



STATE OF DELAWARE  
EXECUTIVE DEPARTMENT  
OFFICE OF MANAGEMENT AND BUDGET

August 11, 2020

Frederick L. Fisher  
First State Electric Company  
25 King Ct  
New Castle, DE 19720

RE: OMB/DFM CONTRACT NO. MC1002000463  
Office of Management and Budget  
Absalom Jones Community Center- Interior Light Fixture Replacement  
Base Bid: \$ 184,230.00  
Contract Award; Amount \$188,390.00

Dear Mr. Fisher:

On behalf of the Office of Management and Budget of the State of Delaware, we are pleased to inform you that First state Electric Company has been awarded the Contract for the above-captioned project in the amount of One Hundred Eighty Eight Thousand Three Hundred Ninety dollars and no cents. (\$188,390.00). This is inclusive of the base bid and alternates 1 & 2.

By copy of this letter, we are requesting the Architect prepare two (2) copies of the Standard Form of Agreement between Owner and Contractor, accordingly. Please sign and submit them along with a Performance Bond for the sum equal to 100% of the contract price. You are reminded that Delaware Code, Title 29, Chapter 6962(d)(8)c and (13)c, requires these items be sent within 20 days of notification of the contract award. The contract form **MUST** have the signature of a representative who has the legal capacity to enter your organization into a formal contract with the State of Delaware, Division of Facilities Management.

Please note that at least two business days prior to receipt of the executed contract, the awarded contractor shall provide to our office copies of the Employee Drug Testing Program for the Contractor and for all listed Subcontractors. Also prior to contract execution the Affidavit of Craft Training Compliance must be provided along with the craft training information pertaining to subcontractors as outlined in the affidavit.

The following are required to be submitted along with the executed contract forms:

- Performance Bond
- Payment Bond
- Certificate of Insurance
- Subcontractor(s) Delaware Business License

One copy of the fully executed contract will be returned for your records. Our office will execute the Agreement, issue the Contract Award Letter and initiate a State of Delaware Purchase Order upon receipt of the above documents. Should you have any questions or require additional information, please contact Ashlie Stanley, Construction Project Manager, at (302) 739-5644.

Sincerely,

Alisha McCullough  
Capital Program Administrator  
Division of Facilities Management

AMM/ab  
cc: Ashlie Stanley, Construction Project Manager  
Matthew Lano DEDC, LLC

FACILITIES MANAGEMENT  
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