

Addendum No. 1

Meeting Date: November 19, 2019
Draft Date: November 20, 2019

Project: Tatnall Building – Exterior Window Repair and Painting
Project No: MC1002000424

The work herein shall be considered part of the bid documents for the referenced project and carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in Contract Sum or Contract Time. Acknowledge receipt of addendum on the bid form as indicated.

General

1. This is the Pre-Bid Meeting for
Contract No. MC1002000424 – Tatnall Building – Exterior Window Repair and Painting
2. Attendance at this meeting is a prerequisite for bidding on this contract.
3. Sealed bids are due at 1:00 pm on December 12, 2019 at the reception area of the Facilities Management Office in the Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901 at which time they will be publicly opened and read aloud.

One copy of the bid form and attachments are required.

4. The deadline for RFIs to StudioJAED is Tuesday, December 5 at 2:00 pm.
5. RFI and questions are to be submitted via email to Paul Guggenberger and Amanda Bouwer at StudioJAED.
guggenbergerp@studiojaed.com
bouwera@studiojaed.com

Pre Bid Meeting Minutes

1. Introductions
2. Review Scope
 - a. The scope of this project includes the repair of existing exterior wood trim, doors and windows. Replacement of below grade wood windows on the North, East and West side of the building. Replacement of all exterior storm windows and metal chimney caps. Painting of the exterior wood trim, the exterior and interior sides of the windows and subsequent interior trim, the exposed side of exterior doors and exterior metal railings.

3. Review Bid Form
 - a. Complete forms as presented, do not edit or alter.
 - b. Provide all information requested in full or bid will not be accepted.
 - c. Acknowledge all addendums as individual items.
 - d. Include a copy of your business license, not just a number.
4. Review Sub Contractor List
 - a. Demolition
 - b. Carpentry and Millwork
 - c. Painting
5. Review Alternates: There is one alternate included in this project.
 - a. Alternate No. 1 – Painting of exterior trim, exterior windows, existing and new interior window trim, and existing metal handrails. Removal and replacement of existing metal chimney cap.
6. Review Allowances: There is one allowance in this project.
 - a. Allowance No. 1: \$20,000 for general contingencies and repairs, the balance of which is to be returned to owner by credit change order at project conclusion.
7. Review Unit Prices: There are five Unit Prices in this project.
 - a. Unit Cost No. 1: Remove and replace window jamb trim with beaded edge trim and brick mold and replace with pattern grade mahogany trim to match existing profile. Price shall include sealant, paint and associated work required for complete installation.
 - b. Unit Cost No. 2: Remove and replace $\pm 2 \frac{1}{2}$ " wood sill and replace with pattern grade mahogany sill to match existing profile. Price shall include sealant, paint and associated work required for complete installation.
 - c. Unit Cost No. 3: Remove and replace dentil at cornice with pattern grade mahogany dentil and trim to match existing profile. Price shall include sealant, paint and associated work required for complete installation.
 - d. Unit Cost No. 4: Remove and replace cornice trim including all component profiles and blocking and replace with pattern grade mahogany to match existing profile. Price shall include sealant, paint and associated work required for complete installation.
 - e. Unit Cost No. 5: Scrape, sand, clean, prepare and chemically consolidate and fill wood component. Price shall include sanding, preparation and finish paint and sealant.

8. Prevailing Wage Project

- a. Rates included in specifications. Note 2019 is applicable.

9. Work by Owner

- a. The owner will be awarding a contract for the demolition, supply and installation of heat pumps which will commence with this project.
- b. Owner will remove, store and remount all draperies. The contractor will be responsible for all window blinds.

10. Owner Occupancy

- a. Owner intends to continue to occupy adjacent portions of the existing building during the entire construction period.
- b. Cooperate with Owner to minimize conflict and to facilitate Owner's operations.

11. Schedule

- a. Anticipate prompt award after bids are received.
- b. The hours of construction shall be limited to 5:30 pm to 5:30 am for all demolition and construction.
- c. Exterior painting may be completed during normal business hours.

12. Contractor Use of Premises

- a. Toilet facilities shall be provided by the Contractor.
- b. No smoking is permitted on the site.

Changes to Drawings:

- 1. *None*

Changes to Specifications:

- 1. *None*

General Information:

Pre-Bid Sign-in Sheet: Please see attached sheet for a list of the attendees at the mandatory pre-bid.

Pre-Bid Meeting Minutes: Please see above. These are now integral to the bidding documents.

END

HEADQUARTERS2500 WRANGLE HILL ROAD
FOX RUN OFFICE PLAZA, SUITE 110
BEAR, DE 19701302.832.1652 **PHONE**302.832.1423 **FAX**

ARCHITECTS

ENGINEERS

FACILITIES SOLUTIONS

Project: State of DE – Tatnall Building Exterior Window Repair and Painting
Project No.: 18069
Date: November 19, 2019

**PRE-BID
SIGN IN SHEET****REPRESENTATIVE****FIRM / PHONE / FAX / EMAIL**

- | | | |
|----|-------------------------|---|
| 1. | <u>Katie Wilhelm</u> | <u>Bathon Builders</u>
<u>410-398-0800</u>
<u>410-398-0246</u>
<u>kwilhelm@bathonbuilders.com</u> |
| 2. | <u>Wilmer Torrealba</u> | <u>Middletown painting LLC</u>
<u>302-236-8969</u>
<u>info@middletownpainting.us</u> |
| 3. | <u>Sherry Hall</u> | <u>84 Lumber</u>
<u>302-537-2484</u>
<u>sherry.hall@84lumber.com</u> |
| 4. | <u>Brian Thompson</u> | <u>Conventional Builders, Inc.</u>
<u>302-422-2429</u>
<u>302-422-2135</u>
<u>conventionalbuilders@comcast.net</u> |
| 5. | <u>Keith Long</u> | <u>Briggs Company, Inc.</u>
<u>302-856-7033</u>
<u>302-856-7085</u>
<u>kiethlong@jlbriggs.com</u> |

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**PRE-BID
SIGN IN SHEET**

REPRESENTATIVE	FIRM / PHONE / FAX / EMAIL
6. <u>Robin Schurman</u>	<u>BRS General & Mechanical Contractor</u> <u>302-786-2326</u> <u>302-786-2079</u> <u>robin@brsconinc.com</u>
7. <u>Steve Serbu</u>	<u>Amakor, Inc.</u> <u>302-834-8664</u> <u>302-834-8681</u> <u>amakor@aol.com</u>
8. <u>Todd Hastings</u>	<u>Brushstrokes, Inc.</u> <u>302-382-9757</u> <u>brushstrokesinc@comcast.net</u>
9. <u>Bill Booth</u>	<u>Commonwealth Construction</u> <u>302-655-6611</u> <u>302-655-1413</u> <u>bbooth@itscommonwealth.com</u>
10. <u>Amanda Bouwer</u>	<u>StudioJAED</u> <u>302-832-1652</u> <u>302-832-1423</u> <u>bouwera@studiojaed.com</u>

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REPRESENTATIVE	FIRM / PHONE / FAX / EMAIL
7. <u>Mark Rinehart</u>	<u>StudioJAED</u> <u>302-832-1652</u> <u>302-832-1423</u> <u>rinehartm@studiojaed.com</u>
8. <u>Patrick McKenna</u>	<u>OMB/DFM</u> <u>302-900-1061</u> <u>patrick.mckenna@delaware.gov</u>
9. <u>Kimberlyn Beltz</u>	<u>StudioJAED</u> <u>302-832-1652</u> <u>302-832-1423</u> <u>beltzk@studiojaed.com</u>
10. <u>Tom Conlon</u>	<u>OMB/DFM</u> <u>Thomas.conlon@delaware.gov</u>
11. <u>Chip Lieber</u>	<u>OMB/DFM</u> <u>chip.lieber@delaware.gov</u>