

## Addendum #1

Date: November 27, 2019

Date Issued: December 2, 2019

Project: Carvel State Office Building –  
First Floor and Mezzanine Restroom Renovations  
(MC1002000432)

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The work herein shall be considered part of the bid documents for the referenced project and carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in Contract Sum or Contract Time. Acknowledge receipt of addendum on the bid form as indicated.

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### **General**

1. Bids due 2:00pm on Wednesday, December 18<sup>th</sup>, 2019 at the OMB/DFM office located in the Thomas Collins Building at 540 S. DuPont Highway, Suite 1, 3<sup>rd</sup> Floor in Dover.
2. The deadline for RFIs to StudioJAED is Wednesday, December 11<sup>th</sup>, 2019 at 4:00 pm.
3. RFI and questions are to be submitted via email to Gabe Cheung at StudioJAED. [cheungg@studiojaed.com](mailto:cheungg@studiojaed.com)

### **Pre Bid Meeting Minutes**

1. Introductions
  - a. StudioJAED Project Architect – Gabriel Cheung ([cheungg@studiojaed.com](mailto:cheungg@studiojaed.com)) 302-832-1652
  - b. StudioJAED Project Manager – Brian Zigmond ([zigmondb@studiojaed.com](mailto:zigmondb@studiojaed.com)) 302-832-1652
  - c. Representative of the State Construction Manager – Chip Lieber ([chip.lieber@delaware.gov](mailto:chip.lieber@delaware.gov)) 302-744-1163
2. See attached pre-bid sign in sheets for reference.
3. Review Scope

### **Scope of Work**

Project involves the renovation of restrooms on the first floor and mezzanine. There are two stacked gang bathrooms on the east of the building. On the west side, there is a single user toilet on the first floor, mens and womens restrooms by the Cafeteria, new single user ADA restroom adjacent to it, and mens and womens toilet and shower room by the old DFM space. General demolition walls, floors, ceilings, plumbing, etc. in order to provide clearances for accessibility. New finishes include tile floors and walls, new partitions, new plumbing fixtures, new showers, etc.

It is expected that the east side stacked gang restrooms will be completed first, followed by the remainder of the scope, in order to keep restrooms accessible on each floor.

4. Review Bid Form

- a. Bidders may not alter the bid form.
- b. If bid form is reissued during the bidding process, the latest bid form is to be submitted.
- c. Bidders are not to leave any blank lines on the bid form. Fill out bid form completely.
- d. Bidders are to individually acknowledge receipt of each numbered addendum received on the bid form
- e. Drug affidavits are required for bidders.
- f. Bidders are to include a copy of Delaware business license with bid form.
- g. A bid bond is required. Bidders are to use the state bid bond form, a copy of which is found in the project manual.

5. Review Sub Contractor List

- a. Bidders must list themselves for any listed subcontractors scope of work if they intend to do the scope of work with their own work force.
- b. Per DFM, if there is a third tier subcontractor on the project that will perform a trade, both subcontractor and third tier subcontractor are to be listed side by side.
- c. Contractor to send RFI if there is a request for a trade line item to be removed from the bid form.
- d. Review Delaware Code, Title 29 regarding subcontractor list.

6. Review Alternates

- a. Alternate: Ecopower Plumbing Fixtures

7. Review Allowances

- a. Allowance: \$20,000

8. Prevailing Wage Project

- a. Rates included in specifications.

9. Schedule

- a. Anticipate prompt award and commencement after bids are received.
- b. Schedule to be presented by contractor upon contract awarded. Review Section 00 73 13.10 – Supplementary General Conditions – Schedule Guidelines.

10. Lay Down Area, Security and Occupancy

- a. All immediate areas adjacent to construction will be occupied for the duration of the project by staff. Contractor is responsible for coordinating with the administration on each floor, Capitol Police, facilities, on a daily basis as to location of work etc. Contractor to provide all measures for pedestrian control and safe occupant passage for project duration.

- b. Contractor responsible for protecting the floor during construction, especially in the lobby area.
- 11. Walkthrough of all areas of work to be scheduled. Contact Chip Lieber to schedule.
- 12. No contractor parking provided on site. There is a parking garage under the building, and metered spots on the street.
- 13. Waste removal to happen daily, no space in loading dock for dumpster.
- 14. Use of freight elevator to be scheduled.

**END**

**HEADQUARTERS**2500 WRANGLE HILL ROAD  
FOX RUN OFFICE PLAZA, SUITE 110  
BEAR, DE 19701302.832.1652 **PHONE**302.832.1423 **FAX**

ARCHITECTS

ENGINEERS

FACILITIES SOLUTIONS

Project: State of DE – 1<sup>st</sup> Floor/Mezzanine Restroom Reno at Carvel  
Project No.: 18046  
Date: November 27, 2019

**PRE-BID  
SIGN IN SHEET****REPRESENTATIVE****FIRM / PHONE / FAX / EMAIL**

- |                            |   |
|----------------------------|---|
| 1. <u>John Rozich</u>      | <u>Harbor Stone Construction</u><br><u>610-467-0872</u><br><u>610-467-0692</u><br><u><a href="mailto:jrozich@harborstonecc.com">jrozich@harborstonecc.com</a></u>                 |
| 2. <u>Scott A. Capaldi</u> | <u>Critical Design and Construction Corp</u><br><u>302-588-4406</u><br><u>302-622-9222</u><br><u><a href="mailto:sacapaldi@cdaccorp.net">sacapaldi@cdaccorp.net</a></u>           |
| 3. <u>Dave McCarthy</u>    | <u>Commonwealth Construction Company</u><br><u>302-654-6611</u><br><u>302-654-2604</u><br><u><a href="mailto:dmccarthy@itscommonwealth.com">dmccarthy@itscommonwealth.com</a></u> |
| 4. <u>Rob Rettig</u>       | <u>Merit Mechanical</u><br><u>302-366-8601</u><br><br><u><a href="mailto:trettig@meritmech.com">trettig@meritmech.com</a></u>   |
| 5. <u>David L. Anker</u>   | <u>Critical Design &amp; Construction</u><br><u>610-938-4572</u><br><br><u><a href="mailto:danker@cdaccorp.net">danker@cdaccorp.net</a></u>                                       |

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SIGN IN SHEET**

REPRESENTATIVE	FIRM / PHONE / FAX / EMAIL
6. <u>Ryan Jackson</u>	<u>Amakor, Inc.</u> <u>302-834-8664</u> <u>302-834-8681</u> <u><a href="mailto:amakor@aol.com">amakor@aol.com</a></u>
7. <u>Mike Smith</u>	<u>Bancroft Construction</u> <u>484-368-1324</u> <u><a href="mailto:jane@bancroftusa.com">jane@bancroftusa.com</a></u>
8. <u>Tony Orga</u>	<u>Deldeo Builders</u> <u>302-791-0243</u> <u>302-791-0245</u> <u><a href="mailto:loudeldeo@comcast.net">loudeldeo@comcast.net</a></u>
9. <u>James Conlin</u>	<u>L J Paoella Construction, Inc.</u> <u>610-499-8950</u> <u><a href="mailto:bids@lpinc.net">bids@lpinc.net</a></u>
10. <u>Brian Smith</u>	<u>BSS Contractors</u> <u>610-345-1316</u> <u><a href="mailto:bsmith@bsscontractor.com">bsmith@bsscontractor.com</a></u>

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BEAR, DE 19701

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REPRESENTATIVE	FIRM / PHONE / FAX / EMAIL
7. <u>Fred Sawyer</u>	<u>Tricon Construction Management Inc.</u> <u>302-229-7924</u> <u>302-838-6500</u> <u><a href="mailto:fsawyer@tricontristate.com">fsawyer@tricontristate.com</a></u>
8. <u>Gabe Cheung</u>	<u>StudioJAED</u> <u>302-832-1652</u> <u>302-832-1423</u> <u><a href="mailto:cheungg@studiojaed.com">cheungg@studiojaed.com</a></u>
9. <u>Brian Zigmond</u>	<u>StudioJAED</u> <u>302-832-1652</u> <u>302-832-1423</u> <u><a href="mailto:zigmondb@studiojaed.com">zigmondb@studiojaed.com</a></u>
10. <u>Chip Lieber</u>	<u>State of Delaware</u> <u>302-744-1163</u> <u><a href="mailto:chip.lieber@delaware.gov">chip.lieber@delaware.gov</a></u>
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