cover board, flashings, ect.

A **MANDATORY** Pre-Bid Meeting will be held on Monday, August 3, 2020, at 1:00 p.m. In compliance with the Governor’s State of Emergency, the pre-bid meeting will be held by electronic means. There will be no in-person meeting. The public may join the pre-bid meeting at Webex.com, meeting number 129 232 4622 and password fEpRTemv433 for the purpose of establishing the list of subcontractors and to answer questions. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Contract documents can be obtained at Reprographics Center, Inc., 298 Churchmans Road, New Castle, DE 19720, phone: (302) 328-5019, upon receipt of \$70 per hard copy set and \$50 per digital copy /non-refundable. Checks are to be made payable to “StudioJAED”.

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. The Owner reserves the right to reject any or all bids and to waive any informalities therein.

**END OF SECTION**