

**Addendum
No. 1**

Meeting Date: August 19, 2020
Addendum Date: August 21, 2020
Project: Fire Alarm Replacement at Public Safety Building
DFM Project No: MC1002000449

The work herein shall be considered part of the bid documents for the referenced project and carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in Contract Sum or Contract Time. Acknowledge receipt of addendum on the bid form as indicated.

Clarifications / Pre-Bid Meeting Minutes:

1. Introductions:
 - a. OMB/DFM Project Manager – John Dunham
(john.dunham@delaware.gov) (302) 744-1185.
 - b. Studio JAED Project Manager – Dan Shurina
(shurinad@studiojaed.com) 302-832-1652.
2. See attached pre-bid sign in sheets for reference.
3. Review of Bidding Timeline:
 - a. **The time of the bid submission due date has changed. Bids will be accepted until 10:00 am local time on Friday, September 11, 2020. Bids will be opened and read aloud at 10:45.**
 - b. Bidders are to submit questions in writing by email to Dan Shurina at the e-mail address noted above. Responses will be issued by addendum.
 - c. **The deadline for questions has changed.** Bidder questions will be accepted until 4:00 p.m., Thursday, September 3, 2020.
 - d. **The last day for addenda has changed.** The last day for addenda will be Friday, September 4, 2020.
4. All drawings must be purchased through RCI as noted in the bid advertisement unless purchased at the pre-bid meeting. All information / addenda will be released through RCI for this bid. IT IS THE CONTRACTOR'S RESPONSIBILITY TO CONTACT RCI OR STUDIO JAED PRIOR TO THE BID DATE TO ENSURE THAT THEY HAVE RECEIVED ALL ADDENDA FOR THE PROJECT.
5. Bidders were asked to submit an email to Dan Shurina with contact information and a request for site visit if desired. Four requests for site visits were received and all contact information appearing on the attached sign-in sheet were compiled from information received verbally, by email, and by meeting chat. A site visit has been scheduled in response to requests received as a courtesy and if a total of seven (7) requests for site visits an additional visit will be considered and scheduled if deemed appropriate.

6. **A voluntary contractor walkthrough is scheduled for Wednesday, August 26, 2020 at 1:30 PM.** Interested parties are to meet in the lobby at the Public Safety Building. The walkthrough will begin promptly at 1:30 PM. Temperature checks, acceptable responses to standard CDC Covid contact / symptom questions, and face coverings will be required for all attendees.
7. The project includes a \$10,000 allowance for unforeseen conditions which is to be included in contractor's base bid price and is to be used at the owner's discretion as project progresses. The allowance is not intended for any portion of work indicated in the bid documents. Any balance remaining in the allowance is to be returned to owner by credit change order at project conclusion.
8. Bid Form and Required Documents:
 - a. Bidders may not alter the bid form.
 - b. If bid form is reissued during the bidding process, the latest bid form is to be submitted.
 - c. Bidders are not to leave any blank lines on the bid form. Fill out bid form completely.
 - d. Bidders are to individually acknowledge receipt of each numbered addendum received on the bid form. Bidders must list themselves for any listed subcontractors scope of work if they intend to do the scope of work with their own work force.
 - e. Drug affidavits are required with bid submission.
 - f. Bidders are to include a copy of Delaware business license with bid form.
 - g. A bid bond is required to be submitted with the bid. Bidders are to use the state bid bond form, a copy of which is found in the project manual.
9. The contractor is responsible for obtaining all building permits. No drawings have been submitted for permitting at this time. Signed and sealed drawings will be provided to the successful contractor for this purpose.
10. The existing fire alarm panel is by Honeywell Fire Control Instruments (FCI).
11. See 01 10 00 Summary for cutting / patching requirements. As a matter of clarification, devices removed from walls having laminate wall coverings (wallpaper) are to be provided with blank wall plate. All blank wall plates shall completely conceal the back box and wall penetration.
12. All work is to be performed during overnight hours. See 01 10 00 Summary for work hours. Areas are to be cleaned daily and furniture is to be protected as required to prevent damage.

13. All shutdowns of any building system are to be approved in advance by the owner, and work is to continue around the clock until the service is restored.
14. Fire Alarm System testing and any other activities that impact occupants are to be coordinated and approved in advance – and are to be performed during evening hours.
15. All power wiring and conduit is to be provided in accordance with Division 26.
16. The new fire alarm system is to interface with the existing security system. The existing security system is managed by Advantech.
17. All new, ceiling-mounted devices in ACT ceilings are to be centered in ceiling tile.
18. Duct detectors are to be provided exterior to the building for rooftop HVAC units and shall be provided in weatherproof enclosures and are generally required where indicated. Interior duct detectors and relays may be provided in lieu of exterior duct detectors where no duct branches exist between the interior duct detector and the HVAC unit. Remote test switches are to be provided for all duct detectors and are to be located as approved by DeIDOT. The contractor is to remove existing duct detectors following installation and acceptance of new fire alarm system and patch insulation and insulation jacketing with similar materials
19. The existing fire alarm system is to remain in place and functional until the new system is installed and fully operational. A fire watch is to be provided by the contractor for any duration during which the building is without fire alarm protection.
20. Quantities of spare devices are included on FA-000. The devices listed as spares are to include installation and wiring at any location within the area of work. Any devices not installed are to be turned over to owner as attic stock at project conclusion.
21. Unit prices are listed in the bid form for fire alarm devices and fire alarm cable. These unit prices are applicable to any devices needed in addition to devices shown on plans and spare devices. Contractors are to provide unit pricing for each item listed.
22. Included in the project manual is 00 63 73 Allowance Authorization. As a clarification, this form is to be signed by all parties prior to any additional work which is to be applied to the project allowance.

23. **The bid form has changed and is reissued with this addendum.**
- a. The bid form has been amended to include unit prices.
 - b. The contract duration has been established at 180 calendar days.
 - c. The description for Allowance No. 1 has been modified.
 - d. Craft training affidavit was removed and is included with this addendum. The craft training affidavit is not due at time of bid submission. Contractors are to review the craft training requirements and provide fully executed affidavit at time of contract execution.
 - e. Listed subcontractor categories are Fire Alarm and Electrical, as agreed at the prebid meeting. Bidders are to disregard conversation during the prebid meeting pertaining to the subcontractor list and follow the instructions in the bid form related to the subcontractor list.

Changes to Specifications:

1. Prebid sign-in sheet.
2. *00 41 13 Bid Form* – Revised bid form to include contingency allowance. See attached, revised Bid Form.
3. *Craft Training Affidavit* – Removed from Bid Form and included loosely in Addendum No. 1, see clarification item #23 above.

Changes to Drawings:

None.

General Information:

Pre-Bid Sign-in Sheet: Please see attached sheet for a list of the attendees at the mandatory pre-bid.

Pre-Bid Meeting Minutes: Please see above. These are now integral to the bidding documents.

END

FIRE ALARM REPLACEMENT
PUBLIC SAFETY BUILDING
303 TRANSPORTATION CIRCLE, DOVER, DE 19901
CONTRACT NO. MC1002000449

**AFFIDAVIT OF
CRAFT TRAINING COMPLIANCE**

We, the contractor, hereby certify that we and all applicable subcontractors will abide by the contractor and subcontractor craft training requirements outlined below for the duration of the contract. Craft training is defined as “an apprenticeship program approved by and registered with any State apprenticeship agency or the United States Department of Labor.”¹ A list of crafts for which there are approved and registered training programs is maintained by the Delaware Department of Labor and can be found at https://det.delawareworks.com/apprenticeship/documents/Apprenticeship_Occupation_List_for_29Del6962_Compliance.pdf

If you have questions regarding craft training programs, please submit them in writing to the Delaware Department of Labor at: apprenticeship@delaware.gov. The Craft Training Compliance Affidavit must be submitted prior to contract execution. In addition to this Affidavit, all information pertaining to craft training for subcontractors must also be submitted prior to contract execution. Information to be provided is the craft, company name, registration number (indicate DE, US DOL or identify other state) or that craft training requirements do not apply and the reason.

In accordance with Title 29, Chapter 69, Section 6962(d)(13) of the Delaware Code, contractors and subcontractors must provide craft training for journeyman and apprentice levels if **all** of the following apply:

- A. A project meets the prevailing wage requirement under Title 29, Chapter 69, Section 6960 of the Delaware Code.
- B. The contractor employs 10 or more total employees.
- C. The project is not a federal highway project

Failure to provide required craft training on the project may subject the successful contractor and/or subcontractor(s) to penalties as outlined in Title 29, Chapter 69, Section 6962(d)(13) of the Delaware Code.

Craft(s) _____

Contractor Name: _____

Contractor Address: _____

**Contractor Program
Registration Number** _____

On this line also indicate whether DE, Other State (identify) or US Registration Number

Or

Craft Training requirements are not applicable because: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____ NOTARY PUBLIC _____

THIS PAGE MUST BE SIGNED AND NOTARIZED TO BE CONSIDERED.

¹ Title 29, Chapter 69, Section 6902(7) of the Delaware Code.

HEADQUARTERS

2500 WRANGLE HILL ROAD
FOX RUN OFFICE PLAZA, SUITE 110
BEAR, DE 19701

302.832.1652 **PHONE**
302.832.1423 **FAX**

ARCHITECTS

ENGINEERS

FACILITIES SOLUTIONS

Project: Fire Alarm Replacement at Public Safety Building
Project No.: MC1002000449
Date: August 19, 2020

**PRE-BID
SIGN IN SHEET**

FIRM / PHONE / FAX / EMAIL

1. Dan Shurina, P.E. StudioJAED
302-832-1652 (Phone)
shurinad@studiojaed.com

2. John Dunham Delaware Division of Facilities Management (DFM)
302-744-1185 (Phone)
john.dunham@delaware.gov

3. Dzmitry Zhuk StudioJAED
302-831-1652 (Phone)
zhukd@studiojaed.com

4. Vanessa Briddell Delaware Department of Transportation (DelDOT)
302-744-2543 (Phone)
vanessa.mbriddell@delaware.gov

HEADQUARTERS

2500 WRANGLE HILL ROAD
FOX RUN OFFICE PLAZA, SUITE 110
BEAR, DE 19701

302.832.1652 **PHONE**
302.832.1423 **FAX**

ARCHITECTS

ENGINEERS

FACILITIES SOLUTIONS

Project: Fire Alarm Replacement at Public Safety Building
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Date: August 19, 2020

**PRE-BID
SIGN IN SHEET**

FIRM / PHONE / FAX / EMAIL

5. Alex Goussev Advantech
302-674-8405 (Phone)
alex.goussev@advantechsecurity.com

6. Dennis Gerber Securitas
302-304-7245 (Phone)
dennis.gerber@securitates.com

7. Fred Fisher First State Electric
302-322-0140 (Phone)
fredf@firststateelectric.com

8. Joe Wasylkowski H&A Electric
302-678-8252 (Phone)
joew.handa@comcast.net

HEADQUARTERS

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FOX RUN OFFICE PLAZA, SUITE 110
BEAR, DE 19701

302.832.1652 **PHONE**
302.832.1423 **FAX**

ARCHITECTS

ENGINEERS

FACILITIES SOLUTIONS

Project: Fire Alarm Replacement at Public Safety Building
Project No.: MC1002000449
Date: August 19, 2020

**PRE-BID
SIGN IN SHEET**

FIRM / PHONE / FAX / EMAIL

9. Rich Arndt H&A Electric
302-678-8252 (Phone)
richa.handa@comcast.net

10. Kimberly Parisi Anaconda
302-834-1125 (Phone)
Kim.parisi@anacondaprotectiveconcepts.com

11. Matt Bailey Power Plus
302-363-5069 (Phone)
mattb337@gmail.com

12. Victor Rolli Mid-Atlantic Electrical Services
(Phone Number Not Provided)
vrolli@maes1.com

BID FORM

FIRE ALARM REPLACEMENT
PUBLIC SAFETY BUILDING
303 TRANSPORTATION CIRCLE, DOVER, DE 19901
CONTRACT NO. MC1002000449

UNIT PRICES

Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following.

Unit Prices for Fire Alarm Devices: (Note - all devices are to be addressable and shall include installation and programming)

UNIT PRICE #1: Provide one (1) photoelectric smoke detector with base. ADD \$ _____

UNIT PRICE #2: Provide one (1) manual pull station. ADD \$ _____

UNIT PRICE #3: Provide one (1) combination speaker / strobe with expander plate. ADD \$ _____

UNIT PRICE #4: Provide one (1) wall-mounted strobe. ADD \$ _____

UNIT PRICE #5: Provide one (1) ceiling-mounted strobe. ADD \$ _____

UNIT PRICE #6: Provide one (1) wall-mounted combination speaker / strobe. ADD \$ _____

UNIT PRICE #7: Provide one (1) ceiling-mounted combination speaker / strobe. ADD \$ _____

UNIT PRICE #8: Provide one (1) linear foot of fire alarm MC cable. ADD \$ _____

ALLOWANCES

Allowances conform to applicable project specification section. Refer to the specifications for a complete description of the following Allowances:

ALLOWANCE No. 1: To be included with contractor's base bid price – for general contingencies and repairs; the remaining balance of which is to be returned to owner by credit change order at project conclusion (\$10,000).

BID FORM

FIRE ALARM REPLACEMENT
PUBLIC SAFETY BUILDING
303 TRANSPORTATION CIRCLE, DOVER, DE 19901
CONTRACT NO. MC1002000449

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within **180** calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ By: _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

- Sub-Contractor List
- Non-Collusion Statement
- Affidavit(s) of Contractor Qualifications
- Affidavit(s) of Employee Drug Testing Program
- Bid Security
- (Others as Required by Project Manuals)

BID FORM

FIRE ALARM REPLACEMENT
PUBLIC SAFETY BUILDING
303 TRANSPORTATION CIRCLE, DOVER, DE 19901
CONTRACT NO. MC1002000449

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b of the Delaware Code, the following subcontractor listing must accompany any bid submittal. The bidder must list **in each category** the full name and address (City & State) of the sub-contractor that the bidder will be using to perform the work and provide material for that subcontractor category. Should the bidder's listed subcontractor intend to provide any of their subcontractor category of work through a third-tier contractor, the bidder shall list that third-tier contractor's full name and address (City & State). **If the bidder intends to perform any category of work itself, it must list its full name and address.** For clarification, if the bidder intends to perform the work themselves, the bidder **may not** insert "not applicable", "N/A", "self" or anything other than its own full name and address (City & State). To do so shall cause the bid to be rejected. In addition, the failure to produce a completed subcontractor list with the bid submittal shall cause the bid to be rejected.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax-payer ID # or Delaware Business license #</u>
1.	Electrical		
A.			
B.			
C.			
2.	Fire Alarm		
A.			
B.			
C.			

BID FORM

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SUBCONTRACTOR LIST CONTINUED

3.	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
4.	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
5.	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____

BID FORM

FIRE ALARM REPLACEMENT
PUBLIC SAFETY BUILDING
303 TRANSPORTATION CIRCLE, DOVER, DE 19901
CONTRACT NO. MC1002000449

**AFFIDAVIT
OF
CONTRACTOR QUALIFICATIONS**

We hereby certify that we will abide by the contractor's qualifications outlined in the construction bid specifications for the duration of the contract term.

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b.3 of the Delaware Code, after a contract has been awarded the successful bidder shall not substitute another subcontractor whose name was submitted on the Subcontractor Form except for the reasons in the statute and not without written consent from the awarding agency. Failure to utilize the subcontractors on the list will subject the successful bidder to penalties as outlined in the General Requirements Section 5.2 of the contract.

Contractor Name: _____

Contractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

BID FORM

FIRE ALARM REPLACEMENT
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NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date to the Office of Management and Budget, Division of Facilities Management.

All the terms and conditions of MC1002000449 have been thoroughly examined and are understood.

NAME OF BIDDER: _____

AUTHORIZED REPRESENTATIVE (TYPED): _____

AUTHORIZED REPRESENTATIVE (SIGNATURE): _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

BID FORM

FIRE ALARM REPLACEMENT
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**AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

END OF BID FORM