



ARCHITECTURE
ENGINEERING

ADDENDUM TO CONTRACT DOCUMENTS

Date: April 27, 2017

To: Bidders

From: Wayne J. Sharp, AIA

Copies: All Attending Pre-Bid Meeting, see attached sign-in sheet
John Dunham, OMB/DFM
Natalie Curran, OMB/DFM

Project: **Public Safety Building Exterior Accessibility Improvements**
Dover, Delaware

Project Number: BMG Project No. 2015093.00
Contract No.: MC1002000299

Subject: **ADDENDUM NO. 01**

NOTICE: Attention is called to the following item(s), effective as of the date above, which shall be added to, deleted from, or changed in the contract documents dated April 3, 2017, and any previously issued addenda, thereby incorporating these items into the contract.

PRE-BID MEETING MINUTES:

1. Mandatory Pre-Bid Meeting Held: 10:00 AM, April 25, 2017 at the Public Safety Building, Dover, DE
2. Wayne Sharp of Becker Morgan Group, Inc. (BMG) conducted the pre-bid meeting.
3. Introductions of the Design and Owner's team.
4. Bids Due: May 11, 2017, until 3:00 PM at the offices of Facilities Management Office in the Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901, see Invitation to Bid.
5. Bidding Documents are available for a non-refundable cost of \$25 per CD with PDF Drawings and Project Manual (checks only) through BMG, BMG distributed CD's purchased at the meeting. Or, for a non-refundable cost of \$135.00 per each set of paper Drawings and Project Manual (checks only). Only full sets of documents will be provided, no partial sets.
6. Bidding Documents are available for viewing at Becker Morgan Group, Inc., Delaware Contractors Association and Associated Builders and Contractors
7. Addenda: The last Addendum will be issued not later than four (4) days prior to bid. Bidders were advise to list each Addenda received, and not "Addendum 1 – 3".
8. Requests for Information (RFI): The last RFI's will be accepted until the 3:00 pm, Thursday, May 4, 2017. RFI's are to be submitted to Wayne Sharp of Becker Morgan Group. RFI are to be transmitted via fax (302.734.7965), or as an attachment to an email to wsharp@beckermorgan.com. No other submissions will be processed.
9. Bidders were reminded to use the Bid Form included in the Project Manual. Use the most recent Bid Form, if amended in an Addenda.
10. Bidders were reminded to include the Non-Collusion Statement with their bid.
11. Bidders were reminded to include copy of their valid Delaware Business License with their bid.

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12. Bidders were reminded to include copies of the signed Employee Drug Testing Program Affidavit forms for the Bidder and each listed Subcontractor with their bid.
13. Bidders were reminded that the Employee Drug Testing forms in accordance with 4104 Regulations for Drug Testing of Contractor and Subcontractor will be required to be submitted in accordance with the Regulation.
14. Subcontractor List: BMG read the subcontractor list included in the Project Manual and asked if there were any desired changes, recommended and agreed to delete "Signage". ALL blanks must be filled in, if self-performed, list yourself.
15. Bidders were reminded that the project is a Prevailing Wage project and the certified wage rates are included in the Project Manual.
16. Bid Bond: Required value of 10% of the Bid.
17. Performance Bond and Payment Bond are required for the project.
18. Construction Contract to be AIA A101-2007 Standard Form of Agreement Between Owner and Contractor.
19. Temporary Facilities: Contractor can use the Owner's existing water and electrical service. Contractor shall provide temporary "port-a-pottie" for sanitary facilities.
20. Work Hour: Shall be as outlined in the Project Manual. 7:30 am – 5:00 pm, evening and weekend work with prior owner approval.
21. BMG provided a brief overview of the scope of work of the project, as outlined in the Project Manual.
22. Unit Prices: BMG indicated that there is two (2) Unit Prices included in the project, as outlined in the Project Manual.
23. Alternates: BMG indicated that there are nine (9) Alternates included in the project, as outlined in the Project Manual.
24. Bidders were advised that there is no smoking in State building or on State property.
25. Staging area for constructor use will be established in the "large vehicle" parking area at the Inspection Lanes. Contractors shall provide barrier, cones, fencing, as required to isolate the staging area.
26. Contractor provide barrier, cones, fencing, as required to isolate the phased work areas from the areas still in use by the Owner.
27. With most of the construction exterior, Contractors shall insure that the site is kept clean, all tools and equipment are secured.
28. Cost for building permits shall be by the Contractor. BMG to provide additional information after discussion with the City of Dover.
29. Bidders were informed that there is an existing water line running along the front of the building and the Contractor is responsible for locating and protecting the pipe during construction.
30. A bidder asked about adjustment of the 7.5% markup, as it relates to the 2-year warrantee requirement. The bidder to submit a Request for Information (RFI).

PROJECT MANUAL CHANGES:

Item	Description
1	Section 001116 – Invitation to Bid A. Delete Section 001116 in its entirety, Substitute revised Section 001116, dated 04/26/17, per the Advertisement for Bid, dated 04/3/17
2	Section 004113 – Bid Form A. Delete Section 004113 in its entirety, Substitute revised Section 004113, dated 04/26/17

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DRAWING CHANGES:

Item	Description
	None

LIST OF ATTACHMENTS

Item	Description	
1	Pre-Bid meeting Attendance Sign-In Sheet	04/25/17
2	Section 001116 – Invitation to Bid	04/26/17
3	Section 004113 – Bid Form	04/26/17

END OF ADDENDUM # 01

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