



ARCHITECTURE  
ENGINEERING

# ADDENDUM 01 TO CONTRACT DOCUMENTS

**Date:** August 17, 2020

**To:** Bidders

**From:** Becker Morgan Group, Inc.

**Copies:** State of Delaware  
Office of Management & Budget  
Division of Facilities Management

**Project:** **Haslet Armory Roof Replacement**  
Dover, Delaware

**Project Number:** BMG Project No. 2019189.01  
State Contract No. MC1002000466

**Subject:** **ADDENDUM NO. #01**

**NOTICE:** Attention is called to the following item(s), effective as of the date above, which shall be added to, deleted from, or changed in the contract documents dated May 18, 2020, and any previously issued addenda, thereby incorporating these items into the contract.

**NOTE: PLEASE NOTE THAT THE BID DUE DATE HAS CHANGES**

**NOTE: PLEASE NOTE SITE VISIT SCHEDULE**

### PRE-BID MEETING MINUTES:

Item No.	Description
1.01	<b>Mandatory</b> pre-bid meeting commenced at 2:30 pm on Monday, August 3, 2020 via Webex Video Conference. DFM and BMG conducted the meeting and attendance was done by “roll call”. Pre-bid attendance sheet attached. BMG posted contact information for the Owner and BMG and asked all attending to email their contact information, company name, phone, fax, and email for the person for future correspondence, Addenda, etc.
1.02	Project representatives were introduced. <ul style="list-style-type: none"> <li>Wayne Sharp (Becker Morgan Group), Alicia Carter (Becker Morgan Group),</li> <li>Ashley Stanley (DFM)</li> </ul>
1.03	Bids are due by 9:30 am, <b>Friday, August 28, 2020.</b> <ul style="list-style-type: none"> <li>Submit by either “mail” or electronic mail (email)</li> <li>If email, the bid must be in the form of a PDF attachment and enter “<b>OMB/DFM CONTRACT NO. MC1002000466 – HASLET ARMORY ROOF REPLACEMENT - SEALED BID - DO NOT OPEN.</b>” In the subject line. The bidder must also provide a mailed hard copy of the entire submission shall be sent by mail within five (5) business days of the bid submission deadline.</li> <li>The bid opening will be held through electronic means and the instructions are in the Invitation to Bid. The bid opening will begin at 10:30 am local time on <b>August 28, 2020</b> Webex Video Conference.</li> </ul>

	<ul style="list-style-type: none"> <li>Email bids must be submitted <b>ONLY</b> to the state Bid email at <a href="mailto:DFM-BID@delaware.gov">DFM-BID@delaware.gov</a>, and not to any other email. Do not ask for a delivery or read receipt or your email might go into SPAM!</li> </ul>
1.04	Bid submissions should include proper bid documents as enclosed in the project manual.
1.05	The project will require bid, payment and performance bonding. All bond forms and requirements are outlined in the project manual.
1.06	<p>Subcontractor lists should be included with bid as per the design manual.</p> <ul style="list-style-type: none"> <li>Subcontractor list was reviewed, and additions/deletions were requested and discussed. See revised Subcontractor List as part of revised Specification Section 004113 - Bid Form, attached.</li> <li>All attending was made aware that ALL Subcontractors must be listed, if self-performing, the General Contractor must list themselves, no Subcontractor shall be left blank or listed as "NA".</li> <li>All attending was made aware the third-tier subcontractors <b>MUST</b> be listed on the Subcontractor List where indicated by line A, B &amp; C. If additional third-tier subcontractors are needed they should be penciled in and labeled as D, E, etc. If there are no third-tier subcontractor or less than the three indicated on the form, the lines are to be left "blank", no third-tier Subcontractor shall be listed as "NA".</li> </ul>
1.07	The project is a state project and will require state wage rates. The rates are provided in the Project Manual.
1.08	Bidder's Requests for Information (RFI) may be submitted as hard copies or electronically to Becker Morgan Group; Attn: Alicia Carter ( <a href="mailto:acarter@beckermorgan.com">acarter@beckermorgan.com</a> ) and Wayne Sharp ( <a href="mailto:wsharp@beckermorgan.com">wsharp@beckermorgan.com</a> ). RFI's should be submitted on company letterhead and numbered. If submitted electronically, RFI's should be as a separate pdf file and NOT part of the "email".
1.09	Any substitution requests should be submitted for architect's approval per project manual instructions prior to use. Substitutions must comply with the physical and performance properties of the Basis of Design
1.10	Last date for RFI submission will be 7 days prior to Bid date/time, and the last addendum will be issued no later than 4 days prior to Bid date/time.
1.11	Contracting requirements are as outlined in the project manual.
1.12	Bidders should include an allowance of \$20,000. Any requests for use of allowance funds must be done using the State of Delaware's new Allowance Authorization Form, included in the project manual.
1.13	BMG reviewed the scope of the project and reviewed the drawing package.
1.14	<p>Work Restrictions:</p> <ul style="list-style-type: none"> <li>Work should be done during normal business hours (8am-5pm)</li> <li>Weekend hours or after hours work must be approved by owner before commencing</li> <li>Drug and background screenings are required per DFM</li> <li>No tobacco or controlled substances allowed on site</li> </ul>
1.15	<p>Unit Prices for the project are as follows:</p> <ul style="list-style-type: none"> <li>Unit Price 1 – Additional new clay tiles.</li> </ul>
1.16	<p>Alternates for the project are as follows:</p> <ul style="list-style-type: none"> <li>Alternate 1 – Energy Star Roof Coating.</li> </ul>
1.17	<p>Contractor Questions:</p> <ul style="list-style-type: none"> <li>Question 01 – Is the underlayment also being repaired at the locations for the clay tile repairs?</li> <li>Answer 01 – Underlayment is not being replaced unless upon tile replacement the underlayment is found to be in disrepair. If this is the case the Owner/Architect should be notified immediately for instructions on how to proceed.</li> </ul>

	<ul style="list-style-type: none"> <li>• Question 02 – Is there a published "budget" for the project?</li> <li>• Answer 02 – No.</li> </ul>
1.18	A site visit is scheduled for <b>10:00 am, Wednesday, August 19, 2020</b> . All contractors to meet at the rear (south) building entrance. Please email Ashlie Stanley to confirm attendance, <a href="mailto:Ashlie.stanley.delaware.gov">Ashlie.stanley.delaware.gov</a> ,

**RFI's**

*(Italicized questions still pending)*

*(Shaded questions answered in previous Addenda)*

<b>HK Griffith</b>	
Item	Description
RFI 1	Q01: Is there an attic stock of tile available for the repairs A01: There is no attic stock, but there will be some tiles removed at each end of the flat roof areas, due to the height increase of the existing parapet wall, to be carefully removed to be used for repairs Q02: If not, what type of tile is it we need to obtain for the repairs A02: New tiles are clay tiles, TO MATCH EXISTING
<b>Commercial Roofing Solutions</b>	
Item	Description
RFI 1	Q01: How much insulation will be added to the roof? A01: Per specification section 075216, 2.3.B.2, 4" minimum plus tapered insulation at 1/4" per foot Q02: 2 layers of 2.6"? A02: The base of minimum of 4" should be two (2) 2" layers. The tapered insulation should be 2" thick layers, number of layers as required to meet the 1/4" per foot across the entire roof area, with slopes to drains.
<b>Meyer</b>	
Item	Description
RFI 1	Q01: Are we responsible for any start-up of the existing HVAC since it will be removed and reinstalled? A01: Yes Q02: Please confirm if we need acquire any FAA permits for this project. A02: Contractor is responsible for obtaining all permits and licenses required to complete specified scope of work as well as determining what those permits and licenses are. Crane location for loading can be discussed at site visit for Contractor to envision what permits will be required Q03: Please confirm the off-loading or lay down areas available for our use. A03: Yes, location to be determined by the Owner. Q04: Is an onsite office required for this contract? A04: An on-site office trailer is NOT required by the Owner and there is no space in the building for a Contractor's office. If the Contractor feel an on-site trailer is needed for their use, they need to include that cost in their bid, and would also need to gain approval based on size and other conditions from DFM. The owner has the right to deny trailer placement. Q05: Is there a current warranty in place on the roof? A05: There is no existing warranty on the flat roof. The flat roof is being replaced and a new warranty will be issued for the work at it's completion by Contractor/Manufacturer. The tile roof

does not seem to be under warranty.

Q06: Is HVAC commissioning required for this contract? If so, what systems are being commissioned?

A06: No.

Q07: Please advise of the expected magnitude range for this project.

A07: There is no public published budget estimate for the project at this time.

Q08: What is the expected performance period for this contract?

A08: Performance period to be indicated on the Bid Form by the bidder. See revised Bid Form as part of the Addendum.

Q09: Has there been a Hazmat study performed to determine if there is any hazardous materials in the existing roofing systems?

A09: Yes, 2001 and NO hazardous materials were found.

Q10: Detail 4/A501 calls for the extension of refrigerant, gas, and electric. During the pre-bid call, there was no mention of these trades being involved. Please confirm that this scope is still required.

A10: Yes, it is intended to replace the existing deteriorated penetration boots/housing and to do so a number of items will need to be reconfigured and/or extended.

Q11: Detail 4/A501 calls for new refrigerant lines with insulation being installed. For all bidders to be on the same page, please provide a length for the new refrigeration lines.

A11: The intent is to replace the deteriorated end of the lines, from the roof top unit through the penetration portal into the attic space and then connected to the existing lines.

Q12: Detail 5/A501 references mechanical drawings and specifications, but there are none in the project documents. Can you please clarify?

A12: There are nor mechanical drawings and specifications, the note will be revised. The intent is to disconnect, remove, install roofing and then reinstall and reconnect.

Q13: Please confirm the masonry scope for this project. We understand there are 4 chimneys; details 3,2,1/A502 only call out specific joints to be raked out and repaired.

A13: Details 3 & 4 on drawing A502 are only required where the existing flashing might need to be lifted to replace any missing or damaged clay tiles at the chimney locations. Detail 1 on drawing A502 is for work around the entire chimney marble cap, on all four chimneys.

Q14: Note 16 on A101 only references to rake and repair the joint at the marble chimney cap. Please confirm that the work referenced on A502 also needs to be performed.

A14: Correct, the Note 16 is tagged to each of the four chimneys on the drawing and refers to the work indicated in Detail 1 on drawing A502.

Q15: *What is the allowable downtime for the HVAC equipment on the roof?*

A15: *: It is my understanding that there are 4 units on the roof. Three are in use, one is not and from my understanding can be completely removed. We can look at this at the site visit. Apparently, the units serve the data room and can't be down long without alternative heating/cooling measures in place. Additional investigation is underway, and this will be responded to as soon as possible.*

Q16: *Will temporary conditioning need to be provided for the downtime?*

A16: *Yes, in some areas. This item is being investigated and will be responded to as soon as possible.*

Q17: Please provide additional information for the roof top equipment that needs to be removed and reinstalled. We will need weight and size of each piece to ensure we price the appropriate

	<p>crane.</p> <p>A17: This information is NOT currently available. The bidders can gather this information from the units at the site visit(s), which are currently being scheduled.</p> <p>Q18: Is there an expected/estimated quantity of concrete crack injection required?</p> <p>A18: NO.</p> <p>Q19: Please confirm that the warranty for the clay roofing tiles is for a 50-year material and 2-year workmanship only, and no watertight warranty is required. Specification section 073213 3.5.B. calls for a warranty against leaks, but we are only replacing the tiles and no underlayment. How is this to be addressed?</p> <p>A19: A two-year watertight warranty is required along with the material and workmanship warranty. If in replacing tiles the underlayment is found to be in disrepair, then the Owner and Architect are to be notified immediately for instructions on how to proceed.</p>
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**PROJECT MANUAL CHANGES:**

Item	Description
2	Section 004113 – Bid Form: A. Delete Section 004113 – Bid Form in its entirety, Substitute the attached revised Section, dated 08/17/2020. a. Affidavit of Craft Training Compliance has been removed. The affidavit is no longer required at bid time. Note that the form and subcontractor’s information regarding craft training as outlined in the affidavit are required prior to contract execution.
3	Section 075216 – SBS – Modified Bituminous Membrane Roofing: A. Delete the number “20” in 1.9.B, Substitute the number “30”.

**DRAWING CHANGES:**

Item	Description
1	A501 – Details: A. Delete the Note reading “Remove and reinstall existing metal exhaust fan, see mechanical drawings and specification”, Substitute “Remove and reinstall existing metal exhaust fan”.

**LIST OF ATTACHMENTS**

Item	Description	
1	Affidavit of Craft Training Compliance	
2	Pre-Bid Meeting Sign-in Sheet	08/03/2020
3	Section 004113 – Bid Form	08/17/2020

**END OF ADDENDUM # 01**

Haslet Armory Roof Renovations  
Dover, Delaware  
MC1002000566

**AFFIDAVIT OF  
CRAFT TRAINING COMPLIANCE**

We, the contractor, hereby certify that we and all applicable subcontractors will abide by the contractor and subcontractor craft training requirements outlined below for the duration of the contract. Craft training is defined as “an apprenticeship program approved by and registered with any State apprenticeship agency or the United States Department of Labor.”<sup>1</sup> A list of crafts for which there are approved and registered training programs is maintained by the Delaware Department of Labor and can be found at [https://det.delawareworks.com/apprenticeship/documents/Apprenticeship\\_Occupation\\_List\\_for\\_29Del6962\\_Compliance.pdf](https://det.delawareworks.com/apprenticeship/documents/Apprenticeship_Occupation_List_for_29Del6962_Compliance.pdf). If you have questions regarding craft training programs, please submit them in writing to the Delaware Department of Labor at: [apprenticeship@delaware.gov](mailto:apprenticeship@delaware.gov). The Craft Training Compliance Affidavit must be submitted prior to contract execution. In addition to this Affidavit, all information pertaining to craft training for subcontractors must also be submitted prior to contract execution. Information to be provided is the craft, company name, registration number (indicate DE, US DOL or identify other state) or that craft training requirements do not apply and the reason.

In accordance with Title 29, Chapter 69, Section 6962(d)(13) of the Delaware Code, contractors and subcontractors must provide craft training for journeyman and apprentice levels if **all** of the following apply:

- A. A project meets the prevailing wage requirement under Title 29, Chapter 69, Section 6960 of the Delaware Code.
- B. The contractor employs 10 or more total employees.
- C. The project is not a federal highway project

Failure to provide required craft training on the project may subject the successful contractor and/or subcontractor(s) to penalties as outlined in Title 29, Chapter 69, Section 6962(d)(13) of the Delaware Code.

**Craft(s)** \_\_\_\_\_

**Contractor Name:** \_\_\_\_\_

**Contractor Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Contractor Program  
Registration Number** \_\_\_\_\_

On this line also indicate whether DE, Other State (identify) or US Registration Number

**Or**

**Craft Training requirements are not applicable because:** \_\_\_\_\_

**Authorized Representative (typed or printed):** \_\_\_\_\_

**Authorized Representative (signature):** \_\_\_\_\_

**Title:** \_\_\_\_\_

Sworn to and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

My Commission expires \_\_\_\_\_. NOTARY PUBLIC \_\_\_\_\_.

THIS PAGE MUST BE SIGNED AND NOTARIZED TO BE CONSIDERED.

<sup>1</sup> Title 29, Chapter 69, Section 6902(7) of the Delaware Code.



ARCHITECTURE  
ENGINEERING

## Meeting Attendance – Pre-Bid Conference

Date / Time : August 3, 2020 @ 2:30 pm

Project Name: Haslet Armory Roof Renovations

Project No. / Contract No. : 2019189.01 / MC1002000466

Location: WebEx video meeting

Attendees (Please print legibly) (*RED indicated request for site visit*)

NAME	AGENCY/COMPANY	TELEPHONE	EMAIL	FAX
Wayne Sharp	BMG	302-734-7950	wsharp@beckermorgan.com	302-734-7965
Alicia Carter	BMG	302-734-7950	acarter@beckermorgan.com	302-734-7965
Ashley Stanley	DFM	302-739-5644	Ashley.stanley@delaware.gov	302-739-3037
Kurt Vandenbraak	EDiS	800-9953347	kvandenbraak@ediscompany.com	
Kevin Moleski	Performance Roofing Assoc	610-594-6700	<a href="mailto:Kevinm@prarfg.com">Kevinm@prarfg.com</a>	
Melissa Doran Matt Ott	D. A. Nolt, Inc.	856-753-9333	<a href="mailto:Matt@danolt.com">Matt@danolt.com</a> / <a href="mailto:Estimating@danolt.com">Estimating@danolt.com</a>	856-753-4963
Jason Stallings/ Peggy Schulties	Quality Exteriors, Inc.	302-398-9283	<a href="mailto:jason@gexteriorsinc.com">jason@gexteriorsinc.com</a>	302-398-9290
Josh Titter	WB Meyer	302-275-8306	<a href="mailto:jtitter@williambmeyer.com">jtitter@williambmeyer.com</a>	
Coty Cribb Mark Cribb	C.T.A. Roofing and Waterproofing Inc.	302-454-8551	<a href="mailto:Coty@ctarroofing.com">Coty@ctarroofing.com</a> <a href="mailto:Mark@ctarroofing.com">Mark@ctarroofing.com</a>	302-454-8554
Amanda Hankey	H. K. Griffith, Inc	302-368-4635	<a href="mailto:amanda@hkgriffith.com">amanda@hkgriffith.com</a>	
William Pancoast	The Garland Company		wpancoast@garlandind.com	
Angela Papa Mariano Matt Papa	P & C Roofing, Inc	302-322-6767	<a href="mailto:angela@pcroofinginc.com">angela@pcroofinginc.com</a> <a href="mailto:michael@pcroofinginc.com">michael@pcroofinginc.com</a>	302-322-8809
Ray Lindsey Nancy Driggs	Jottan, Inc.	609-477-6200	<a href="mailto:ray@jottan.com">ray@jottan.com</a> <a href="mailto:salesadmin@jottan.com">salesadmin@jottan.com</a>	609-447-6206
Bill Tziamouranis	D Project			
Glenn Cooker (Sr & Jr)	Alden Bailey Restoration Co			

<b>NAME</b>	<b>AGENCY/COMPANY</b>	<b>TELEPHONE</b>	<b>EMAIL</b>	<b>FAX</b>
Ioannis Kiotsekoglou	Dynamic General	240-360-6425	<a href="mailto:info.dynamicgeneral@gmail.com">info.dynamicgeneral@gmail.com</a>	
Katie Bicksler	Commercial Roofing Solutions			
Andreas Nectarios Psaromatis	Pankeo Construction, Inc			
Dave McCarthy	Commonweath Construction			
Luke Geddes	Farrell Roofing			
Kostas	Island Contracting, Inc.			
Mike Ktistakis	Alpha Omega, Inc			

201918901\_prebid\_signin.doc

**BID FORM**

For Bids Due: \_\_\_\_\_ (DATE)

To: State of Delaware  
Office of Management and Budget  
Division of Facilities Management  
504 South DuPont Highway, Suite 1 (Third Floor)  
Dover, DE 19901

Name of Bidder: \_\_\_\_\_

Delaware Business License No.: \_\_\_\_\_ Taxpayer ID No.: \_\_\_\_\_  
**(A copy of Bidder's Delaware Business License must be attached to this form.)**

(Other License Nos.): \_\_\_\_\_

Phone No.: ( ) \_\_\_\_\_ - \_\_\_\_\_ Fax No.: ( ) \_\_\_\_\_ - \_\_\_\_\_

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$ \_\_\_\_\_  
(\$ \_\_\_\_\_ )

**ALLOWANCES**

Allowance value(s) indicated are included in the Base Bid as indicated in the Bid Form.

ALLOWANCE No. 01: Contingency Allowance: Include a contingency allowance of \$20,000.00 for use according to Owner's written instructions.

Contingency Allowance No. 1: Twenty Thousand Dollars  
(\$ 20,000.00 )

**UNIT PRICES**

Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following Unit Prices:

UNIT PRICE No. 01: Additional Clay Tile Replacement      \$ \_\_\_\_\_ **ADD**      \$ \_\_\_\_\_ **DEDUCT**

**ALTERNATES**

Alternate prices conform to applicable project specification section. Refer to specifications for a complete description of the following Alternates. An "ADD" or "DEDUCT" amount is indicated by the crossed out part that does not apply.

ALTERNATE No. 01: Energy Star roof surfacing system

Add/Deduct: \_\_\_\_\_  
(\$ \_\_\_\_\_ )

**BID FORM**

I/We acknowledge Addendums numbered \_\_\_\_\_ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within \_\_\_\_\_ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By \_\_\_\_\_ Trading as \_\_\_\_\_  
(Individual's / General Partner's / Corporate Name)  
\_\_\_\_\_  
(State of Corporation)

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Witness:** \_\_\_\_\_ **By:** \_\_\_\_\_  
(SEAL) ( Authorized Signature )  
\_\_\_\_\_  
( Title )  
**Date:** \_\_\_\_\_

**ATTACHMENTS**

- Sub-Contractor List
- Non-Collusion Statement
- Affidavit of Contractor Qualifications
- Affidavit of Employee Drug Testing Program
- Bid Security
- Delaware Business License
- (Others as Required by Project Manuals)

## BID FORM

### SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b of the Delaware Code, the following subcontractor listing must accompany any bid submittal. The bidder must list in **each category** the full name and address (City & State) of the sub-contractor that the bidder will be using to perform the work and provide material for that subcontractor category. Should the bidder's listed subcontractor intend to provide any of their subcontractor category of work through a third-tier contractor, the bidder shall list that third-tier contractor's full name and address (City & State). **If the bidder intends to perform any category of work itself, it must list its full name and address.** For clarification, if the bidder intends to perform the work themselves, the bidder **may not** insert "not applicable", "N/A", "self" or anything other than its own full name and address (City & State). To do so shall cause the bid to be rejected. In addition, the failure to produce a completed subcontractor list with the bid submittal shall cause the bid to be rejected.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City &amp; State)</u>	<u>Subcontractors tax-payer ID # or Delaware Business license #</u>
1. Roofing	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
2. Flashing/Sheet Metal	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
3.	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____



**BID FORM**  
**NON-COLLUSION STATEMENT**

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date (*to the Office of Management and Budget, Division of Facilities Management*).

All the terms and conditions of **MC1002000466** have been thoroughly examined and are understood.

**NAME OF BIDDER:** \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE  
(TYPED):** \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE  
(SIGNATURE):** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**ADDRESS OF BIDDER:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

Sworn to and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

My Commission expires \_\_\_\_\_. NOTARY PUBLIC \_\_\_\_\_.

**THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.**

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**AFFIDAVIT  
OF  
CONTRACTOR QUALIFICATIONS**

We hereby certify that we will abide by the contractor's qualifications outlined in the construction bid specifications for the duration of the contract term.

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b.3 of the Delaware Code, after a contract has been awarded the successful bidder shall not substitute another subcontractor whose name was submitted on the Subcontractor Form except for the reasons in the statute and not without written consent from the awarding agency. Failure to utilize the subcontractors on the list will subject the successful bidder to penalties as outlined in the General Requirements Section 5.2 of the contract.

**Contractor Name:** \_\_\_\_\_

**Contractor Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Authorized Representative (typed or printed):** \_\_\_\_\_

**Authorized Representative (signature):** \_\_\_\_\_

**Title:** \_\_\_\_\_

Sworn to and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

My Commission expires \_\_\_\_\_. NOTARY PUBLIC \_\_\_\_\_.

**THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.**

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**AFFIDAVIT  
OF  
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors, that complies with this regulation:

**Contractor/Subcontractor Name:** \_\_\_\_\_

**Contractor/Subcontractor Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Authorized Representative (typed or printed):** \_\_\_\_\_

**Authorized Representative (signature):** \_\_\_\_\_

**Title:** \_\_\_\_\_

Sworn to and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

My Commission expires \_\_\_\_\_. NOTARY PUBLIC \_\_\_\_\_.

**THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.**

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