

**Addendum
No. 1**

Meeting Date: June 14, 2016

Draft Date: June 15, 2016

Project: Sussex County DFS Generator Installation

Project No: MJ1002000312

The work herein shall be considered part of the bid documents for the referenced project and carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in Contract Sum or Contract Time. Acknowledge receipt of addendum on the bid form as indicated.

Clarifications / Pre-Bid Meeting Minutes:

1. Introductions:
 - a. OMB/DFM Project Manager – Terri McCall
 - b. OMB/DFM Maintenance Superintendent – Don Gerardi
 - c. Studio JAED Project Manager – Brian Zigmond
(zigmondb@studiojaed.com) 302-832-1652
 - d. Studio JAED Assistant P.M. – Dan Shurina
(shurinad@studiojaed.com) 302-832-1652.

2. Review of bidding requirements:
 - a. Bid opening is to take place in the reception area of the Facilities Management Office in the Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901 at **1:00 p.m. local time on Thursday, June 30, 2016**, – as described in the invitation to bid / advertisement for bids.
 - b. Contract documents may be obtained at Reprographics Center, Inc; 298 Churchmans Road, New Castle, DE 19720, phone (302) 328-5019. Electronic documents are available.
 - c. Contractor questions are to be submitted in writing by email to Dan Shurina with copy to Brian Zigmond.
 - d. Deadline for questions is 5pm, June 24, 2016.

3. The project duration is 150 days from notice to proceed.

4. An expected shutdown on the order of 2-days is expected to be required to replace service feeder to building. This shutdown and all other activities that affect building occupants are to be coordinated in advance with OMB/DFS.

5. A contractor walkthrough is to take place 6/21 @ 9:00 AM. Any parties interested in participating are to meet at the Facilities Management Maintenance Office; 23708 Shortly Road, Georgetown, DE.

6. Contractor is to continuously coordinate with State of DE regarding building access, areas of work, and access limitations due to unforeseen events.
7. All work is to take place during normal business hours.
8. The feeder and trip sizes have been reviewed and are correct as shown to meet project requirements.
9. Contractor is required to coordinate with existing underground utilities, including underground water / sewer piping and gas piping. Contractor to hand dig where required. Underground utilities will be located by the owner. Contractor to coordinate work in advance.
10. The contractor is not to communicate with anyone other than Studio JAED or OMB/DFM regarding the project, progress, scope, building access or occupancy. Contractor is not to communicate directly with end users.
11. A BAS scope of work is required for generator monitoring and staging of connected loads. The on-site BAS vendor of record is Seiberlich-Trane. The annunciator panel is to be provided with communication protocol as required for connection to BAS as specified. See E9.1.

Changes to Drawings:

1. Drawing A3.1 – Trees identified for removal and relocation are to be removed by contractor and are not to be relocated. No sketch is issued to reflect this change.
2. Drawing A3.1 – See sketch SK-A.1, attached.
 - a. Revise location of generator pad and enclosure to avoid gas line location.
 - b. Revise size of generator pad and enclosure.
3. Drawing E9.1 – See sketch SK-E.1, attached.
 - a. Revise location of generator and ATS to avoid gas line location.
 - b. Revise ¾" spare conduit to conduit for low voltage wiring for generator annunciator panel – which is to be field-located in mechanical room.
 - c. Add power meter at ATS cabinet with underground conduit and low voltage wiring. Contractor to connect power meter to BAS for monitoring.
4. Drawing E9.2 – See sketch SK-E.2, attached.
 - a. Deleted existing meter from single-line diagram, existing meter does not appear to be installed on site.
 - b. Add new meter at new ATS.

General Information:

Pre-Bid Sign-in Sheet: Please see attached sheet for a list of the attendees at the mandatory pre-bid.

Pre-Bid Meeting Minutes: Please see above. These are now integral to the bidding documents.

Existing Electrical Site Plan: Attached for convenience as a courtesy. All information provided in this drawing is for reference only and has not been verified for accuracy.

END



HEADQUARTERS

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ARCHITECTS ENGINEERS FACILITIES SOLUTIONS

Project: State of Delaware
DFS Georgetown Generator Replacement
Project No.: 15052

Pre-Bid Meeting
June 14, 2016

SIGN IN SHEET

ATTACH BUSINESS CARD

or

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