



R G Architects, LLC

200 West Main Street
Middletown, DE 19709
302.376.8100
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RGA No. 18036
31 October 2018

ADDENDUM NO. 1

STATE OF DELAWARE OMB/DFM
Attorney Generals File Storage Room Renovations
900 North King Street
Wilmington, DE 19801

R G Architects
200 West Main Street
Middletown, DE 19709
Phone: 302-376-8100 (phone)
Email: jerry@rgarchitects.net

BIDS DUE:
LOCATION:

Thursday, November 15, 2018 at 1:00 p.m.
THOMAS COLLINS BUILDING
Division of Facilities Management Office
540 S. DuPont Highway, Suite 1 (Third Floor)
Dover, Delaware 19901

NOTICE TO ALL BIDDERS

1.0 GENERAL NOTES:

- 1.1 Bidders are hereby notified that this Addendum shall be and hereby becomes part of their Contract Documents, and shall be attached to the Project Manual for this project.
- 1.2 The following items are intended to revise and clarify the Drawings and Project Manual, and shall be included by the Bidder in their proposal.
- 1.3 Bidders shall verify that their Sub-bidders are in full receipt of the information contained herein.
- 1.4 The pre-bid sign-in sheet is attached to this Addendum.
- 1.5 ONLY ADDENDUM NO. 1 WILL BE SENT OUT TO ALL ATTENDEES OF THE PREBID MEETING. All other addenda will be sent out to the registered plan holders via email. Contractors are encouraged to keep an eye on their email accounts during the bidding period for such updates.

2.0 PREBID MEETING:

- 2.1 A Prebid Meeting was held on Wednesday, October 31, 2018 at 1:00 p.m. at the AG's File Storage Room. The following items were reviewed:
 - A. Project Description: A brief overview of the Project was discussed.
 - B. Project Schedule: Once physical work starts on the site, it is expected that the contractor will complete all work within 6 weeks of starting (per Project Summary section 01 11 00).

ADDENDUM # 1

C. Bid schedule is as follows:

1. The bids are due by **1:00 p.m. on Thursday, November 15, 2018.**
2. Substitution requests will be received until **4:00 p.m. on Monday, November 5, 2018.**
Instructions for requesting substitutions are very specific and are contained in the project manual. If the contractor does not follow the processes it is automatic grounds for rejection.
3. Questions regarding the bid documents will be received until **4:00 p.m. on Friday, November 9th, 2018.**
All questions **must** be submitted **in writing** (via fax or mail, addressed to Jerry Rozanski, jerry@rgarchitects.net) to R G Architects. Neither R G Architects or the Owner will answer questions verbally.
4. The last day for addenda to be issued, if required, shall be, **Sunday, November 11, 2018.**

D. Substitutions: If a specification lists one product manufacturer as well as listing “or equal”, the contractor is not obligated to submit for substitution prior to bid for that item. However, the contractor will still be responsible to meet the requirements of that product during the review process as per the specifications. If the product substituted as an equal does not meet ALL of the requirements of the specifications, as determined by the Architect, the Contractor is obligated to provide the specified product at no additional cost to the project.

E. Subcontractors List: The subcontractors list was reviewed and the agreed upon. The subcontractors are as follow:

1. HVAC Contractor
2. Electrical Contractor
3. Ceilings Contractor
4. Filing Systems

F. Another walk-through time is scheduled for November 7th, at 1:00. Contractors that are interested in attending should meet in the lobby off of North King Street and wait for the DFM escort. If the contractors have any questions after this walk through they should be sent in writing to RG Architects. Questions should not be asked, nor will they be answered at the walk through.**3.0 Revisions to the SPECIFICATIONS**

- 3.1 00 41 13 – BID FORM;
 - 3.1.1 Revised Page-1, Changed the due date and there are No Alternates,
 - 3.1.2 Revised Page-5, subcontractors list. See attached Bid Form.
 - 3.1.3 Revised Page-7, changed the project name reference.

3.0 Revisions to the DRAWINGS

- 3.1 None at this time.

4.0 Questions

- Q.1 Who currently maintains the Fire Alarm System and Sprinkler?
 - A.1 Silent Night and Wayman.

ADDENDUM # 1

- Q.2 Will the loading dock be available during the demolition phase of this project?
- A.2 The loading dock should be available to pass material through but not for storage. G.C. to coordinate with the owner.
- Q.3 Will parking be provided to the Contractor during construction?
- A.3 The Contractor will receive one parking space near the loading dock. All other parking is the responsibility of the Contractor.
- Q.4 Will there be a storage or laydown area provided in the building?
- A.4 No, the Contractor can utilize the construction area for this purpose.
- Q.5 Will the Contractor have an area for an office inside the building?
- A.5 No, the Contractor can utilize the construction area for this purpose.
- Q.6 Will the Contractor have an area for a dumpster to be located?
- A.6 No, the Contractor can utilize a daily dump truck in their designated parking spot instead.
- Q.7 What are the working hours for this project. Is anything required to take place off hours?
- A.7 The work will take place during normal working hours (see Project Summary section in specifications). However, during electrical shut down or transfer, this must be completed off hours or on the weekend when the building is not occupied.
- Q.8 Is concrete patching or leveling required?
- A.8. Yes, it is.
- Q.9 Is the new HD filing system Electrically Operated as is indicated in the Advertisement for Bid?
- A.9 No, it is mechanically operated. Refer to the project specifications for this item.

5.0 ATTACHMENT LIST:

- A. Pre Bid Sign-In Sheet
- B. Bid Register
- C. 00 41 13 - Bid Form

End of Addendum No. 1

PREBID MEETING SIGN-IN

State of Delaware

DOJ File Storage Room Renovations

October 31, 2016

Name	Company	Telephone	Email
1 <u>Jeffrey Rozanski</u>	<u>R G Architects</u>	<u>302-376-8100</u>	<u>GROZANSKI@RGARCHITECTS.NET</u>
2 <u>SCOTT CAPALDI</u>	<u>CRITICAL DESIGN & CONST.</u>	<u>302-588-4406</u>	<u>SACAPALDI@CDACORP.NET</u>
3 <u>Herman Van Fleet</u>	<u>"</u>	<u>424-602-6443</u>	<u>hvanfleet@cdacorp.net</u>
4 <u>Rob Del Campo</u>	<u>OMB/DFM</u>		
5 <u>John Rozich</u>	<u>Harbor Stone Cons.</u>	<u>610-467-0872</u>	<u>JRozich@harborstonecc.com</u>
6 <u>PA Anderson</u>	<u>EDIS</u>	<u>302-248-4675</u>	<u>PAANDERSON@ediscompany.com</u>
7 <u>LORRAINE LITTE</u>	<u>ORBEREN SYSTEMS</u>	<u>484-557-9630</u>	<u>lorraine@orberensys.com</u>
8 <u>Michael Rieft</u>	<u>REM</u>	<u>610-296-9730</u>	<u>mrieft@remsystems.com</u>
9 <u>Tony Ventresca</u>	<u>Ventresca Bros, Inc.</u>	<u>302-658-6436</u>	<u>tony@ventrescabros.com</u>
10 <u>Bill Boert</u>	<u>COMMONWEALTH CONSTRUCTION CO</u>	<u>302-654-4444</u>	<u>bboert@itscommonwealth.com</u>
11 <u>Larry Bathan</u>	<u>Bathan Bldgs.</u>	<u>410-398-0800</u>	<u>abathan@aol.com</u>
12 <u>Jim DeFracisco</u>	<u>OMB/DFM</u>	<u>302-739-5644</u>	<u>James.deFracisco@state.del.us</u>
13 <u>Louis Deldeo</u>	<u>Deldeo-Bulcastro</u>	<u>302-291-0243</u>	<u>lodeldeo@compcast.NET</u>
14 <u>David Pepper</u>	<u>GES</u>	<u>302-580-0502</u>	<u>dpepper@gesoncall.com</u>
15 <u>Stacy Bush</u>	<u>Amakor, Inc</u>	<u>302-834-8664</u>	<u>Amakor@aol.com</u>
16 <u>Mark Breuners</u>	<u>Breuners Associates</u>	<u>302-254-3331</u>	<u>mbreuners@breunersassociates.com</u>
17 <u>Michael Travers sr</u>	<u>OMB/DFM</u>	<u>302-870-8641</u>	<u>Michael.Travers@state.de.us</u>
18 <u>Elizabeth Travers</u>	<u>FE+ES</u>	<u>302-933-1060</u>	<u>ELIZABETH@FARAVES.COM</u>
19 <u>Rita Randi</u>	<u>GERARDI Construction Inc</u>	<u>302-745-6252</u>	<u>GERARDI@constructioninc.com</u>
20 <u>Brian Handel</u>	<u>DOJ</u>	<u>302-350-4820</u>	<u>Brian.Handel@state.de.us</u>

PLEASE PRINT CLEARLY

State of Delaware
DOJ File Storage Room Renovations
MC1002000270

Bids Due: Thursday, November 15, 2018 at 1:00 pm
Facilities Management Office, Thomas Collins Building
540 S. DuPont Highway, Suite 1 (Third Floor)
Dover, DE 19901



RGA # 18036

BID DOCUMENTS REGISTER

PLEASE PRINT CLEARLY

#05	<p>Name of Company: <u>DELCO BUILDERS INC</u></p> <p>Physical Address: <u>100 NAAMANS ROAD Suite 3F</u> City, State: <u>CHAYMONT DE 19703</u></p> <p>Contact: <u>Louis Delco</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: <u>londelco@comcast.net</u></p> <p>Fax: <u>302-291-0245</u></p> <p>Phone: <u>302-291-0243</u> Date: <u>10/31/2018</u></p>
#06	<p>Name of Company: <u>Brennan's Office Interiors Inc</u></p> <p>Physical Address: <u>6215 Andrew Ave. Suite A2</u> City, State: <u>West Chester, PA 19380</u></p> <p>Contact: <u>Mark Brennan</u> GC: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p> <p>EMAIL: <u>mbrennan@brennansoi.com</u></p> <p>Fax: _____</p> <p>Phone: <u>302-325-8190 XT. 112</u> Date: <u>10/31/18</u></p>
#07	<p>Name of Company: <u>COMMONWEALTH CAPCO</u></p> <p>Physical Address: <u>237 DENN AVE</u> City, State: <u>WILM DE 19806</u></p> <p>Contact: <u>Bill Booth</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: <u>bbooth@itscommonwealth.com</u></p> <p>Fax: <u>302 634 2604</u></p> <p>Phone: <u>302 634 6611</u> Date: <u>10/31/18</u></p>
#08	<p>Name of Company: <u>GERARDI CONSTRUCTION INC.</u></p> <p>Physical Address: <u>404 JARRELL'S RD</u> City, State: <u>FELTON, DE 19943</u></p> <p>Contact: <u>PETE GERARDI</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: <u>GERARDICONSTRUCTIONINC@GMAIL.COM</u></p> <p>Fax: _____</p> <p>Phone: <u>302-745-6252</u> Date: _____</p>

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MC1002000270

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Dover, DE 19901



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BID DOCUMENTS REGISTER

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per set

#01	Name of Company:	<u>Ventresca Bros., Inc.</u>	<p>paid <input checked="" type="checkbox"/></p> <p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>GC: <input checked="" type="checkbox"/> <input type="checkbox"/></p> <p>Date: <u>10-31-18</u></p>
	Physical Address:	<u>2300 N. DuPont Hwy.</u>	
	City, State:	<u>New Castle, DE 19720</u>	
	Contact:	<u>Tony Ventresca</u>	
	EMAIL:	<u>tony@ventrescabros.com</u>	
	Fax	<u>302-658-2360</u>	
#02	Name of Company:	<u>Guardian Environmental Services (G&S)</u>	<p>paid <input checked="" type="checkbox"/></p> <p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>GC: <input checked="" type="checkbox"/> <input type="checkbox"/></p> <p>Date: <u>10/31/18</u></p>
	Physical Address:	<u>70 Albe Dr</u>	
	City, State:	<u>Newark, DE 19702</u>	
	Contact:	<u>David Pepper</u>	
	EMAIL:	<u>dpepper@gesoncall.com</u>	
	Fax	<u>302-834-1959</u>	
#03	Name of Company:	<u>CRITICAL DESIGN AND CONSTRUCTION</u>	<p><input checked="" type="checkbox"/></p> <p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>GC: <input checked="" type="checkbox"/> <input type="checkbox"/></p> <p>Date: <u>10/31/18</u></p>
	Physical Address:	<u>1601 CONCORD PK, SUITE 38AB</u>	
	City, State:	<u>WILM, DE 19803</u>	
	Contact:	<u>SCOTT CAPALDI</u>	
	EMAIL:	<u>SACAPALDI@CDACORP.NET</u>	
	Fax	<u>302-622-9222</u>	
#04	Name of Company:	<u>Amakor, Inc</u>	<p><input checked="" type="checkbox"/></p> <p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>GC: <input checked="" type="checkbox"/> <input type="checkbox"/></p> <p>Date: <u>10-31-18</u></p>
	Physical Address:	<u>72 Clinton St</u>	
	City, State:	<u>De City DE 19706</u>	
	Contact:	<u>Stacy Bush</u>	
	EMAIL:	<u>Amakor@aol.com</u>	
	Fax	<u>302 834 8681</u>	
Phone:	<u>302 834 8664</u>		

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<p>#09</p>	<p>Name of Company: <u>HARBOR STONE CONSTRUCTION</u></p> <p>Physical Address: _____</p> <p>City, State: _____</p> <p>Contact: <u>JOHN ROZICH</u> GC: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>EMAIL: <u>JROZICH@HARBORSTONECC.COM</u></p> <p>Fax: _____</p> <p>Phone: <u>610-467-0872</u> Date: <u>11/1/18</u></p>
<p>#10</p>	<p>Name of Company: <u>BATHON BUILDERS, INC</u></p> <p>Physical Address: <u>344 APPLETON RD</u></p> <p>City, State: <u>ELKTON, MD 21921</u></p> <p>Contact: <u>LARRY BATHON</u> GC: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>EMAIL: <u>LBATHON@AOL.COM</u></p> <p>Fax: _____</p> <p>Phone: <u>410-398-0800</u> Date: <u>11/1/18</u></p>
<p>#11</p>	<p>Name of Company: _____</p> <p>Physical Address: _____</p> <p>City, State: _____</p> <p>Contact: _____ GC: <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>EMAIL: _____</p> <p>Fax: _____</p> <p>Phone: _____ Date: _____</p>
<p>#12</p>	<p>Name of Company: _____</p> <p>Physical Address: _____</p> <p>City, State: _____</p> <p>Contact: _____ GC: <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>EMAIL: _____</p> <p>Fax: _____</p> <p>Phone: _____ Date: _____</p>

SECTION 00 01 10

BID FORM

For Bids due: November 15th, 2018 @ 1:00 p.m.To: OMB/DFMThomas Collins Building540 S. DuPont Highway, Suite 1 (3rd Floor)Dover, DE 19901

Name of Bidder: _____

Delaware Business License No.: _____ Taxpayer ID No.: _____

(A copy of Bidder's Delaware Business License must be attached to this form.)

(Other License Nos.): _____

Phone No.: () _____ - _____ Fax No.: () _____ - _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$ _____
(\$)**ALTERNATES**

Alternate prices conform to applicable project specification section. Refer to specifications for a complete description of the following Alternates. An "ADD" or "DEDUCT" amount is indicated by the crossed out part that does not apply.

ALTERNATE No. 1: N/A.

Deduct: _____
(\$)**ALLOWANCES**

The base bid above includes all allowances specified in the contract documents;

Allowance No.1: "General Owner's Allowance" \$10,000.00

Allowance No.2: "For scope specified in Specification Section 01 21 00" \$15,000.00

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BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ **By:** _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

Sub-Contractor List
Non-Collusion Statement
Affidavit of Employee Drug Testing Program
Bid Security
(Others as Required by Project Manuals)

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BID FORM**SUBCONTRACTOR LIST**

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.** This form must be filled out completely with no additions or deletions.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1. Furniture/Shelving	_____	_____	_____
2. HVAC	_____	_____	_____
3. Electrical	_____	_____	_____
4. Ceilings	_____	_____	_____

FILE STORAGE ROOM RENOVATIONS
MC1002000270

STATE OF DE ATTORNEY GENERAL'S OFFICE

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BID FORM**NON-COLLUSION STATEMENT**

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date **to the Office of Management and Budget, Division of Facilities Management.**

All the terms and conditions of Project **"State of DE Attorney General's Office – File Storage Room Renovations"** Contract Number **MC1002000270** have been thoroughly examined and are understood.

NAME OF BIDDER:

**AUTHORIZED REPRESENTATIVE
(TYPED):**

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):**

TITLE:

ADDRESS OF BIDDER:

E-MAIL:

PHONE NUMBER:

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

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AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

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