



ADDENDUM 01 TO CONTRACT DOCUMENTS

Date: June 16, 2020

To: Bidders

From: Becker Morgan Group, Inc.

Copies: State of Delaware
Office of Management & Budget
Division of Facilities Management

Project: **Absalom Jones Gymnasium Floor Renovations**
Wilmington, Delaware

Project Number: BMG Project No. 2019189.02
State Contract No. MC1002000461R

Subject: **ADDENDUM NO. #01**

NOTICE: Attention is called to the following item(s), effective as of the date above, which shall be added to, deleted from, or changed in the contract documents dated March 30, 2020, and any previously issued addenda, thereby incorporating these items into the contract.

PRE-BID MEETING MINUTES:

Item No.	Description
1.01	Mandatory pre-bid meeting commenced at 10:00 am on Thursday, June 11, 2020 via Webex Video Conference. DFM and BMG conducted the meeting and attendance was done by "roll call". Pre-bid attendance sheet attached.
1.02	Project representatives were introduced. <ul style="list-style-type: none">Wayne Sharp (Becker Morgan Group), Ashlie Stanley (DFM)
1.03	Bids are due by 10:00 am, Thursday, July 9, 2020. <ul style="list-style-type: none">Submit by either "mail" or electronic mail (email)If email, the bid must be in the form of a PDF attachment and enter "OMB/DFM CONTRACT NO. MC1002000461R- ABSALOM JONE GYMNASIUM FLOOR - SEALED BID - DO NOT OPEN." In the subject line. The bidder must also provide a mailed hard copy of the entire submission shall be sent by mail within five (5) business days of the bid submission deadline.The bid opening will be held through electronic means and the instructions are in the Invitation to Bid. The bid opening will begin at 10:30 am local time on July 9, 2020 Webex Video Conference.
1.04	Bid submissions should include proper bid documents as enclosed in the project manual.
1.05	The project will require bid, payment and performance bonding. All bond forms and requirements are outlined in the project manual.
1.06	Subcontractor lists should be included with bid as per the design manual. <ul style="list-style-type: none">Subcontractor list was reviewed, and additions/deletions were requested and discussed. See revised Subcontractor List as part of revised Specification Section 004113 - Bid

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	<p>Form, attached.</p> <ul style="list-style-type: none"> All attending was made aware that ALL Subcontractors must be listed, if self-performing, the General Contractor must list themselves, no Subcontractor shall be left blank or listed as "NA". All attending was made aware the third-tier subcontractors MUST be listed on the Subcontractor List where indicated by line A, B & C. If additional third-tier subcontractors are needed they should be penciled in and labeled as D, E, etc. If there are no third-tier subcontractor or less than the three indicated on the form, the lines are to be left "blank", no third-tier Subcontractor shall be listed as "NA". BMG recommended Athletic Flooring Installer and Painting as sub-contractor, with no other additions or deletions.
1.07	The project is a state project and will require state wage rates. The rates are provided in the Project Manual.
1.08	Bidder's Requests for Information (RFI) may be submitted as hard copies or electronically to Becker Morgan Group; Attn: Bryan Hutchison (bhutchison@beckermorgan.com) and Wayne Sharp (wsharp@beckermorgan.com). RFI's should be submitted on company letterhead and numbered. If submitted electronically, RFI's should be as a separate pdf file and NOT part of the "email".
1.09	Last date for RFI submission will be 7 days prior to Bid date/time, and the last addendum will be issued no later than 4 days prior to Bid date/time.
1.10	Contracting requirements are as outlined in the project manual.
1.11	Bidders should include an allowance of \$10,000. Any requests for use of allowance funds must be done using the State of Delaware's new Allowance Authorization Form, included in the project manual.
1.12	BMG reviewed the scope of the project and reviewed the drawing package.
1.13	<p>Work Restrictions:</p> <ul style="list-style-type: none"> Work should be done during normal business hours (8am-5pm) Weekend hours or after hours work must be approved by owner before commencing Drug and background screenings are required per DFM No tobacco or controlled substances allowed on site
1.14	<p>Alternates for the project are as follows:</p> <ul style="list-style-type: none"> Alternate 1 – Safety Pads. Alternate 2 – Safety Guards & Cages Alternate 3 – Painting - Walls. Alternate 4 – Painting - Ceiling.
1.15	For any bidder wishing to inspect the project site, a site visit is scheduled for 10:00 am, Thursday, June 18, 2020, Since the meeting cannot exceed 10 participants, email Ashlie Stanley, Ashlie.stanley@delaware.gov to provide a head count of who is planning on attending. Everyone is to meet at the rear of the building by the double doors and overhead door, next to the tall fence enclosure next to it. Ashlie's cell 302-531-5965.

RFI's

(Italicized questions still pending)

(Shaded questions answered in previous Addenda)

	Dynamic Sports Construction, Inc RFI 1	
Item	Description	
1	<p>Q: Request for substitution approval for fluid-applied athletic floor product.</p> <p>A: Approved, see Section 096766 – Fluid-Applied Athletic Flooring, below.</p>	

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Plymouth Environmental Co., Inc RFI 1		
Item	Description	
1	Q: Does the existing gym floor at Absalom Jones have any mercury or asbestos content in it. A: NO.	
Mastercare Flooring RFI 1		
Item	Description	
1	Q: Request for substitution approval for fluid-applied athletic floor product. A: Approved, see Section 096766 – Fluid-Applied Athletic Flooring, below.	

PROJECT MANUAL CHANGES:

Item	Description
1	Section 004113 – Bid Form: A. Delete Section 004113 – Bid Form in its entirety, Substitute the attached revised Section, dated 06/12/2020.
2	Section 096766 – Fluid-Applied Athletic Flooring: A. Add 2.1.A.3 as follows; “3. Dynamic Sports Construction, Inc., DynaForce.” B. Add 2.1.A.4 as follows; “4. ICON Sports Surfaces, MultiSport.”

DRAWING CHANGES:

Item	Description
1	A. None

LIST OF ATTACHMENTS

Item	Description	
1	Pre-Bid Meeting Attendance Sheet	06/11/2020
2	Section 004113 – Bid Form	06/12/2020

END OF ADDENDUM # 01

MC1002000461_Addendum01.doc

BID FORM

For Bids Due: _____ (DATE) _____

To: State of Delaware
Office of Management and Budget
Division of Facilities Management
504 South DuPont Highway, Suite 1 (Third Floor)
Dover, DE 19901

Name of Bidder: _____

Delaware Business License No.: _____ **Taxpayer ID No.:** _____
(A copy of Bidder's Delaware Business License must be attached to this form.)

(Other License Nos.): _____

Phone No.: () _____ - _____ **Fax No.:** () _____ - _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$ _____
(\$ _____)

ALLOWANCES

Allowance value(s) indicated are included in the Base Bid as indicated in the Bid Form.

ALLOWANCE No. 01: Contingency Allowance: Include a contingency allowance of \$10,000.00 for use according to Owner's written instructions.

Contingency Allowance No. 1: Ten Thousand Dollars
(\$ 10,000.00)

ALTERNATES

Alternate prices conform to applicable project specification section. Refer to specifications for a complete description of the following Alternates. An "ADD" or "DEDUCT" amount is indicated by the crossed out part that does not apply.

ALTERNATE No. 01: Gymnasium Safety Pads

Add: _____
(\$)

ALTERNATE No. 02: Gymnasium Safety Guards / Cages

Add: _____
(\$)

ALTERNATE No. 03: Painting – Walls

Add: _____
(\$)

ALTERNATE No. 04: Painting – Ceiling

Add: _____
(\$)

BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within 90 calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ By: _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

Sub-Contractor List
Non-Collusion Statement
Affidavit of Contractor Qualifications
Affidavit Of Craft Training Compliance
Affidavit of Employee Drug Testing Program
Bid Security
Delaware Business License
(Others as Required by Project Manuals)

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BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b of the Delaware Code, the following subcontractor listing must accompany any bid submittal. The bidder must list **in each category** the full name and address (City & State) of the sub-contractor that the bidder will be using to perform the work and provide material for that subcontractor category. Should the bidder’s listed subcontractor intend to provide any of their subcontractor category of work through a third-tier contractor, the bidder shall list that third-tier contractor’s full name and address (City & State). **If the bidder intends to perform any category of work itself, it must list its full name and address.** For clarification, if the bidder intends to perform the work themselves, the bidder **may not** insert “not applicable”, “N/A”, “self” or anything other than its own full name and address (City & State). To do so shall cause the bid to be rejected. In addition, the failure to produce a completed subcontractor list with the bid submittal shall cause the bid to be rejected.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax-payer ID # or Delaware Business license #</u>
1. Athletic Flooring Installer	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
2. Painting	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____

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BID FORM
NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date (*to the Office of Management and Budget, Division of Facilities Management*).

All the terms and conditions of **MC1002000461** have been thoroughly examined and are understood.

NAME OF BIDDER: _____

**AUTHORIZED REPRESENTATIVE
(TYPED):** _____

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):** _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

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**AFFIDAVIT
OF
CONTRACTOR QUALIFICATIONS**

We hereby certify that we will abide by the contractor's qualifications outlined in the construction bid specifications for the duration of the contract term.

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b.3 of the Delaware Code, after a contract has been awarded the successful bidder shall not substitute another subcontractor whose name was submitted on the Subcontractor Form except for the reasons in the statute and not without written consent from the awarding agency. Failure to utilize the subcontractors on the list will subject the successful bidder to penalties as outlined in the General Requirements Section 5.2 of the contract.

Contractor Name: _____

Contractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

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**AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors, that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

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ARCHITECTURE
ENGINEERING

Meeting Attendance – Pre-Bid Webex Video Conference

Date / Time : June 11, 2020 @ 10:00 am

Project Name: Absalom Jones Gymnasium Floor Renovations

Project No. / Contract No. : 2019189.02 / MC1002000461R

Location: Webex Video Conference

Attendees (Please print legibly)

NAME	AGENCY/COMPANY	TELEPHONE	EMAIL	FAX
Wayne Sharp	BMG	302-734-7950	wsharp@beckermorgan.com	302-734-7965
Ashlie Stanley	DFM	302-739-5644	Ashlie.stanley@delaware.gov	302-739-3037
Andrew Crawford	Abacus Sports Installation	717-560-8050	andrew@abacussports.com	717-560-8054
Ryan Jackson	Amakor, Inc.	302-834-8664	amakor@aol.com	302-8348681
Kirby Foray	Dynamic Sports Construction, Inc.	732-701-9100	Kforay@dynamicssportsconstruction.com	732-701-9101
Joe Cary	Mastercare Flooring	410-242-06401	Joe@mastercarefloors.com	410-242-6808
Dave McCarthy	Commonwealth Construction Co	302-654-6611	bbooth@itscommonwealth.com	302-654-2604

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