



315 S. Chapel St.
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PRE-BID MEETING SUMMARY
THOMAS COLLINS BAS AND COOLING TOWER REPLACEMENT
OMB/DFM CONTRACT #'S MC1002000368
ADDENDUM #1

ATTENDEES:

See attached sign in sheet.

GENERAL STATEMENT:

A. The Mandatory Pre-bid meeting was held at the Thomas Collins Building on September 7th, 2017 at 9:00 AM.

ITEMS DISCUSSED:

A. Key dates

1. Bid Due – Tuesday September 26, 2017 at 1:00 in the Thomas Collins Building as described in the Invitation to Bid.
2. Bid Opening – Tuesday September 26, 2017 at 1:00
3. Questions and substitution submission deadline – Friday, September 15, 2017

B. Key topics

1. Bids
 - a. The contractor must use the bid bond and bid form supplied in project manual. The bid form must be submitted in triplicate.
 - b. Each bidder shall include in their bid a copy of a valid Delaware Business License.
 - c. Each bidder shall include signed Affidavit(s) for the Bidder and each listed Subcontractor certifying compliance with OMB Regulation 4104 - "Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on "Large Public Works Projects." "Large Public Works" is based upon the current threshold required for bidding Public Works as set by the Purchasing and Contracting Advisory Council.
 - d. Make sure you identify your project name on the front of your envelope when you submit your bid.
2. Building Access
 - a. A walk thru will be conducted on Tuesday, September 12, 2017 at 9:00 AM. Meet in the 3rd floor of the Thomas Collins Building.
3. Clarifications
 - a. All questions must be submitted in writing and must be faxed to DEDC, llc Attn: John Farina, Fax 302 738-7175 or E-mailed to jfarina@dedc-eng.com. Phone calls will not be accepted.
 - b. All permits required for this effort to be obtained by the contractor.
 - c. Contractor to have full time superintendent or working foreman.
 - d. This is a Prevailing Wage project.



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C. Subcontractor Listing

1. There are 4 subcontractor listings on this project: Mechanical, Controls, Testing and Balancing, and Electrical. These Subcontractors are identified on the attached bid form.
2. Be sure to list your company name if your company is performing this work.
3. All companies listed must be registered in the State of Delaware to perform this work.

D. Meetings

1. There will be progress meetings on this project every 2 weeks on a specific day and time, to be determined at the kick off meeting.
2. Contractors shall provide 3 – week look ahead schedule at each meeting to indicate work areas and shut downs.

E. Substitution Requests:

1. The State has indicated that we are now approving Albireo as an approved vendor for the Tridium Niagara platform.

F. Addendum #1

1. Pre-Bid Meeting Summary (this document) (2 pages)
2. Sign in sheet (2 pages)

Summarized By: Delaware Engineering and Design Corporation
John R. Farina, P.E.

Date: September 11, 2017



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State of Delaware
Division of Health and Social Services
Thomas Collins BAS and
Cooling Tower
MC1002000368

Name	Company	Phone	Fax	E-mail
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Bryan Smallwood	Modern Controls	302-388-3095		dsmallwood@moderncontrols.com
Rick Grimminger	Albireo Energy	302-218-5944		rgrimminger@albireoenergy.com
Larry Wall	Joseph T. Richardson	302-398-8101		larry@jtrmech.net
Dave Ragolia	CNM	302-883-3104		david.ragolia@cherokee-cnes.com
Andy Baker	Schlosser & Assoc.	302-738-7333		abakersa@hotmail.com
Ken Vandegrift	C&D	302-764-8013		kvandegrift.cd@verizon.net
David Vitalo & John Martin	Collett & Sons	302-376-1830		david@collettandsons.com
Craig Platania	Gaudelli Bros. Inc.	856-825-0636		craig@gaudellibros.com
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