

DSP Academy Roof Repair/Replacement

**1441 N. DuPont Highway
Dover, Delaware**

ADDENDUM #1

December 4, 2019

**OMB/DFM Contract No. MC1002000437
Cooperson Associates Project # 18072**

The following document is intended to amend the Project Manual dated 10/1/19 and Drawings dated 9/20/19 issued for public advertisement), for the above-referenced project.

Pre-Bid Meeting:

Meeting date

and time: December 4, 2019 at 1:30PM

Location: DSP Academy
 1441 N. DuPont Hwy., Dover, DE

Attendees:	Larry Schrock	OMB/DFM
	Jason H. Sapp	DSP
	John Peck	Garvey Roark, LLC
	Ryan Thicknell	Jottan
	Melissa Doran	D.A. Nolt, Inc.
	Juan Martinez	D. Shinn, Inc.
	Matt Papa	P&C Roofing, Inc.
	Howard Van Buren	Thomas Company Roofing
	Glenn Crooker	Alden Bailey Restoration
	Jami Frye	Alpha-Omega
	Buck High	Tri-State Roofers
	Marc Mancinelli	Rames Roof
	Rob Serpico	N. Mallarigg
	Jason Stallings	Quality Exteriors, Inc.
	Joshua Hornby	Detwiler Roofing
	Rich Wilson	Cooperson Associates

Pre-Bid Meeting Minutes:

1. Bids Due Date: 01/07/2020 at 1:00 PM, Thomas Collis Building, Suite 1, Dover, DE.
2. Bid form is in Project Manual. Must use and complete forms that are in the manual.
3. Is a wage rates project: rates are in Project Manual.
4. Project includes: Four (4) Unit Prices
One (1) \$10,000 contingency allowance
One (1) Subcontractor's list of three (3):
 - Roofing
 - Metal fabrications
 - Carpentry
5. An affidavit of Drug Testing Program for the prime contractor and sub-contractors is required. Monthly random tests required. Positive results must be reported within forty-eight (48) hours.
6. Project includes: Allowance Authorization Form.
7. Bidders must use forms that are in the Project Manual.
8. The sub-contractors list form must be complete with no extra lines and no blank lines.
9. There are no liquidating damages.
10. Bid Form must list addendum received as #1 and # ____, or one, and ____.
11. Requests for substitutions must be made by the bidding contractor during the bidding period, in writing, to the Architects.
12. Background checks are required for all contractor personnel, (prime and subs) who will be working on site. Drivers licenses, photo ID, and social security card required. Checks will be performed by State bureau of Identification and forwarded to DSP.
13. Contractors may visit the site roof today. Second scheduled visit if required will be 12/11/19 at 1:30 PM.
14. Roof access for contractor's personnel will be from exterior via ladders.
15. Normal working hours on site will be 7:00 AM to 4:00 PM, five (5) days per week. Weekend work will be allowed with advance notification and authorization.
16. Parking, staging, temporary toilet locations, etc. will be determined at a pre-construction meeting.

17. Specifications lists the following asphalt shingle manufacturers:

CertainTeed Corp.
GAF
Owens Corning
Atlas Roofing
Tamko Building Products

The 'Basis of Design' is: CertainTeed, Landmark IR, glass fiber reinforced asphalt shingle.

18. The start date for the project is anticipated to be late winter/early spring.

The current DSP Academy graduating class will graduate on March 4, 2020.

On-site work starting 3/9/2020 would be ok.

Other dates to avoid roof work will be 3/30/2020 and 4/6/2020.

19. Communication between the contractor, OMB/DFM and DSP will be the key to a smooth, successful project.
20. The OMB/DFM Project Manager is Larry Schrock. His office contact phone number is (302) 739-5644.
21. Harvard Environmental has performed an asbestos survey and testing. There are not any asbestos containing materials being removed by this project scope of work.
22. The Project Manual incorrectly lists Chip Lieber as the OMB/DFM Project Manager on Page 7 of the sample AIA A101-2017 document, and on Page 011000-1 of Section 011000 Summary. Delete Chip Lieber and insert Larry Schrock.
23. For the purpose of bidding the Contractors shall include one hundred fifty (150) terra cotta tile to be replaced in their base bid sum. Cooperson Associates will clarify document by Addendum # 2.
24. Cooperson Associates will clarify scope of metal flashing work by Addendum # 2.

***** END OF ADDENDUM #1 *****

COOPERSON ASSOCIATES

ARCHITECTURE

ENGINEERING

INTERIOR DESIGN

PLANNING

PROJECT: DSP ACADEMY ROOF REPAIR/REPLACEMENT

OMB/DFM CONTRACT NO. MC1002000437

COOPERSON ASSOCIATES # 18072

PRE-BID MEETING

MEETING DATE AND TIME: DEC.04, 2019, 1:30 P.M.

LOCATION: DELAWARE STATE POLICE ACADEMY

1441 NORTH DUPONT HIGHWAY, DOVER, DE

ATTENDEES:

Name (Printed)	Representing	Email & Telephone
RICH WILSON	COOPERSON ASSOCIATES	rwilson@coopersonassoc.com (302) 655-1105 (302) 304-1854
LARRY SCHROCK	OMB/DFM	<i>larry.schrock@delaware.gov</i> <i>739-5644</i>
JASON H. SAPP	DSP	
DAVID A. DIANA	DSP	
ROB KAPP	OMB/DFM	
JUSTIN KING	DFM	
<i>John M. Peck</i>	<i>GARVEY Roark, LLC</i>	<i>john@garveyroark.com</i> <i>(302) (610) 738-4661 (610) 738-8376</i>
<i>Ryan Tincknell</i>	<i>Jottan</i>	<i>salesadmin@Jottan.com</i> <i>609-447-6200</i>
<i>Joshua Horning</i>	<i>Detwiler Roofing</i>	<i>joshua@detwilerroofing.com</i> <i>717-200-4000</i>
<i>Melissa Doran</i>	<i>D.A. Nolt, Inc.</i>	<i>Matt@DanoIt.Com</i> <i>856 753 9333</i>
<i>Juan Martinez</i>	<i>D. Shinn Inc.</i>	<i>Juan.Martinez@DShinnInc.com</i>

PROJECT: DSP ACADEMY ROOF REPAIR/REPLACEMENT
OMB/DFM CONTRACT NO. MC1002000437
COOPERSON ASSOCIATES # 18072

PRE-BID MEETING

MEETING DATE AND TIME: DEC.04, 2019, 1:30 P.M.

LOCATION: DELAWARE STATE POLICE ACADEMY
1441 NORTH DUPONT HIGHWAY, DOVER, DE

ATTENDEES:

Name (Printed)	Representing	Email & Telephone
RICH WILSON	COOPERSON ASSOCIATES	rwilson@coopersonassoc.com (302) 655-1105 (302) 304-1854
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JASON H. SAPP	DSP	
DAVID A. DIANA	DSP	
ROB KAPP	OMB/DFM	
JUSTIN KING	DFM	
Matt Papa	PSC Roofing Inc	Matt@pscroofinginc.com (302) 322-6767
Howard Van Buren	Thomas Company Roofing	HVanburen@t1019.com (215) 275-2470
GLENN CROOKER	ALDEN BAILEY RESTORATION CORP	GLENN.SR@ALDENBAILEY.COM (888) 291-7126
Jami Frye	Alpha Omega	917-453-0838 Michael@alphaomegacorp.com
Buck High	TRI-STATE ROOFERS	bhigh01@comcast.net 302-218-2713

COOPERSON



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INTERIOR DESIGN

PLANNING

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